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Dear Client.

I want to share the following information with you about my COVID-19 plans regarding in-person sessions, in compliance with Worksafe BC and Public Health guidelines.

My commitments to you:

I will cancel/reschedule our session if I have any symptoms or known exposure to COVID-19.

I will book extra time in between sessions in the office and will sanitize all high-touch areas before you arrive.

I will book your appointment at a time that is staggered with other therapists using the building, so that clients are not arriving at the same time. The number of practitioners in the building at the same time will be kept to 2-3 maximum.

I will ensure that we are seated at least 6 feet distance. If weather permits, the window will be open. I will run a HEPA air purifier in the room.

Hand sanitizer will be available. Everyone entering the building will be asked to use it upon entry, and reminded not to enter if they have any symptoms or known exposure to COVID-19.

My policies and requests:

I ask that if you have any symptoms or known exposure (eg. a family member with confirmed or suspected COVID-19), that you do not attend an in-person session. We can reschedule or meet virtually instead. I will be waiving all cancellation fees.

Please text me when you arrive for your appointment, and I will respond when I am ready to receive you in the office. If you arrive early, you may wish to wait in the outdoor “garden waiting area” at the back of the building. The indoor waiting area is closed for the time being.

Please use the hand sanitizer when you arrive.

Please sign here to indicate that you have read and agree to these policies, and are aware that these precautions are not a guarantee against potentially contracting Covid 19. If there is anything else that I can do to ensure your safety and comfort with meeting in person, do let me know.

signature

date