



ECCEC FINANCIAL POLICY PRESCHOOL



Monthly Fees

(effective September 2024)

TWO YEAR OLD RATES/ NON-TOILET TRAINED 3+

Days per week	PRESCHOOL ONLY 9am-1pm 4 hours	9am-1pm plus additional hours before/after We are open from 7:15am-5:15pm		
		Up to 5 total hours	Up to 7 total hours	Over 7 hours
2	392	448	532	568
3	588	672	798	852
4	784	896	1064	1136
5	980	1120	1330	1420

THREE-FIVE YEAR OLD RATES

***Must be toilet trained for this rate**

Days per week	PRESCHOOL ONLY 9am-1pm 4 hours	9am-1pm plus additional hours before/after We are open from 7:15am-5:15pm		
		Up to 5 total hours	Up to 7 total hours	Over 7 hours
2	320	376	460	496
3	480	564	690	744
4	640	752	920	992
5	800	940	1138	1240

- Regular contracted time consists of at least two 4 hour preschool days per week 9:00am-1:00pm (drop off is 8:45-9am/pick up is 1-1:15pm).
- Any family enrolling more than one child will receive a 10% discount for each additional child.
- Initial family registration fee is \$80.00 (non-refundable) Returning family registration fee is \$60 (non-refundable)
- Tuition is based on a school year of approximately 36 weeks divided by 9 months. Therefore, you will pay the same amount each month including December when the Center is closed for the Christmas holidays and when there are five weeks in a month.
- No substitute or makeup days will be allowed, nor credit given for absences, vacations, or snow days.
- Children ages three and four not yet toilet trained will be charged the monthly two year old rate until child is fully trained. Tuition can be reduced the following month after training is completed.
- Children that turn three during the year will transition to the 3+ rate the month following his/her birthday and is fully toilet trained.
- Tuition fees are **due on the 1st** of the month. If payment is not received by the 10th of the month, services will not be available until payment is received in full.
- Payment options: cash/check on site or online payment using account transfer (ACH) or credit card (**Please note: Use of credit card is an additional cost to the school. To help offset these fees, those paying by credit card will incur a convenience fee. Please use ACH to avoid an additional fee**)
- There is an automatic \$25.00 service charge for NSF checks.
- The Center opens at **7:15a.m.** and closes at **5:15 p.m.** according to the stipulations of our license. If a child is picked up after 5:15pm, you will be charged a late pick up fee to be paid in cash: \$5 per child 1-5 minutes, \$10 per child 6-10 minutes, \$15 per child 11-15 minutes, etc.

DROP-IN EXTENDED CARE

- Any daily extension of contracted times results in the drop-in fee \$15.00 per hour.
- Reservations for a specific day may be made in advance by calling the Center or emailing info@eccec.com
- Drop-in care will be billed separately from your normal monthly tuition.

OTHER

- Additional fees may apply for field trips/special activities in which advance notice will be given.
- Please do not combine payments for tuition and field trips on the same check.
- Families are allowed 2 changes to the contract over the course of the school year. Any changes beyond that are subject to a \$10 charge per instance.
- Once a month school will close at 3:15pm to allow time for staff professional development, all dates are communicated in advance on our annual school calendar.
- All dates we are CLOSED are communicated in advance on our annual school calendar as well as reminders sent out via our communications systems.
- In the event we need to close due to severe weather or a problem with the plumbing/heating/cooling tuition is due as contracted. After two closings during a school year, credit will be issued to all children regularly enrolled on the day of the closure. Closings are announced via email, text and messaging systems; please be sure your contact info is always up to date.

WITHDRAWAL

- A written two-week notice of withdrawal via email or a visit with someone from the administrative team must be given.
- Families will be asked to complete a Written Notice of Withdrawal form. If no notice is given families will be charged two weeks after the child's last day of attendance.