



# ECCEC FINANCIAL POLICY TODDLERS AND TWOS



## Monthly Fees

(effective September 2024)

### TODDLER RATES (12-24 months)

### TWO YEAR OLD RATES

Days per week	PRESCHOOL ONLY 9am-1pm	9am-1pm plus additional hours before/after We are open from 7:15am-5:15pm		
	4 hours	Up to 5 total hours	Up to 7 total hours	Over 7 hours
2	451	515	612	653
3	676	773	918	980
4	902	1030	1224	1306
5	1127	1288	1530	1633

Days per week	PRESCHOOL ONLY 9am-1pm	9am-1pm plus additional hours before/after We are open from 7:15am-5:15pm		
	4 hours	Up to 5 total hours	Up to 7 total hours	Over 7 hours
2	392	448	532	568
3	588	672	798	852
4	784	896	1064	1136
5	980	1120	1330	1420

- Regular contracted time consists of at least two 4 hour preschool days per week 9:00am-1:00pm (drop off is 8:45-9am/pick up is 1-1:15pm).
- Any family enrolling more than one child will receive a 10% discount for each additional child.
- Initial family registration fee is \$80.00 (non-refundable) Returning family registration fee is \$60 (non-refundable)
- Tuition is based on a school year of approximately 36 weeks divided by 9 months. Therefore, you will pay the same amount each month including December when the Center is closed for the Christmas holidays and when there are five weeks in a month.
- No substitute or makeup days will be allowed, nor credit given for absences, vacations, or snow days.
- Children that turn two during the year will transition to the two year old rate the month following his/her birthday.
- Tuition fees are **due on the 1st** of the month. If payment is not received by the 10th of the month, services will not be available until payment is received in full.
- Payment options: cash/check on site or online payment using account transfer (ACH) or credit card (**Please note: Use of credit card is an additional cost to the school. To help offset these fees, those paying by credit card will incur a convenience fee. Please use ACH to avoid an additional fee**)
- There is an automatic \$25.00 service charge for NSF checks.
- The Center opens at **7:15a.m.** and closes at **5:15 p.m.** according to the stipulations of our license. If a child is picked up after 5:15pm, you will be charged a late pick up fee to be paid in cash: \$5 per child 1-5 minutes, \$10 per child 6-10 minutes, \$15 per child 11-15 minutes, etc.

### DROP-IN EXTENDED CARE

- Any daily extension of contracted times results in the drop-in fee \$15.00 per hour.
- Reservations for a specific day may be made in advance by calling the Center or emailing info@eccec.com
- Drop-in care will be billed separately from your normal monthly tuition.

## **OTHER**

- Additional fees may apply for special activities in which advance notice will be given.
- Families will supply diapers and wipes.
- Families are allowed 2 changes to the contract over the course of the school year. Any changes beyond that are subject to a \$10 charge per instance.
- Once a month school will close at 3:15pm to allow time for staff professional development, all dates are communicated in advance on our annual school calendar.
- All dates we are CLOSED are communicated in advance on our annual school calendar as well as reminders sent out via our communications systems.
- In the event we need to close due to severe weather or a problem with the plumbing/heating/cooling tuition is due as contracted. After two closings during a school year, credit will be issued to all children regularly enrolled on the day of the closure. Closings are announced via email, text and messaging systems; please be sure your contact info is always up to date.

## **WITHDRAWAL**

- A written two-week notice of withdrawal via email or a visit with someone from the administrative team must be given.
- Families will be asked to complete a Written Notice of Withdrawal form. If no notice is given families will be charged two weeks after the child's last day of attendance.