

BOROUGH OF BRADDOCK HILLS
MINUTES
REGULAR COUNCIL MEETING
August 11, 2026

CALL TO ORDER

Cassandra Schaffer, President of Council, called to order the meeting at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mr. Evans led the Pledge of Allegiance.

CALLING OF THE ROLL

Council Present: Ms. Schaffer, President; Mr. Evans, Vice President; Ms. Bolton; Ms. Cunic; Ms. Hood; Mr. Mohan

Others Present: Robert Garvin, Solicitor; Cheryl Sorrentino, Manager; Tyler Mincin, Engineer

1. CALLING FOR APPROVAL OF MINUTES AS POSTED (all ayes vote)

Motion to approve minutes from July 14, 2026 meeting.

All ayes

2. CALLING FOR BIDS

No bids.

3. COMMENTS FROM CITIZENS (6 minutes each)

Gina Suiter – Ms. Suiter introduced herself to council and her interest in serving on council and fill the vacant seat left by Ms. Lang

4. CORRESPONDENCE

Passed out prior to meeting.

5. REPORT OF BOROUGH COMMITTEES

A. FINANCE

No report.

B. PUBLIC SAFETY – CHAIRPERSON SCHAFFER

Ms. Schaffer provided updates later in the meeting.

C. ZONING & ORDINANCES – CHAIRPERSON CUNIC

1) Motion to adopt Resolution 12 of 2026 to enter into a Collaborative Membership Agreement with Turtle Creek Valley Council of Governments to permit use of their Code Enforcement System

Motion – Ms. Cunic

Seconded – Mr. Mohan

Roll Call Vote – Unanimous – Carried

D. COMMUNITY EVENTS

Ms. Schaffer announced that a communications committee has been established. The next meeting will be held on August 18 at 6:00 p.m.

E. HEALTH & SANITATION – CHAIRPERSON HOOD

Ms. Hood provided updates on the Safe Streets meeting. She announced that she applied for a grant and awards should be announced by September. She stated that a listening session was held at the Brinton Apartments. Residents shared concerns regarding improvements to pedestrians and transportation within the Borough. All meetings are still the first Monday of each month at 7:00 p.m.

F. BUILDINGS & BOROUGH PROPERTY –CHAIRPERSON EVANS

1) Motion to adopt Resolution 13 of 2026 to request a grant in the amount of \$459,000.00 from Redevelopment Authority of Allegheny County for the potential purchase of 1600 Brinton Road.

Motion – Mr. Evans

Seconded – Ms. Cunic

Roll Call Vote:

Ms. Bolton – No

Ms. Cunic – Yes

Ms. Hood – Yes

Mr. Mohan – Yes

Mr. Evans – Yes

Ms. Schaffer - Yes

Roll Call: 5 Yes 1 No: Motion Carried

G. PUBLIC WORKS – CHAIRPERSON MOHAN

1) Motion to amend motion to reflect change in amount to \$122,297.58 for motion to accept change order from A. Liberoni, Inc.

Motion – Mr. Mohan

Seconded – Ms. Cunic

Roll Call Vote – Unanimous – Carried

2) Motion to accept Change Order submitted by A. Liberoni, Inc. with an increase of \$5,935.08 for the repairs of three inlets. This Change Order raises the total price of the Contract to \$122,297.58 which is paid for by Local Share Account

Motion – Mr. Mohan

Seconded – Ms. Hood

Roll Call Vote – Unanimous – Carried

3) Motion to accept Payment Request by A. Liberoni, Inc. in the amount of \$90,709.31 for the Park Avenue, Fourth Street and Ardmore Manor Drive paving project

Motion – Mr. Mohan

Seconded – Ms. Cunic

Roll Call Vote – Unanimous – Carried

4) Motion to adopt Concurring Resolution 16 of 2026 to request a grant in the amount of \$414,088.00 from the Redevelopment Authority of Allegheny County for a proposed paving project involving Center Street, Delaware Avenue, Cross Street, Orchard Street and Vermont Avenue

Motion – Mr. Mohan

Seconded – Ms. Hood

Roll Call Vote – Unanimous – Carried

5) 1) Motion to close a portion of McKelvey Road from addresses 2826 to the end of McKelvey Road for a block party on August 15, 2026 from 4:00 to 8:00 p.m.

Motion – Mr. Mohan

Seconded – Ms. Hood

Roll Call Vote – Unanimous – Carried

6. REPORT OF BOROUGH OFFICERS

A. MAYOR – KURT HENKEL

No report.

B. SOLICITOR – TRICIA HENNING

He stated that he is currently working on litigation and personnel matters.

C. ENGINEER – TYLER MINCIN

Mr. Mincin read engineer's report for month of July (see attached).

7. REPORT OF COUNCIL OF GOVERNMENTS: DELEGATE EVANS

No report.

8. REPORT OF ALLEGHENY LEAGUE OF MUNICIPALITIES: DELEGATE SCHAFFER

No report.

9. REPORT OF SWISSVALE-BRADDOCK HILLS REGIONAL POLICE

Ms. Schaffer stated that the police committee met on August 10. Chief Zacchia was unable to attend meeting and Ms. Schaffer read the report. They had 646 total calls for the month and 95 were within Braddock Hills.

She discussed concerns regarding traffic on Columbia Avenue and police will begin traffic details to address traffic matters within the Borough.

She announced an event in planning for the opening of the new Swissvale Borough Building to include the new police station.
She stated that the police committee meets every first Monday of each month at 6:00 p.m.

10. UNFINISHED BUSINESS

No report.

11. NEW BUSINESS

1) Motion to adopt Resolution 14 of 2026 authorizing participation in the Pennsylvania State Association of Boroughs Junior Council Person Program

Motion – Ms. Hood

Seconded – Ms. Cunic

Roll Call Vote – Unanimous – Carried

Ms. Schaffer discussed the program and they are looking for anyone interested in the program. Interested candidates must be a junior or senior in high school and a resident of Braddock Hills.

2) Motion to adopt Resolution 15 of 2026 to accept the resignation of Pamela Lang from Braddock Hills Borough council effective immediately and appoint a qualified elector to fill the vacancy for the unexpired term within thirty (30) days

Motion – Mr. Evans

Seconded – Mr. Mohan

Roll Call Vote – Unanimous – Carried

Ms. Hood asked when Ms. Lang's term ends. Mr. Garvin stated her remaining term is until January 1, 2028.

Ms. Schaffer stated that any resident that is interested should submit a letter of interest to the Borough Manager.

Ms. Schaffer thanked Ms. Lang for her years of service to the Borough.

12. CALLING FOR APPROVAL OF TREASURER'S REPORT AS POSTED

(all ayes vote)

Motion to approve the treasurer's report.

All ayes

13. CALLING FOR APPROVAL TO PAY ALL BILLS AS POSTED IN THE LIST OF BILLS

Motion – Ms. Schaffer

Seconded – Ms. Cunic

Roll Call Vote – Unanimous – Carried

14. ADJOURNMENT OF THE MEETING TO THE CALL OF THE CHAIR

Ms. Schaffer adjourned the meeting at 7:20 p.m.

Engineer's Report
Braddock Hills Borough Regular Monthly Meeting
September 8th, 2026

GEDTF GRANT

- A) SRCOG submitted a 2026 GEDTF application on behalf of Braddock Hills Borough for acquisition of 1600 Brinton Road for relocation of borough offices, police substation, and new community center. Acquisition cost for resolution was \$459,000.00.

CDBG GRANT

- A) CDBG application for renovations to 1600 Brinton Road.
- a. EADS joined a walkthrough on April 28th, 2026 of a vacant church building at 1600 Brinton Rd for possible relocation of borough offices and a new community center. EADS took note of needed repairs.
 - b. EADS conducted a second walkthrough on July 27th, 2026 to put together a detailed description of work for possible renovations.
 - c. EADS put together a description of work, proposed building layout, and cost estimate for renovations and site work at 1600 Brinton Road as part of a CDBG grant application to be submitted by SRCOG.
- B) CDBG project for milling and paving of Park Ave and Newton Road. Project cost for resolution was estimated at \$248,958.00.
- a. Received CDBG award in the amount of \$248,958.00.
 - b. Bid opening was April 23rd, 2026.
 - i. The apparent low bidder was A. Liberoni, Inc., in the amount of \$151,739.12. EADS sent letter of recommendation to Borough Council.
 - c. A Liberoni, Inc. received a notice to proceed to commence work with an effective date of June 9th, 2026.
 - d. Paving is substantially complete. Waiting for A. Liberoni, Inc. to address punch list and remaining work items.

LSA GRANT

- A) LSA project for milling and paving of Park Avenue, 4th Street, and Ardmore Manor Road. Project cost for resolution was estimated at \$248,666.00.
- a. Received LSA grant award in the amount of \$200,000.00.
 - b. Bid opening was May 7th, 2026.
 - i. The apparent low bidder was A. Liberoni, Inc., with a Base Bid amount of \$107,778.78 and a Base Bid Plus Add Alternate amount of \$116,362.50. EADS sent letter of recommendation to Borough Council.
 - c. A Liberoni, Inc. received a notice to proceed to commence work with an effective date of June 8th, 2026.
 - d. Paving is substantially complete. Waiting for A. Liberoni, Inc. to address punch list and remaining work items.
- B) Submitted LSA grant application for reconstruction of Indiana Avenue. Project cost for resolution was estimated at \$413,214.00.
- C) EADS is working with the borough on a 2026 LSA grant application for street paving.
- a. EADS conducted a field investigation and put together a cost estimate for the paving of sections of Center Street, Cross Street, Delaware Avenue, Delaware Avenue Extension, Orchard Street, and Vermont Avenue.

BLIGHT REMEDIATION GRANT

- A) EADS is working with the borough to identify blight to include in a possible application for the Act 152 blight remediation grant.

GTRP GRANT

- A) GTRP application for construction of ADA parking and pathway to playground, installation of new pavilion, picnic tables, benches, and repairs to the walking track. Project cost for resolution was estimated at \$108,000.00.
- a. EADS put together application and submittal documents for the SRCOG to submit a grant application for construction.

MS4/STORMWATER

- A) Finalizing design for stream restoration project to comply with MS4 permit. Project will require a joint permit.
- a. Pre-application meeting took place on March 19th, 2025.
 - b. Exploring additional siltation impairment solutions as part of PADEP's Municipal Separate Storm Sewer System (MS4) Pollution Reduction Plan (PRP) compliance.
 - c. Project cost for resolution was estimated at \$102,000.00.
 - d. EADS applied for the Watershed Restoration and Protection Program Grant for construction.
- B) DEP MS4 Inspection report
- a. Received inspection report from DEP on August 17th, 2026.
 - b. EADS to respond to comments within 60 calendar days.

3RWW/ALCOSAN/DEP

- A) EADS will attend the 3RWW meeting September 10th, 2026.
- a. All engineer's meeting for M-47 has been put on hold for the time being.
- B) Consent Order Agreements
- a. No new items.

MISCELLANEOUS

- A) Existing Borough Building (1300 Brinton Road)
- a. EADS conducted structural investigation of borough building on April 24th, 2026. Noted minor structural deficiencies. Entire building in need of brick repointing. Water infiltration is prevalent throughout which could lead to more significant structural failure in the future.
- B) 1050 Brinton Road Site Development Project
- a. EADS received final plan drawings for review on April 28th, 2026. Plans were mailed to Allegheny County Economic Development Planning Division for advisory review.
 - b. Received advisory review comments from ACED on June 1st, 2026.
 - c. EADS submitted ACED comments along with EADS review letter to project owner on June 30th, 2026.
 - d. EADS reviewed the revised plan set received from Gateway Engineers, Inc. and submitted a stormwater consistency letter on August 11th, 2026.
 - e. EADS sent a review approval letter to the Borough and project owner on August 25th, 2026.

- C) EADS investigated potential issue with trees at 426 Park Ave on June 24th, 2026.
 - a. EADS reached out to Duquesne Light Company about possibility of removing the trees that are located near their utility line.
 - b. The Borough contracted a tree removal service to clear the trees within borough right-of-way and the issue has been resolved.
- D) EADS investigated identified stormwater basins and culverts around the borough as part of a possible stormwater cleaning/jetting project on July 30th, 2026.
- E) EADS investigated ground seep at 420 Jackson Street on May 4th, 2026 and July 13th, 2026.
 - a. Seepage was investigated by Wilkesburg Penn Joint Water Authority and found to be a break in the water main line that has now been repaired.
- F) EADS investigated stormwater issues on Center Street and Pennsylvania Avenue on June 24th, 2026.
 - a. EADS is putting together an estimate for repairs.
- G) EADS conducted field investigation with public works of stormwater basin issues and salt shed wall on April 2nd, 2026.
 - a. EADS to provide estimate of concrete block wall for salt shed.
- H) EADS investigated a runoff issue on Delaware Avenue and potential damage to stormwater infrastructure on July 13th, 2026.

Respectfully submitted,

The EADS Group, Inc. (NORTH HUNTINGDON)

Tyler J. Mincin

By: Tyler J. Mincin
Engineering Designer

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