



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14
COMMISSIONERS' MEETING
March 10, 2020**

PRESENT: Commissioner Leonard Bjornstad, Commissioner Chris Moe, District Chief Jerry DeBruin, Training Officer David Moe, Battalion Chief Jay Van Middendorp, Battalion Chief Frank Cain Jr., and Administrative Secretary, Jo Olson

ABSENT: Commissioner RobRoy Graham, Battalion Chief Denise Christensen

GUESTS:

Regular Meeting called to order at 5:00 PM

Items approved and signed by the Commissioners:

- Regular meeting minutes read and approved
- 714 Warrants in the amount of \$48,201.21
- 71430 Warrants in the amount of \$23,870.00
- Payroll in the amount of \$38,282.58

Hand Outs:

- Treasurers Monthly Report
- Bank of the Pacific Report
- Monthly Spending Chart
- Kendall Project expenses

Februarys' Treasurers Report:

714 Expense Fund

• Starting Balance	\$460,888.16
• Tax Receipts	\$12,498.32
• Misc. Receipts	\$40,323.33
• Warrants	\$66,328.07
• Refund Interest	\$5.28
• Transfer Out	\$2,717.74
• Ending Cash Balance	\$444,658.72
• Ending Investment Balance	\$176,605.56
• Total Cash & Investment Pool	\$621,264.28

71410 Go Bond

• Prior Debt	\$319,202.72
• Debt Issued	\$337,327.25
• Debt Outstanding	\$656,529.97
• Debt Interest Paid	\$1,482.93

71420 Reserve Fund

• Prior Balance	\$184,752.41
• Purchases & Pool Earnings	\$297.95
• Ending Balance	\$185,050.36

71430 Capital Project

• Starting Balance	\$542.01
• Misc. Receipts	\$337,197.25
• Warrants	\$337,739.26
• Ending Balance	\$0.00

71442 Mitigation Fees

• Prior Balance	\$2,253.92
• Purchases & Pool Earnings	\$2,988.05
• Ending Balance	\$5,241.97

Note: Using 71442 for next Draw

Bank of the Pacific Statement:

• Beginning Balance (02/01/2020)	\$6,701.01
• Deposits/Misc. Credits 18	\$19,513.01
• Withdrawals/Misc. Credits 5	\$21,517.05
• Ending Balance (02/29/2020)	\$4,696.97

Old Business:

LNI & Employment Security Department (ESD) Issues:

- Administrative Secretary Olson noted the 4th quarter LNI was successfully submitted
- Administrative Secretary Olson noted the two issues with ESD have been resolved
 - 3rd quarter has been successfully submitted
 - And 4th quarter excess wage overstated was due to 3rd quarter issue not being submitted, which has now been resolved
- Administrative Secretary Olson indicated she will keep an eye on next quarter submissions

Kendall Remodel:

- Training Officer Moe and District Chief DeBruin spoke to what is left to do on the project, such as plumbing, sidewalks, and heat pumps etc.
- District Chief DeBruin spoke to an addition of lights as it seemed too dark in the crew quarter building
- Discussion on a bar area and a wall partition panel
- Discussion on comcast hookups, and communication setup

New Business:

Draw 4 on loan:

- Administrative Secretary Olson noted the Fourth Draw being drawn on the Peoples Bank loan

District Chief DeBruin:

Training Officer David Moe:

Training:

- Training Officer Moe indicated OTEP is going great
- Training Officer Moe also noted 17 volunteers in the Red Card Class
 - Discussion continued on Red Card and volunteers

Initial Attack-93:

- Training Officer Moe spoke to the work to be done on Initial Attack -93

Air Pack Grant:

- Training Officer Moe indicated he has been busy working on a grant for Air Packs

Fire Station Reports:

Station 1, Sumas Battalion Chief Jay Van Middendorp

- Battalion Chief Van Middendorp indicated all is well

Station 2, Kendall Battalion Chief Frank Cain Jr.

- Battalion Chief Cain Jr. all is well with the Kendall Station
- Battalion Chief Cain Jr. commented how proud he was of how the volunteers handled a situation where they had 6 calls in 3-hours
- Discussion continued

Station 3, Welcome Battalion Chief Denise Christensen

- Battalion Chief Christensen was absent

Good of the Order:

Regular Meeting adjourned 5:34PM

The next regular meeting will be at Kendall Station on April14, 2020 at 5:00 PM

Commissioner-Chair, RobRoy Graham

Commissioner, Leonard Bjornstad

Commissioner, Chris Moe

Administrative Secretary, Jo Olson