

## **APPOINTMENT CANCELLATION AND NO-SHOW POLICY**

Thank you for trusting Maui Cardiology with your medical care. When scheduling an appointment with our office, we value your time and set aside enough time to address any concerns you may have regarding your current health issues. This time is reserved specifically for you so if you are more than 10 minutes late, you will need to be rescheduled. If you need to cancel or reschedule your appointment, please contact our office at (808) 871-8878 as soon as possible.

Cancellations or reschedules require 24-hour notice so that we can use the spot for another patient on our waiting list. Cancellations without appropriate notice or missed appointments may result in a \$30 fee. This fee is charged to you and not your insurance company.

We understand there may be times when an unforeseen emergency occurs and you may not be able to keep your scheduled appointment. If you should experience extenuating circumstances, please inform the staff. You may contact our office 24 hours a day, 7 days a week and leave a message if no one is available to speak with you at that time.

***I have read and understand the "Appointment Cancellation and No Show Policy" and agree to its terms.***

Patient's Signature: X\_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_