North of the Narrows Fire District - Quarterly Meeting Minutes

July 10, 2025 2:00 p.m. at Community Center,

14374 East Shore Road, Coolin, Idaho 83821

1. Open meeting 2:05 p.m.

Attending: Patrick Westerkamp, Parker Holder, Melanie Westerkamp, Frankie Dunn,

Andrew Patterson, Jerry Frank

1. Open Forum - No comments
2. Agenda – Motion to approve by Parker, 2nd Pat, pass.
3. Previous Minutes – Motion to approve by Parker, 2nd Pat, pass.
4. Financial Report - Frankie. Income: $16,000, Expenses: $34,000, $388,000 in the bank, $26,000 net income through June 2025. Motion to approve by Parker, 2nd Pat, pass.
5. Chief Report – Attached
6. Old Business –
   1. IDL Station collaboration on hold until Chief transition settles
   2. Communications – issues will be addressed with Bonner County – possible to negotiate Frog Song tower repeater placement and investigate placement on Lakeview tower
   3. NNFD Debit Card received. Closed.
   4. Commissioner Vacancy – Jerry Frank has volunteered. Will swear in next meeting.
7. New Business:
   1. Budget Reviewed, motion to submit for public Budget Hearing by Parker, 2nd Pat, pass. See Attached.
   2. Motion to adopt Resolution 1 to allow contracting services outside district by Parker, 2nd Pat, pass.
   3. Motion to authorize chairman to sign Resolution 1 by Parker, 2nd Pat, pass.
   4. Motion to authorize secretary to issue renewal addendums for contracted services by Parker, 2nd Pat, pass.
   5. Motion to authorize entering into an out of district contract with the Presuto family at 257 Frog Song Lane by Parker, 2nd Pat, pass.
   6. State of Equipment/Trucks – Inventory. See chief report, 2530 taken out of service for repair
   7. Motion to purchase vehicle Dash Cams by Parker, 2nd Pat, pass.
   8. Open House recap – successful event! Collected over $400 in donations, served approximately 125 a home cooked, delicious meal, played games and toured equipment with support of surrounding districts, IDL and the Park Service.
   9. Turnouts purchased last year – 5 sets purchased, issued one set
   10. Wildland gear needed. Will research needs and cost, and readdress
   11. Swag purchase – Andrew and Pat are working
   12. Fuel
8. Executive Session not held.
9. Motion to Adjourn meeting at 3:25 p.m. by Parker, 2nd Pat, pass.



**Fire Chief Report, July 10th, 2025**

Operations/Emergency Service:

We have had 11 Calls for Service, to Date:

1 Vehicle Fire

1 Brush Fire

2 Marine Incidents

1 Rescue Call

1 Aircraft Incident

1 Fire Alarm

2 Smoke Reports

1 ILS Trauma

1 Hazardous Condition

Created Hand Receipt to inventory and account for individual Volunteer Firefighter gear issued. Printed off 30 copies for the Volunteers to fill out and return.

Printed off 30 Volunteer Firefighter Applications for distribution among Volunteers at this Training. This will be in order to maintain a Paper File of each Firefighters needs, capabilities for the Fire Department, Training, etc.

Discussed Leadership Roles with several Volunteers, and have assigned Personnel Numbers to the majority of the Active Volunteers.

**Events:**

Annual Open House 05JUL2025.

**Maintenance:**

2521, 2522, 2530, 2551: Washed, cleaned interior, waxed. (P. Burch 2504, and M. Burch helped on this).

2552 is the Brush Engine/Tender stationed at Sandpiper Shores. Need to add number/Designator to this Apparatus. (Numbers purchased 09JUL25)

2591: Replaced fuel Filters with Jim Payton. Westerkamp replaced “Wet Ball” Fuel Line.

2540: Engineered by John Forney. Forney has been instrumental in Maintaining this Piece of Apparatus. He Starts it Weekly, and runs it. Need to change number/designator to 2571

(Picked up adhesive numbers to accomplish re-numbering apparatus 09JUL2025)

(Project) I will run a full check on our Satellite Engines/Tenders in the near future.

Replaced Bouy on 2591.

Purchased fuel for 2591 and the Pump for 2551, 10JUL2025

**Inventory:**

Started Inventory of Turnouts and Wildland Gear (in preparation for issue to Volunteer Firefighters.) Began separating these Turnouts between Serviceable and Non-Serviceable/Training.

**Training**:

We have had one very successful Training; Introduction to ICS, Radio Communications, and Scene Size-Up. Future training are planned and I will continue to send my Training Outlines to the Volunteers.

Volunteers have been seeking extra Training on the Apparatus and Equipment. Annie and David Bell went through 2551 on 09July 2025, re-familiarizing, cleaning and pumping the Engine. The Diamond Park Volunteers (Bill Dodge, John Forney, Marty Beresford, Trent Anderson and Bill Ganz) have been Training on 2521, 2522, 2540 (soon to be 2570) and individual Dock Pumps.

Several Volunteers have been taking it upon themselves to Train, generally checking in with me and filling out Extra Training Logs. We are putting a LOT of Training Hours in the Log, which is excellent!

**Discussion/Projects:**

Need to recruit and organize Volunteers at Sandpiper Shores. Update on access to, or creation of new Chief Email so that I can address Volunteers as a group.

Facebook Page: Are we going to pursue a Social Media Page?

Active 9-1-1: Do we have access to this? P. Westerkamp, Bill Dodge have issues with or are not getting Call-Outs from this App. This is problematic from a Communications/Operations Standpoint.

Re-Number 2540 to 2570. Assign Brush Engine/Tender @ S.P. Shores 2552

Mow L.Z. Set up for Training Saturday 12JUL25 at the L.Z. (Purchased Canopy for Water/Aid Station).

Inventory and Issue P.P.E, to include already issued P.P.E. and Radios

Schedule Maintenance Training (Tentatively schedule for 26JUL2025). All Volunteers will conduct Apparatus Maintenance Checks (learn how to) at this Training.

We were charged over three-thousand dollars for Racom to come up (?). Wyatt from Racom quoted me an hourly rate of $190.00 per hour. He spent probably six to seven hours, to include Travel time. Question whether this is an accurate charge, if it is solely related to this last Maintenance.