

**BOROUGH OF BRADDOCK HILLS
MINUTES
REGULAR COUNCIL MEETING
July 14, 2026**

CALL TO ORDER

Cassandra Schaffer, President of Council, called to order the meeting at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mr. Evans led the Pledge of Allegiance.

CALLING OF THE ROLL

Council Present: Ms. Schaffer, President; Mr. Evans, Vice President; Ms. Bolton; Ms. Cunic; Ms. Hood; Mr. Mohan

Others Present: Mr. Henkel, Mayor; Tricia Henning, Solicitor; Cheryl Sorrentino, Manager; Tyler Mincin, Engineer

1. CALLING FOR APPROVAL OF MINUTES AS POSTED (all ayes vote)

Motion to approve minutes from June 16, 2026 meeting.

All ayes

2. CALLING FOR BIDS

No bids.

3. COMMENTS FROM CITIZENS (6 minutes each)

No comments.

4. CORRESPONDENCE

Passed out prior to meeting.

5. REPORT OF BOROUGH COMMITTEES

A. FINANCE

No report.

B. PUBLIC SAFETY – CHAIRPERSON SCHAFFER

Ms. Schaffer provided updates later in the meeting.

C. ZONING & ORDINANCES – CHAIRPERSON CUNIC

1) Motion to enter into agreement with North Braddock Borough for building code official and code enforcement services beginning August 1, 2026 at the rate of \$1,250 per month for the duration of the 2026 term. Code Enforcement Agency is no longer providing building and occupancy inspection services effective August 31, 2026.

Motion – Ms. Cunic

Seconded – Mr. Mohan

Roll Call Vote – Unanimous – Carried

D. COMMUNITY EVENTS – CHAIRPERSON LANG

No report.

E. HEALTH & SANITATION – CHAIRPERSON HOOD

Ms. Hood provided updates on the Safe Streets meeting. All meetings are still the first Monday of each month at 7:00 p.m. They are looking into holding the next meeting at the Community Room at Brinton Apartments. She is awaiting a response from her grant application submitted. Also, they are planning a table event at Giant Eagle in September.

F. BUILDINGS & BOROUGH PROPERTY –CHAIRPERSON EVANS

1) Motion to adopt Resolution 10 of 2026 to submit a letter of interest to Pittsburgh Diocese for the purchase of the Sacred Heart Church

Motion – Mr. Evans

Seconded – Mr. Mohan

Roll Call Vote – Unanimous – Carried

2) Motion to apply for a Gaming Economic Development Tourism Fund Grant in the amount of \$500,000 to be used to renovate and update property at 1600 Brinton Road

Motion – Mr. Evans

Seconded – Ms. Cunic

Roll Call Vote – Unanimous – Carried

G. PUBLIC WORKS – CHAIRPERSON MOHAN

1) Motion to accept change order submitted by A. Liberoni, Inc. with an increase of \$1,282.76 for the installation of risers on 2 inlets to bring the total price to \$153,021.88 which is still paid for by Community Development Block Grant

Motion – Mr. Mohan

Seconded – Mr. Evans

Roll Call Vote – Unanimous – Carried

2) Motion to accept payment request by A. Liberoni, Inc. in the amount of \$100,083.92 for paving project of Park Avenue and Newton Road

Motion – Mr. Mohan

Seconded – Ms. Bolton

Roll Call Vote – Unanimous – Carried

6. REPORT OF BOROUGH OFFICERS

A. MAYOR – KURT HENKEL

Mayor Henkel read police, EMS and fire calls for the month of June.

B. SOLICITOR – TRICIA HENNING

No report.

C. ENGINEER – TYLER MINCIN

Mr. Mincin read engineer's report for month of June (see attached).

7. REPORT OF COUNCIL OF GOVERNMENTS: DELGATE EVANS

No report.

8. REPORT OF ALLEGHENY LEAGUE OF MUNICIPALITIES: DELEGATE SCHAFFER

No report.

9. REPORT OF SWISSVALE-BRADDOCK HILLS REGIONAL POLICE

Ms. Schaffer announced the new police chief, David Zacchia. He was sworn in at the June meeting along with new full-time and part-time officers. Chief Zacchia introduced the new officers that attended the meeting. He shared the commendation of Officer Maywood.

Ms. Bolton asked when they would be moving their station. He answered that the plan is by mid-October. Ms. Schaffer stated that the new location would be the main police station and Braddock Hills would still have a sub-station.

Mr. Mohan thanked Ms. Schaffer for all her involvement with the search for a police chief.

10. UNFINISHED BUSINESS

No report.

11. NEW BUSINESS

No report.

12. CALLING FOR APPROVAL OF TREASURER'S REPORT AS POSTED

(all ayes vote)

Motion to approve the treasurer's report.

All ayes

13. CALLING FOR APPROVAL TO PAY ALL BILLS AS POSTED IN THE LIST OF BILLS

Motion – Mr. Mohan

Seconded – Ms. Cunic

Roll Call Vote – Unanimous – Carried

14. ADJOURNMENT OF THE MEETING TO THE CALL OF THE CHAIR

Ms. Schaffer adjourned the meeting at 7:22 p.m.

Engineer's Report
Braddock Hills Borough Regular Monthly Meeting
July 14th, 2026

GEDTF/CDBG GRANT

- A) CDBG project for milling and paving of Park Ave and Newton Road. Project cost for resolution was estimated at \$248,958.00.
- a. Received CDBG award in the amount of \$248,958.00.
 - b. Bid opening was April 23rd, 2026.
 - i. The apparent low bidder was A. Liberoni, Inc., in the amount of \$151,739.12. EADS sent letter of recommendation to Borough Council.
 - c. Preconstruction meeting was held on June 4th, 2026.
 - d. A Liberoni, Inc. received a notice to proceed to commence work with an effective date of June 9th, 2026.
 - e. Majority of paving complete. Waiting to finish Park Avenue until after demolition of 518 Park Avenue.
 - f. EADS requests approval of change order for the extra costs associated with the installation of risers on two inlets on Newton Road at the contract price of \$641.38 per riser for a total of \$1,282.76.
 - g. EADS requests approval of contractor's payment application in the amount of \$100,083.92.

LSA GRANT

- A) LSA project for milling and paving of Park Avenue, 4th Street, and Ardmore Manor Road. Project cost for resolution was estimated at \$248,666.00.
- a. Received LSA grant award in the amount of \$200,000.00.
 - b. Bid opening was May 7th, 2026.
 - i. The apparent low bidder was A. Liberoni, Inc., with a Base Bid amount of \$107,778.78 and a Base Bid Plus Add Alternate amount of \$116,362.50. EADS sent letter of recommendation to Borough Council.
 - c. Preconstruction meeting was held on June 4th, 2026.
 - d. A Liberoni, Inc. received a notice to proceed to commence work with an effective date of June 8th, 2026.
 - e. Project has reached substantial completion. EADS to schedule post construction walkthrough with the borough and contractor.
 - f. EADS requests approval of change order for the extra costs associated with rebuilding three inlets on Fourth Street at the contract price of \$1,978.36 per inlet for a total of \$5,935.08.
 - g. EADS requests approval of contractor's payment application in the amount of \$90,709.31.
- B) Submitted LSA grant application for Indiana Avenue. Project cost for resolution was estimated at \$413,214.00.

GTRP GRANT

- A) GTRP project for construction of ADA parking and pathway to playground, installation of new pavilion, picnic tables, benches, and repairs to the walking track. Project cost for resolution was estimated at \$108,000.00.
- a. EADS put together application and submittal documents for the Steel Rivers Council of Governments to submit a grant application for construction.

MS4/STORMWATER

- A) Finalizing design for stream restoration project to comply with MS4 permit. Project will require a joint permit.
- a. Pre-application meeting took place on March 19th, 2025.
 - b. Exploring additional siltation impairment solutions as part of PADEP's Municipal Separate Storm Sewer System (MS4) Pollution Reduction Plan (PRP) compliance.
 - c. Project cost for resolution was estimated at \$102,000.00.
 - d. EADS applied for the Watershed Restoration and Protection Program Grant for construction.

3RWW/ALCOSAN/DEP

- A) EADS will attend the 3RWW meeting July 23rd, 2026.
- a. All engineer's meeting for M-47 has been put on hold for the time being.
- B) Consent Order Agreements
- a. No new items.

BLIGHT REMEDIATION GRANT

- A) Applied for blight remediation grant for 995 Garfield Avenue and 518 Park Avenue. Total project cost for resolution was estimated at \$40,000.00.
- a. Received \$30,000 for the demolition of both properties.
 - b. Bid opening was May 12th, 2026.
 - i. The apparent low bidder was Minniefield Demolition Services, LLC, in the amount of \$30,000.00. EADS sent letter of recommendation to Borough Council.
 - c. Preconstruction meeting was held on June 4th, 2026.
 - d. Minniefield Demolition Services, LLC received a notice to proceed to commence work with an effective date of July 1st, 2026.
 - i. Demolition activities are ongoing.

MISCELLANEOUS

- A) Borough Building Project
- a. Applied for GEDTF and CDBG grants totaling \$1,000,000.00 for the construction of a new borough building.
 - b. Applied for blight remediation grant for the demolition of the existing borough building. Project cost for resolution was estimated at \$250,000.00.
 - c. EADS conducted structural investigation of borough building on April 24th, 2026. Noted minor structural deficiencies. Entire building in need of brick repointing. Water infiltration is prevalent throughout which could lead to more significant structural failure in the future.
 - d. EADS joined walkthrough on April 28th, 2026 of vacant church building at 1600 Brinton Rd as possible relocation of borough offices. EADS noted minor water damage and the need for new HVAC unit. Only structural issue noted was rear balcony.
- B) 1050 Brinton Road Site Development Project
- a. EADS received final plan drawings for review on April 28th, 2026. Plans were mailed to Allegheny County Economic Development Planning Division for advisory review.
 - b. Received advisory review comments from ACED on June 1st, 2026.
 - c. EADS submitted ACED comments along with EADS review letter to project owner on June 30th, 2026.
 - d. EADS investigated a sanitary lateral break on April 16th, 2026 that has since been repaired by the owner.

- C) EADS conducted field investigation with public works of stormwater basin issues and salt shed wall on April 2nd, 2026.
 - a. EADS to provide estimate of concrete block wall for salt shed.
- D) EADS investigated ground seep at 420 Jackson Street on May 4th, 2026 and July 13th, 2026.
 - a. Water seepage needs to be tested by Wilkesburg Penn Joint Water Authority in case of utility line break.
- E) EADS investigated stormwater issues on Center Street and Pennsylvania Avenue on June 24th, 2026.
 - a. EADS is putting together an estimate for repairs.
- F) EADS investigated potential issue with trees at 426 Park Ave on June 24th, 2026.
 - a. EADS reached out to Duquesne Light Company about possibility of removing the trees that are located near their utility line.
 - i. EADS is waiting for a response.
- G) EADS investigated a runoff issue on Delaware Avenue and potential damage to stormwater infrastructure on July 13th, 2026.
- H) EADS approved sixteen total street opening permits on June 30th and July 1st, 2026.

Respectfully submitted,

The EADS Group, Inc. (NORTH HUNTINGDON)

Tyler J. Mincin

By: Tyler J. Mincin
Engineering Designer

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