

Event Suggestion Form

Your Name: _____

Event Name: _____

Suggested Date: _____

Suggested Time: _____

Details: (How will the event be run, Will we need to outsource to another company, Are any materials needed, How many volunteers are needed and what will their jobs be, Ect.)

Estimated Cost: _____

Can you help facilitate event: YES NO

Is this a one time or reoccurring event: _____