Thomas F. Moore, CIA, CISA, CRM
2571 Saint James Drive SE
Unit 305

Summary

I am submitting my resume to be considered for election to the Board of the St. James Marina Owners Association. My objectives are to help ensure Board governance is equal for all MOA members, rules, regulations, and condominium articles are followed. In addition, the operational management of the Marina at St James is transparent and brought to a higher level, within budget.

Over 35 years' experience, including accounting and financial management, corporate audit and investigations, risk management, cyber security, and client consulting. Proven leadership skills, including managing, training and motivating members to help achieve objectives.

Key Career Accomplishments

- **Audit/Investigations:** Managed IBM corporate audits, investigations, risk management programs, corporate studies, and control assessments throughout North America, Latin America, Asia Pacific, and Europe. Managed United Rentals (URI) corporate financial, operational, IT audits and ISO 27001 compliance.
- **Risk Management**: Developed URI's IT risk assessment and IT Audit Plan. Consulted with TIAA-CREF to evaluate the effectiveness of financial and operational controls. Developed MasterCard risk management procedure.
- **SOX:** IBM HQ Sarbanes Oxley (SOX) coordinator for quarterly SOX rollout, consolidation and reporting. Managed URI's quarterly IT SOX reporting and reviews with EY. Assisted TIAA-CREF executive management with risk evaluation and SOX compliance within PCAOB 2 guidelines. Supported SOX program compliance with Diageo and Mastercard.
- **Finance:** Senior Financial Services Manager at MetLife supporting the acquisition of Travelers Life and Annuity. Prepared IBM Strategic and Operating Financial Plans for Europe/US and conducted quarterly reviews with each Business Unit Director. Designed and implemented new expense planning system for each business unit.
- **Accounting:** Managed IBM Research accounting staff (Payroll, Travel, and A/P). Consolidated monthly IBM HQ ledger, prepared I&E and B/S. Conducted monthly performance closeout reviews with the division comptroller. Implemented account reconciliation programs at Aetna.

  Financial Systems: IBM Controller approved funding to manage the development and implementation of IBM's worldwide risk acceptance application. Project manager for the design and installation of IBM financial systems for internal and external customers.

Professional Experience

- IBM Corporation: Connecticut, New York, New Jersey, North Carolina
- United Rentals: Greenwich & Stamford, CT
- Resources Global Personnel (RGP): Hartford CT (Clients – Diageo, Aetna, Mastercard)
- Experis: New York, NY (Clients - MetLife, TIAA-CREF, Young Broadcasting)
- Treasurer - Puli Club of Connecticut
- Principial - Connecticut Classic Car LLC

Education, Certification, Memberships

- BBA in Accounting from North Carolina Central University, Durham, NC
- Certified Internal Auditor (CIA)
- Certified Information Systems Auditor (CISA)
- Certified Risk Management Assurance (CRMA)

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