North of the Narrows Fire District - Quarterly Meeting Minutes

October 3, 2024 2:00 p.m. at Community Center,

14374 East Shore Road, Coolin, Idaho 83821

1. Open meeting 2:04 p.m.

Attending: Patrick Westerkamp, Parker Holder, Melanie Westerkamp, Frankie Dunn,

Scott Robinson

1. Open Forum -No comments
2. Agenda – Motion to approve by Parker, 2nd Pat, pass.
3. Previous Minutes – Motion to approve by Parker, 2nd Pat, pass.
4. Financial Report - Frankie. Motion to approve by Parker, 2nd Pat, pass.
5. Chief Report – Scott. Received ISRB Fire rating of 6 (5 miles) which will be in effect for 10 years. Letter sent to district. Working on training schedule for FY2025. Volunteer training requirements per ISRB and ICRMP are 10 hours structure, 3 hours wildland and 2 hours EMS. Use of the new engine will require specific training and signoff. Rock pit burn late November. Need SAM# for grant opportunities.
6. Old Business –
	1. Volunteer/Employee Handbook – Scott working
	2. Depository – Pat has got all the necessary paperwork completed and will get this set up.
	3. Subdistrict realignment - ongoing
	4. Turn-out gear will be delivered this week
	5. Chief house power meter – NLI site visit. Need trench and electrical. Will complete in the spring.
	6. Building at Sandpiper/Engine 2521 - ongoing
	7. Beaver Creek annexation – tabled until we receive formal request
	8. 5-year strategic plan – ongoing, Scott working
7. New Business:
	1. New Commissioner Appointment – no interested parties in the southern district meet residency requirements. Bonner County has been notified. Will continue trying to fill vacancy.
	2. Vacation days for Chief – covered by deputy/lieutenant and volunteers. Salaried position.
	3. Commissioner Fiedler resigned August 15, 2024. Parker moved to accept resignation, 2nd Pat, Pass.
	4. Recall of unused NNFD equipment gear for inventory/expiration. Parker moved to have attorney send request, Pat 2nd, pass.
	5. Payroll dates for chief – Parker motion to pay monthly on the 3rd Friday of the month, Pat 2nd, pass.
	6. Employment agreement for chief deemed unnecessary. No vote.
	7. Quarterly meeting dates for 2025: January 9, April 10, July 10, Budget August 14, October 9. So moved: Parker, 2nd Pat, Pass.
8. Executive Session not held.
9. Adjourn meeting - 2:15 p.m.