

Southbrooke Condominium Association, Inc.

Board of Directors Meeting Minutes

April 27, 2023

Southbrooke Condominium Association, Inc. Board of Directors meeting was held at 5230 SW 91 Drive Suite C Gainesville, FL 32608.

Quorum and Call to Order: The meeting began by establishing a quorum, quorum was established. The meeting was called to order at 4:05 p.m. by Linda Webb (Lynne). Board Members Present: Mary K. Henderson (Kathy) and Marilyn Wodlinger **OTHERS PRESENT:** Bobbie Jo Blackwell, CAM **Owners present:** Robert Mounts

Approve Minutes from March 23, 2023. Lynne made a motion to approve draft minutes with no corrections. Kathy seconded. Motion passed unanimously.

Old Business: Lynne made a motion to approve Orkin Mosquito and Pest Control contracts (all units). Kathy seconded. Motion passed unanimously.

New Business:

- a. Marilyn made a motion to appoint Jimmy Henderson as the Maintenance Committee (Chair) and starting on May 1, 2023, a monthly recurring stipend of \$300 per month be paid to the Chair for his services in lieu of paying a vendor to perform railing and elevator cleaning services. After much discussion, Lynne seconded. Kathy abstained from voting because she will also assist with some items for this Committee along with Joy Sarles. Motion carried. Management will meet with this Committee in May 2023.
- b. Lynn made a motion to approve Blackwell Electric to install exterior common area outlets on each building to allow for pressure washing and other exterior services; also to approve the purchase of ladders, tools, and supplies needed for this Committee. Capital items to be reimbursed by Reserves: Gator Fire, Best Restoration, Gate and new outlets installed in common areas this year. Kathy seconded. Motion passed unanimously.
- c. Lynne made a motion to appoint Lynne Webb as the Safety Committee (Chair), Kathy Henderson and Joy Sarles as Committee members also. Kathy seconded. Motion passed unanimously. Management will meet with this Committee in June 2023.

Schedule Next BOD Meeting: May 9 Nabr Tutorial for BOD, May 30 @ 2PM for BOD Meeting, June 8th 2PM BOD MEETING and 3PM Attorney Meeting Zoom. Management was advised to try to schedule Becker/Attorney for 3PM or 4PM Zoom with BOD.

Adjournment

There being no further business, the meeting was adjourned at 6:30 p.m.