

## *Entertainment Planning Template*

It is time to plan your entertainment for your wedding! We know that weddings are not “one size fits all”. This document is just a blueprint we like to follow and keep everything organized. Your planning can be edited & tweaked however you prefer. We fully customize & cater to each and everyone of our High Profile couples.

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### *Newlyweds Names*

#### **Wedding Date:**

Location:

Point of Contact:

# of guests:

Photographer:

Videographer:

Ceremony Time & Location:

Cocktail Hour Time & Location:

Reception Time & Location:

## *Ceremony* (Your choice below)

- ❖ Custom Playlist
- ❖ String Quartet Covers
- ❖ Instrumental Piano covers
- ❖ Instrumental Guitar covers
- ❖ Ceremony Classics (Somewhere over the Rainbow, A Thousand years, etc.)

Officiant's Name:

1. **Prelude** (Bridal Party Entrance):
2. **Processional** (To be played as Bride Enters):

*Last words of Ceremony:*

3. **Recessional** (Exit Song):

## *Cocktail Hour* (Your choice below)

- ❖ Custom Playlist
- ❖ Soft Alternative (John Mayer, Coldplay, Maroon 5, Jack Johnson Mix)
- ❖ Light Top 40
- ❖ Soft Rock Classics (Billy Joel, Elton John, The Eagles, Beach Boys)
- ❖ Country (Choice of Contemporary or Classic)
- ❖ Italian Style Cocktail (Frank Sinatra, Frankie Valli, Bobby Darin, Dean Martin, Dion)
- ❖ Vitamin String Quartet - Cover songs
- ❖ Jazz Instrumental
- ❖ Instrumental Piano
- ❖ Instrumental Classical Guitar

## *Reception Overview*

- Introductions
- 1st Dance & Parent Dances
- Toasts
- 1st Dance Set
- Dinner
- 2nd Dance Set
- Dessert
- Final Dance Set

## *Reception*

Up-Lighting Color:

### **Introductions**

#### **Parents Introduction**

**Song:**

**Cue:**

Parents of the Bride:

Parents of the Groom:

#### **Bridal Party Introduction**

**Song:**

**Cue:**



Maid or Matron of Honor:

Best Man:

Flower Girl:

Ring Bearer:

## *Newly Weds Introduction*

**Song:**

**Cue:**

## **First Dance:**

## **Father & Daughter Dance:**

## **Mother & Son Dance:**

## **Toasts**

Maid of Honor:

Best Man:

Father of the Bride

Choice of a Blessing/ Grace or N/A

## **Cake Cutting:**

Traditional or Non-traditional

## **Optional Formalities:**

- ❖ Bouquet Toss
- ❖ Removal of the Garter
- ❖ Garter Toss
- ❖ Placement of the Garter
- ❖ Shoe Game
- ❖ Anniversary Dance

## **Last Dance:**

Encore:

## **Announcements:**

(After party, Shuttle service, Specific group photos, Anniversaries, Birthdays, Cigar or Whiskey Bar, Guest book signatures, etc.)

*Music*

We want your “must have” playlist! Be sure to include music you both love & specific songs that resonate with you. What you don’t like & don’t want is equally as important.

If you find yourself lost or just want to browse our playlists and explore, **Copy and paste** this link into your browser to access our Spotify.

<https://open.spotify.com/user/nrx6oc7mxq2ywe8vxpben2tt7?si=98b156f5893b4975>

*Must Plays:*

- ◆
- ◆
- ◆
- ◆
- ◆
- ◆
- ◆
- ◆
- ◆
- ◆
- ◆
- ◆
- ◆
- ◆
- ◆

HIGH PROFILE

EVENTS

*Do not Play!*

- ◆
- ◆
- ◆

*Slow Songs:*

- ◆
- ◆
- ◆

*Crowd Favorites:*

*A Few things to consider from the Entertainment's perspective.*

1. Who you sit closest to the DJ. Consider your older guests and please let us know if any guests have epilepsy or sensitivity to lighting.
2. Some venues prefer fun & dancing to begin after dinner... we DISAGREE. We want to dance as soon as possible. Dinner can wait. You have 4 hours during the reception and they go by fast. We like to get people up and dancing a few minutes after the last toast (BEFORE dinner) to set the tone for the entire evening. **Trust us on this one.**
3. Your Shuttle (if you are using a shuttle service). Often shuttles can come early and guests will trickle out due to the shuttle arriving prior to the last dance. Try to time your shuttles for the exact time your wedding ends, or just after. **Be sure the shuttle understands to not leave anyone behind!**
4. Toasts - We understand there are a lot of emotions on wedding day. We've seen in many instances the toasts run on forever and drag. **The longer people talk the less time you have to party!**
5. **Stay together.** Don't forget to dance and have fun. You'll likely be pulled in many different directions on wedding day. The whole vibe on the dance floor starts with the bride and groom.
6. Hire vendors that aren't worried about leaving on time. We see it so often in this business. Fake cake cuttings, photographers or videographers dictating events so they can leave on time and get home. Some vendors are just so inconsiderate.. it is just mind boggling!