

**BOROUGH OF BRADDOCK HILLS**  
**MINUTES**  
**REGULAR COUNCIL MEETING**  
**August 12, 2025**

**CALL TO ORDER**

Thomas Evans, President of Council, called to order the regularly scheduled council meeting at 7:02 p.m.

**PLEDGE OF ALLEGIANCE**

Mr. Ursiny led the Pledge of Allegiance.

**CALLING OF THE ROLL**

Council Present: Mr. Evans, President; Mr. Ursiny, Vice President; Ms. Bolton; Ms. Schaffer; Ms. Kvorjak Ms. Lang; Mr. Mohan

Others Present: Mr. Brown, Jr., Mayor; Robert Garvin, Solicitor; Cheryl Sorrentino, Manager; Tyler Mincin, Engineer

**1. CALLING FOR APPROVAL OF MINUTES AS POSTED (all ayes vote)**

Motion to approve minutes from July 8, 2025 meeting made by Mr. Ursiny.

All ayes

**2. CALLING FOR BIDS**

Ms. Sorrentino stated that a bid was submitted for Sr. Center updates and repairs to be voted on by Council.

**3. COMMENTS FROM CITIZENS (6 minutes each)**

Sandra Ellifritz – Ms. Ellifritz stated that there is an issue with left turns from McKelvey Road onto Brinton Road due to vegetation growth. Chief Helinski and Ms. Sorrentino explained that the vegetation is not an ordinance or vehicle code violation. Mr. Evans suggested that she speak directly to the property owner about the matter.

**4. CORRESPONDENCE**

Passed out prior to meeting.

## **5. REPORT OF BOROUGH COMMITTEES**

### **A. FINANCE – CHAIRPERSON BOLTON**

1) Motion to enter into agreement for one year in the amount of \$950.70 monthly with Shiloh Service for computer and server support for manager and police to be cancellable at any time

Motion – Ms. Bolton

Seconded – Mr. Ursiny

Roll Call Vote – Unanimous – Carried

### **B. PUBLIC SAFETY – CHAIRPERSON URSINY**

1) 1) Motion to adopt Resolution 3 of 2025 to approve the Intergovernmental Cooperation Agreement for the formation of a Regional Police Department with the Borough of Swissvale and subject to final review and approval by the solicitor, to be effective January 1, 2026

Motion – Mr. Ursiny

Seconded – Ms. Kvorjak

Roll Call Vote – Unanimous – Carried

### **C. ZONING & ORDINANCES – CHAIRPERSON KVORJAK**

No report.

### **D. COMMUNITY EVENTS – CHAIRPERSON SCHAFFER**

Ms. Schaffer stated that the committee for the 80<sup>th</sup> birthday event continues to meet. The next meeting is next Thursday, August 21 at 7:00 p.m. to be held at the Brinton Tower Community Room.

Also, they are collecting items for a rummage sale fundraiser. Items can be dropped off at the Borough Building or Ms. Lang's house. The rummage sale will be held on September 20 and all proceeds go towards the 80<sup>th</sup> birthday event.

### **E. HEALTH & SANITATION – CHAIRPERSON LANG**

Ms. Lang quoted "It is healthy to get involved in your community."

### **F. BUILDINGS & BOROUGH PROPERTY – CHAIRPERSON EVANS**

No report.

**G. PUBLIC WORKS – CHAIRPERSON MOHAN**

- 1) Motion to accept bid from Quality Services in the amount of \$35,159.46 for repairs and improvements to the Braddock Hills Senior Center to include labor and materials. This project is paid by grant money received from the American Rescue Plan Act grant.  
Motion – Mr. Mohan  
Seconded – Ms. Bolton  
Roll Call Vote – Unanimous – Carried
- 2) Motion to adopt Resolution 4 of 2025 to authorize the submission of an application for a \$500,000 Gaming Economic Development Tourism Fund Grant for improvements, replacements and/or evaluations related to the municipal building  
Motion – Mr. Mohan  
Seconded – Ms. Schaffer  
Roll Call Vote – Unanimous – Carried
- 3) Motion to advertise bids for the paving projects of Park Avenue and Newton Street  
Motion – Mr. Mohan  
Seconded – Ms. Kvorjak  
Roll Call Vote – Unanimous – Carried

**6. REPORT OF BOROUGH OFFICERS**

**A. MAYOR – JOHN BROWN**

Mayor Brown read the police, EMS and fire reports for the month of July 2025.

- Woodland Hills EMS Board Meeting was cancelled
- There was no Council of Governments meeting
- He announced that he was having health issues and discussed election

**B. SOLICITOR – ROBERT GARVIN**

No report.

**C. ENGINEER – TYLER MINCIN**

Mr. Mincin read engineer's report for month of July (see attached).

**7. REPORT OF COUNCIL OF GOVERNMENTS: CHAIRPERSON EVANS**

He was invited on a bus tour of blighted properties in Allegheny County. He viewed those that were updated by the Land Bank program and those that needed demolished.

**8. REPORT OF ALLEGHENY LEAGUE OF MUNICIPALITIES: DELEGATE SCHAFFER**

No report.

**9. UNFINISHED BUSINESS**

No report.

**10. NEW BUSINESS**

No report.

**11. CALLING FOR APPROVAL OF TREASURER'S REPORT AS POSTED**

*(all ayes vote)*

Motion to approve the treasurer's report by Ms. Schaffer

All ayes

**12. CALLING FOR APPROVAL TO PAY ALL BILLS AS POSTED IN THE LIST OF BILLS**

Motion – Mr. Evans

Seconded – Ms. Kvorjak

Roll Call Vote – Unanimous – Carried

**13. ADJOURNMENT OF THE MEETING TO THE CALL OF THE CHAIR**

Mr. Evans adjourned the meeting at 7:27 p.m.

### **Engineer's Report**

Braddock Hills Borough Regular Monthly Meeting

August 12<sup>th</sup>, 2025

#### **GEDTF/CDBG GRANT**

- A) GEDTF project for demolition of playground, installation of new enclosed playground near walking track, removal, and replacement of Borough sign. Project cost for resolution is estimated at \$156,480.00.
  - a. Remaining park improvements (sign, ADA parking, removal of existing equipment, etc.) did not receive any bids. Received approval from the SRCOG to proceed with completing remaining work through different contractors.
  - b. Received quote from OES, a member of OMNIA, for the purchase and installation of a lighted Borough sign in the amount of \$38,842.00.
  - c. OES completed the procurement packet and submitted to the SRCOG for review.
- B) CDBG project for milling and paving of Park Ave and Newton Road. Project cost for resolution is estimated at \$248,958.00.
  - a. Received CDBG award in the amount of \$248,958.00.
  - b. EADS to put together specs and bid proposal.

#### **MS4/STORMWATER**

- A) Finalizing design for stream bank restoration project to comply with MS4 permit. Project will require a joint permit.
  - a. Pre-application meeting took place on March 19<sup>th</sup>, 2025.
  - b. Exploring additional siltation impairment solutions as part of MS4 PRP compliance.
  - c. Project cost for resolution is estimated at \$100,000.00. EADS exploring grant options.
- B) ARPA Stormwater Project
  - a. Low bidder was Verardi Landscapes LLC in the amount of \$81,077.
  - b. EADS submitted a notice to proceed to commence work with an effective date of July 8, 2025.
  - c. Contractor is actively completing work.
  - d. EADS requests approval of change order for the installation of an additional 50 linear feet (LF) of r-4 rip rap lined ditch along Park Avenue at the contract price of \$52.00/LF and 60 LF of 6" underdrain at the corner of Garfield Ave at the contract price of \$61.00/LF for a total of \$6,260.00
  - e. EADS requests approval of contractor's payment application in the amount of \$68,299.20

#### **3RWW/ALCOSAN/DEP**

- A) Attending 3RWW meeting August 14<sup>th</sup>, 2025.
  - a. All engineer's meeting for M-47 has been put on hold for the time being.
- B) Consent Order Agreements
  - a. No new items.

#### **BLIGHT REMEDIATION GRANT**

- A) Applied for another blight remediation grant for 995 Garfield Avenue and 518 Park Avenue.
  - a. Received \$30,000 for the demolition of both properties.
  - b. EADS to put together specs and bid proposal.

**MISCELLANEOUS**

- A) WPJWA appears to not be taking responsibility for any issues on Indiana Avenue due to their water main break.
- a. Letter was sent from Bob Garvin to WPJWA noting that legal action may occur regarding the damages.
  - b. Packet with cost estimate, project location, and photos were sent to the Borough for review and discussion regarding road issues.
- B) County ARPA Grant
- a. Received grant in the amount of \$70,000. Received funds regarding the new public works roof and renovations to the senior center.
  - b. Bid opening was August 6<sup>th</sup>, 2025.
    - i. Low bidder was Quality Services Incorporated in the amount of \$35,159.46. EADS sent a recommendation of award contingent upon available funding, approval by Braddock Hills Borough, and approval of the Borough's Legal Counsel.
- C) Borough Building
- a. EADS conducted a walk-through of the borough building and noted issues and repairs that are needed.
- D) EADS to submit Phase II COA Annual Progress Report to ACHD.
- E) EADS to attend meeting regarding potential site development project at 1050 Brinton Road.
- F) Submitted LSA grant application for Park Avenue, 4<sup>th</sup> Street, and Ardmore Manor Road.
- G) Will apply for Greenways, Trails, and Recreation Grant in the spring to complete ADA parking and sidewalk for the park and include benches and a pavilion.
- a. EADS to explore options for including a retaining wall to add additional parking spaces along Brinton Road and reduce maintenance burden of hillside.

Respectfully submitted,

**The EADS Group, Inc. (NORTH HUNTINGDON)**

**Tyler J. Mincin**

By: Tyler J. Mincin  
*Engineering Designer*

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