

Marina Memorial Bench and “Berry” Bench Replacement Proposal

Background

We have had a request for a Memorial Bench for the Marina. There is not much space around the perimeter to allow for single benches. We could maybe accommodate 2 or 3. An alternative solution was needed, and the Board decided on the undernoted.

New Memorial Bench

The Marina received a request for a Memorial Bench to be purchased by a Group and placed within the Marina Common Elements.

This proposal was considered at the May 26th, 2021, Board Meeting and not accepted as it would create a precedent for additional benches and the Marina does not have sufficient space to accommodate many requests. However, an alternative was proposed by the Board.

Due to the lack of suitable space around the Marina Perimeter, it was decided that the Marina Owners Association would purchase a bench and allow plaques to be affixed to the bench. The bench being considered would allow for about 8 Plaques to be affixed. After the 8 have been affixed, the MOA would have to consider whether to proceed with the purchase of an additional bench to accommodate more Plaques or squeeze more plaques onto the original Bench.

A Plaque with the words “St. James Marina Memorial Bench” will be affixed to the bench.

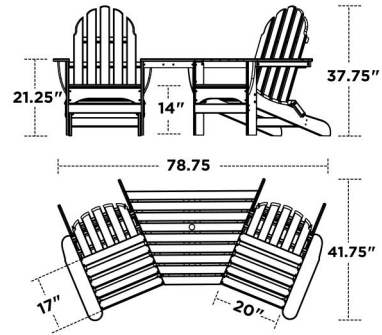
“Berry” Bench Replacement

The Berry bench was purchased many years ago. It is made of Cedar and has been painted a few times over the years, however, it appears to be reaching the end of its useful life. It currently needs major maintenance or replacement.

Costs

“Berry” Bench Replacement

There are several Cedar benches available, but it is recommended, to minimize future maintenance, that a composite material bench be purchased. A bench of similar style to the existing, would be as under: (Polywood TT4040)



After discussion by the Board, it was decided to replace the "Berry" Bench with a similar bench in composite material. Add a Plaque Board to the bench to accommodate multiple plaques, including the "Berry" plaque. and make this bench the **St. James Marina Memorial Bench**.

Marina at St. James Plantation Owners Association Inc.

Memorial Bench Plaque Policy

Preamble

Having decided to allow a bench to be placed on the Common Elements of the Marina, the following defines the policy under which the Board will approve the purchase and affixing of a commemorative Plaque to the Bench.

What is the Program?

- 1) The program allows individuals, families, organizations, and neighborhoods to purchase and donate an approved Plaque which can be affixed to the St. James Marina Memorial Bench. The plaque may be to honor a friend, family or family member, a deceased neighbor, or any number of remembrances or occasions.

Who or what event might qualify?

- 2) **The only stipulation is that the person or event commemorated must have or have had a strong connection** to the Marina, such as having been a slip owner, on the Board of Directors, a member of the Saint James Fishing Club, a Coast Guard Auxiliary Member patrolling from St. James, a resident of a dwelling surrounding the Marina etc.

Residence limitations

- 3) Requests to honor a deceased who was a resident of St. James but not in the Marina area, who just liked to visit the Marina or drink at Tommy's Bar! will not be considered.

Which requests go forward for approval?

- 4) In all cases the request will go to the Board for approval

What is the size and cost of the Plaque?

- 5) The Plaque will be 6" X 3" and supplied by the MOA at a cost of \$325 to the Requestor.

How should a request be submitted?

- 6) Requests for a Plaque should be addressed to the Marina Board.
 - a. They should be in writing, indicating why the person or event deserves to have a plaque placed on the Bench.
 - b. The proposed wording of the Plaque should accompany the application. It will need to fit a space of 6" X 3". No more than 3 lines.
 - c. The request will be considered at the next Board Meeting

Who makes the decision on whether a Plaque will be permitted?

- 7) The Board decision will be final.

What happens after the Board approves the Plaque?

- 8) After approval, the Requestor will be notified by the Dockmaster
 - a. The Requestor should send in a check payable to the Marina at St. James Plantation Owners Association Inc. for \$325.00
 - b. The Dockmaster will order the Plaque with the approved wording

What happens when the Plaque is ready to install?

- 9) The Dockmaster will notify the Requestor that the Plaque is available and ready to attach to the Bench

- a. The Requestor may ask for a small ceremony to be held at the time of attaching or can ask the Dockmaster to attach the Plaque in a timely manner.

What happens if the Requestor wants to change the Plaque or modify the wording?

- i. A replacement Plaque may be purchased at the Requestor's expense, to recognize additional people, or a Plaque may be re-engraved to add a name if space permits and if the original purchaser agrees, in writing, to the change.
- ii. If a Group donated the Plaque, then every member of the Group still residing in St. James must agree to any changes to the Plaque. If no one in the original group still lives in St. James, then the Plaque cannot be modified.

PLEASE NOTE THAT THE MOA IS NOT RESPONSIBLE FOR A LOST PLAQUE OR DAMAGE TO A PLAQUE AFTER THE PLAQUE HAS BEEN INSTALLED

Policy adopted by the Marina BOD
11/08/2021