



**BUSINESS ANALYSIS ONLINE EDUCATION
MARKETING RESEARCH BUSINESSMEN SERVICES
HR CONSULTANCY**



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MEENA
INTERNATIONAL SERVICES

POCKET TUTOR

**Online Education
Service Provider**

- ✓ **Accounting**
- ✓ **Auditing**
- ✓ **Automation**
- ✓ **Enterprise Foundation Program EFP**

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LESSON 1 ACCOUNTING



LESSON 2 AUDITING



LESSON 3 AUTOMATION



LESSON 4 INDUSTRY KNOWLEDGE AND MIR



LESSON 5 REVENUE AND CAPITAL BUDGETS, PRODUCT COSTING

WE WILL COVER THESE SKILLS

- ✓ FIRST SKILL
- ✓ SECOND SKILL
- ✓ THIRD SKILL

FIRST SKILL

- LEARN PRACTICAL ACCOUNTING
- APPLY TRADITIONAL ACCOUNTING KNOWLEDGE AND THEORY
- LEARN ADMINISTRATION SKILLS (MANPOWER AND MONEY)
- DUE DILIGENCE AND SMART HOUR WORKING

SECOND SKILL

- MANAGING FINANCE AND BUSINESS
- AUDIT AND INTERNAL CONTROL AND CORPORATE GOVERNANCE
- ADVISORY ROLE TO BUSINESS OWNERS

THIRD SKILL

- FOCUS ON AUTOMATION & DIGITALIZATION OF TRANSACTIONS
- LEARNING MULTIPLE ONLINE ACCOUNTING SOFTWARES
- PREPARE TO BE A FUNCTIONAL CONSULTANT FOR AN ERP PRODUCING FIRMS OR FOR SOFTWARE CONSULTANT FIRMS
- BOOK-KEEPING SKILL SETS DEVELOPED AND USED FOR 'OFF-SHORE' BUSINESSES AND FOR LOCAL BUSINESSES
- ACTING AS A 'COMPLIANCE OFFICER' FOR GOVT RELATED STATUTORY REQUIREMENTS
- PREPARE TO BE A SELF MADE 'MANAGEMENT CONSULTANT'

SKILL SETS LEADING TO EARNING POTENTIAL

FIRST SKILL

- ✓ ACCOUNTING

SECOND SKILL

- ✓ FINANCE, BUSINESS MANAGEMENT
- ✓ AUDITING TECHNIQUES

THIRD SKILL

- ✓ AUTOMATION, DIGITALIZATION, ERP
- ✓ FUNCTIONAL CONSULTANT, MANAGEMENT CONSULTANT
- ✓ OUTSOURCING FIRM