

**CHILDREN'S DENTAL SERVICES
JOB DESCRIPTION**

Licensed Dental Assistant (Part or Full Time)

Salary: \$28-\$30/hr plus DOQ

Up to 100% loan forgiveness available PLUS hiring bonus

CDS Mission: CDS is an independent, non-profit agency dedicated to improving the oral health of children from families with low incomes by providing accessible treatment and education in our diverse community since 1919.

Benefits:

- Flexible, family-friendly scheduling
- Up to 5 weeks PTO and 9 paid holidays annually
- Health insurance coverage for individuals and families
- Retirement plan matching contribution
- Opportunity for management and advanced practice

Duties:

- Provide full scope of treatment per duties in accordance with Minnesota Dental Practice Act
- Assist in the dental treatment of patients to include seating patients, providing dentist with instruments and equipment; charting examination and treatment results on patient's dental record.
- Clean, sterilize and assemble instruments, supplies and equipment required for specific dental procedures. Maintain a sterile and neat working environment according to current infection control procedures.
- Record treatment results on patient's dental record; instruct patients in the care of teeth and appliances; provide instructional materials as required.

Qualifications:

- Completion of an accredited dental assistant course.
- Bilingual in any language a plus.

Please submit cover letter and resume to:

Sarah Wovcha, Executive Director, swovcha@childrensdentalservices.org

Jennifer Norbeck, Clinic Manager, jnorbeck@childrensdentalservices.org

Additional contact information:

*Telephone: 612-636-1577 *Fax: 612-746-1531

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