

**BOROUGH OF BRADDOCK HILLS
MINUTES
REGULAR COUNCIL MEETING
March 10, 2026**

CALL TO ORDER

Cassandra Schaffer, President of Council, called to order the meeting at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Henkel led the Pledge of Allegiance.

CALLING OF THE ROLL

Council Present: Ms. Schaffer, President; Mr. Evans, Vice President; Ms. Bolton; Ms. Cunic; Ms. Hood; Ms. Lang; Mr. Mohan

Others Present: Mr. Henkel, Mayor; Robert Garvin, Solicitor; Cheryl Sorrentino, Manager; Tyler Mincin, Engineer

Prior to the regular meeting, a presentation was provided by Pittsburgh Regional Transportation on the next phase of the bus line refresh initiative. Handouts were provided and posted on the Borough's website.

1. CALLING FOR APPROVAL OF MINUTES AS POSTED (all ayes vote)

Motion to approve minutes from February 10, 2026 meeting made by Mr. Mohan.

All ayes

2. CALLING FOR BIDS

No bids.

3. COMMENTS FROM CITIZENS (6 minutes each)

None

4. CORRESPONDENCE

Passed out prior to meeting.

5. REPORT OF BOROUGH COMMITTEES

A. FINANCE – CHAIRPERSON BOLTON

- 1) Motion to exonerate the Borough's Real Estate Tax Collector from further collection of the 2025 real estate taxes. The delinquent 2025 Real Estate Taxes will be turned over to Jordan Tax for collection as the delinquent Real Estate Tax Collector

Motion – Ms. Bolton

Seconded – Mr. Evans

Roll Call Vote – Unanimous – Carried

B. PUBLIC SAFETY – CHAIRPERSON SCHAFFER

None.

C. ZONING & ORDINANCES – CHAIRPERSON CUNIC

None.

D. COMMUNITY EVENTS – CHAIRPERSON LANG

Ms. Lang stated that the planning of the 80th birthday celebration is moving along. The committee is discussing the parade, history and events.

E. HEALTH & SANITATION – CHAIRPERSON HOOD

Ms. Hood announced Community Clean-up is scheduled for Saturday, April 18 at 10:00 a.m. Volunteers will meet at the Community Center on Columbia Avenue.

F. BUILDINGS & BOROUGH PROPERTY – CHAIRPERSON EVANS

No report.

G. PUBLIC WORKS – CHAIRPERSON MOHAN

- 1) Motion to approve a four percent wage increase for an hourly rate of \$25.50 for public works foreman position

Motion – Mr. Mohan

Seconded – Mr. Evans

Roll Call Vote – Unanimous – Carried

- 2) Motion to approve a twelve percent wage increase for an hourly rate of \$23.50 for public works labor position

Motion – Mr. Mohan

Seconded – Ms. Cunic

Roll Call Vote – Unanimous – Carried

6. REPORT OF BOROUGH OFFICERS

A. MAYOR – KURT HENKEL

Mayor Henkel read police report for month of February. He stated that Woodland Hills EMS had 34 calls for the month of February.

B. SOLICITOR – ROBERT GARVIN

No report.

C. ENGINEER – TYLER MINCIN

Mr. Mincin read engineer's report for month of February (see attached).

7. REPORT OF COUNCIL OF GOVERNMENTS: DELGATE EVANS

Mr. Evans stated that Allegheny County Conservation District provided a presentation of

8. REPORT OF ALLEGHENY LEAGUE OF MUNICIPALITIES: DELEGATE SCHAFFER

Ms. Schaffer stated that the next meeting is scheduled Thursday, March 12.

9. REPORT OF SWISSVALE-BRADDOCK HILLS REGIONAL POLICE

Ms. Schaffer stated that they are moving forward on contract negotiations. Chief Watson has resigned and Friday, April 13 will be his last day. The commission has appointed an interim chief, David Zacchia, while they begin their search for a new chief. Also, the commission continues to meeting monthly and they are open to the public.

10. UNFINISHED BUSINESS

No report.

11. NEW BUSINESS

Ms. Cunic asked about the status of the Borough building. Ms. Schaffer responded that we are getting feedback from the community meetings.

13. CALLING FOR APPROVAL OF TREASURER'S REPORT AS POSTED

(all ayes vote)

Motion to approve the treasurer's report by Mr. Evans.

All ayes

14. CALLING FOR APPROVAL TO PAY ALL BILLS AS POSTED IN THE LIST OF BILLS

Motion – Ms. Cunic

Seconded – Ms. Hood

Roll Call Vote – Unanimous – Carried

15. ADJOURNMENT OF THE MEETING TO THE CALL OF THE CHAIR

Ms. Schaffer adjourned the meeting at 7:51 p.m.

Engineer's Report
Braddock Hills Borough Regular Monthly Meeting
April 14th, 2026

GEDTF/CDBG GRANT

- A) GEDTF project for demolition of playground, installation of new enclosed playground near walking track, removal, and replacement of Borough sign. Project cost for resolution was estimated at \$156,480.00.
- Remaining park improvements (sign, ADA parking, removal of existing equipment, etc.) did not receive any bids. Received approval from the SRCOG to proceed with completing remaining work through different contractors.
 - Received quote from OES, a member of OMNIA, for the purchase and installation of a lighted Borough sign in the amount of \$38,842.00.
 - Construction began March 9th, 2026 with D'Arrigo Landscaping and Nicholas Electric installing conduit and running electrical to the sign. Construction was completed March 13th.
 - Final connections were made by OES on March 24th.
- B) CDBG project for milling and paving of Park Ave and Newton Road. Project cost for resolution was estimated at \$248,958.00.
- Received CDBG award in the amount of \$248,958.00.
 - EADS put together technical specs and bid proposal to begin bidding process.
 - Project is out to bid with an on site pre-bid meeting scheduled April 16th, 2026.
 - Bid opening will take place April 23rd, 2026.

LSA GRANT

- A) LSA project for milling and paving of Park Avenue, 4th Street, and Ardmore Manor Road. Project cost for resolution was estimated at \$248,666.00.
- Received LSA grant award in the amount of \$200,000.00.
 - EADS put together technical specs and bid proposal to begin bidding process.
 - Project is out to bid with an on site pre-bid meeting scheduled April 16th, 2026.
 - Bid opening will take place May 7th, 2026.
- B) Submitted LSA grant application for Indiana Avenue. Project cost for resolution was estimated at \$413,214.00.

MS4/STORMWATER

- A) Finalizing design for stream bank restoration project to comply with MS4 permit. Project will require a joint permit.
- Pre-application meeting took place on March 19th, 2025.
 - Exploring additional siltation impairment solutions as part of PADEP's Municipal Separate Storm Sewer System (MS4) Pollution Reduction Plan (PRP) compliance.
 - Project cost for resolution is estimated at \$100,000.00.
 - EADS to apply for the Watershed Restoration and Protection Program Grant for construction.

3RWW/ALCOSAN/DEP

- A) EADS will attend the 3RWW meeting April 23rd, 2026.
- All engineer's meeting for M-47 has been put on hold for the time being.
- B) Consent Order Agreements
- No new items.

BLIGHT REMEDIATION GRANT

- A) Applied for blight remediation grant for 995 Garfield Avenue and 518 Park Avenue.
 - a. Received \$30,000 for the demolition of both properties.
 - b. EADS submitted technical specs and a bid proposal to Steel Rivers COG to begin bidding process.
 - c. Bid opening took place April 14th, 2026. Steel Rivers COG received only one bid and has decided to readvertise and hold another bid opening.

MISCELLANEOUS

- A) Borough Building Project
 - a. EADS conducted a walk-through of the borough building and noted issues and repairs that are needed.
 - b. Applied for GEDTF and CDBG grants totaling \$1,000,000.00 for the construction of a new borough building.
 - c. Applied for blight remediation grant for the demolition of the existing borough building. Project cost for resolution was estimated at \$250,000.00.
- B) 1050 Brinton Road Site Development Project
 - a. Attended meeting discussing the potential project on August 21st, 2025.
 - b. Received preliminary site plans for review December 4th, 2025.
 - c. Issued a review letter of the conditional use application on January 13th, 2026.
 - d. EADS is waiting to receive final plan drawings for review.
- C) EADS conducted field investigation with public works of stormwater basin issues and salt shed wall on April 2nd, 2026.
- D) EADS to apply for Greenways, Trails, and Recreation Grant to complete ADA parking and sidewalk for the park, include benches and a pavilion, and repairs to the walking track.

Respectfully submitted,

The EADS Group, Inc. (NORTH HUNTINGDON)

Tyler J. Mincin

By: Tyler J. Mincin
Engineering Designer

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