**Your Name**

555 Your Address, NY 10005 | [your-email@gmail.edu](mailto:your-email@gmail.edu) | 555.555.5555

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**EDUCATION**

**Your University, Your College/School -** *Cumulative GPA: 3.\_ \_*City, State

Major: Bachelor of Arts/Science, ABC Expected Graduation: Mnth Year

**Honors/Awards:** Honor 1, Honor 2, Honor 3, Honor 4

**Scholarships:** Scholarship Name 1, Scholarship Name 2, Scholarship Name 3, \*\*In Alpha Order\*\*

**EXPERIENCE**

**ABC Company/Firm/Organization/Institution** City, State

*Position, <<More Detail>>* Mnth Yr – Present

* Researched XYZ finance topic and ABC technology topic by surveying government databases
* Maintained database of 100 financial-technology companies to make XYZ conclusions
* Achieved an increase of over XX% in efficiency by implementing ABC… etc.
* 1 of 2 employees to be awarded… etc.

**ACME Company/Firm/Organization/Institution** City, State

*Position, <<More Detail>>* Mnth Yr – Mnth Yr

* Led team of X# responsible for conducting ABC
* Built/Improved XYZ database used to do ABC
* Organized XYZ presentation to address the XYZ to an audience of over X# of people

**Your Company/Firm/Organization/Institution** City, State

*Founder, <<More Detail>>* Mnth Yr – Mnth Yr

* Repaired, rented and sold XYZ to ABC
* Performed XYZ service for X# local buyers
* Experienced X% YoY growth by using excel to identify and validate ABC strategy

**LEADERSHIP & PROFESSIONAL DEVELOPMENT**

**Private Equity and Venture Capital Club Tallahassee**, **FL**

*Active Member* Mnth Yr – Mnth Yr

* Engage in seminars focused on providing comprehensive knowledge of the private equity and venture capital space
* Network with industry professionals to gather insight regarding the latest developments within the industries

**XYZ Organization/Non-Profit/Greek Org/Student Org/Volunteerism** City, State

*Position/Role, <<More Detail>>* Mnth Yr – Mnth Yr

* Assisted in tutoring a classroom of XX# students…etc.
* Mentored over XX# students, increasing graduation rates by X%

**XYZ Organization/Non-Profit/Greek Org/Student Org/Volunteerism/Athletics** City, State

*Role/Position, <<More Detail>>* Mnth Yr – Mnth Yr

* 1 of 9 players to achieve starting position on the XYZ team

**OTHER SKILLS & INTERESTS**

**Other Affiliations: <<**Volunteer XYZ Tutor, ABC Club, Honor Society, Greek Professional Organization XYZ… etc.>>

**Language:** Fluent in Language, intermediate proficiency in Language

**Interests:** Interest 1, Interest 2, Interest 3 \*\*Alphabetical Order\*\*