



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14**  
**REGULAR COMMISSIONERS' MEETING**  
**October 8, 2024**

**PRESENT:** Commissioner RobRoy Graham, Commissioner Chris Moe, Commissioner Russell Vreugdenhil, District Chief Jerry DeBruin, Assistant District Chief David Moe, Battalion Chief Frank Cain Jr., and District Administrator Jo Olson.

**Absent:** Battalion Chief Jay Van Middendorp

**Guests:**

Meeting called to order at 4:00PM.

**Items approved and signed by the Commissioners:**

- Approval of Regular Meeting Minutes September, 2024
- Approval of Current Warrants and Payroll
  - Warrants in the amount of \$127,648.63 & ACH \$1,051.26
  - Payroll in the amount of \$49,482.18
- Approval for BVFF Reimb Claim Voucher
- Approval for Void/Cancel Check
- Approval for Asset Addition and Deletion
- Approval for Resolution 2024-03 BLS Transport Rates for 2025

**September's 2024 Treasurers Report:**

714 Expense Fund

• Starting Cash Balance	491,759.71
• Tax Receipts	18,787.35
• Misc. Receipts	23,053.67
• Warrants/Remittances	108,699.80
• Refund Interest Paid	16.15
• Ending Cash Balance	<b>424,884.78</b>
• Prior Investment Balance	34,123.77
• Purchase & Pool Earnings	103.34
• Ending Investment Balance	<b>34,227.11</b>
• Total Cash & Investment Pool	<b>459,111.89</b>

#### 71420 Reserve Fund

• Starting Cash Balance	377,131.61
• Misc. Receipts	22,000.00
• Ending Cash Balance	<b>399,131.61</b>
• Prior Investment Balance	655,251.85
• Purchase & Pool Earnings	1,984.32
• Ending Investment Balance	<b>657,236.17</b>
• <b>Total Cash &amp; Investment Pool</b>	<b>1,056,367.78</b>

#### 71442 Mitigation Fees

• Starting Cash Balance	746.18
• Misc. Receipts	746.18
• Ending Cash Balance	<b>1,492.36</b>

#### 71410 Go Bond

• Debt Outstanding	1,121,272.67
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#### **Bank of the Pacific Statement:**

• Beginning Balance (9/01/2024)	1,571.11
• Deposits/Misc. Credits 26	24,746.59
• Withdrawals/Misc. Credits 6	21,373.12
• Ending Balance (9/30/2024)	4,944.58

#### **Meeting Minutes:**

September 2024 Regular Meeting Minutes:

**Motion:** Commissioner Moe **motioned** to accept the Regular meeting minutes. The motion was **seconded** by Commissioner Vreugdenhil and approved.

#### **Claim Payment Request & Payroll:**

October 2024 Claim Vouchers and Payroll:

**Motion:** Commissioner Graham **motioned** to accept the Claim Vouchers and Payroll. The motion was **seconded** by Commissioner Vreugdenhil and approved.

#### **BVFF Voucher for Reimbursement Claim:**

**Motion:** Commissioner Vreugdenhil **motioned** to accept the voucher for BVFF reimbursement. The motion was **seconded** by Commissioner Moe and approved.

#### **Asset Addition and Asset Deletion:**

**Motion:** Commissioner Graham **motioned** to accept the deletion for the 2009 Chevrolet Tahoe and the addition of 2008 Ford Expedition. The motion was **seconded** by Commissioner Moe and approved.

### **Void Cancel Check:**

**Motion:** Commissioner Graham **motioned** to accept the void/cancel check. The motion was **seconded** by Commissioner Vreugdenhil and approved.

### **Resolution 2024-03 BLS Rates for 2025:**

**Motion:** Commissioner Vreugdenhil **motioned** to accept Resolution 2023-05 for the BLS rates for 2025. The motion was **seconded** by Commissioner Graham and approved.

### **Old Business:**

Army Truck:

- Assistant Chief Moe spoke to the progress of the new army truck and painting that was being done and that the skid has arrived.

New Ambulance:

- District Chief DeBruin noted nothing new only the letter of intent was signed.

### **District Chief DeBruin:**

- District Chief DeBruin noted nothing to report.

### **Assistant District Chief Moe:**

- Assistant Chief Moe spoke to a DNR grant he will apply for.
- Assistant Chief Moe noted the new recruits coming on board.

### **Station Reports:**

Station 91:

Assistant Chief Moe noted the door at station 91 will be fixed tomorrow.

Station 92:

- Battalion Chief Frank Cain Jr. indicated no new news.

Station 93:

- No report

### **New Business:**

US Bank Loan & Fiscal Agent Fees for outstanding loans.

- District Administrator Olson shared the notice of fees due with the commissioners.
- District Administrator Olson noted the fee totals have been transferred to cover that cost.

WA ST Audit:

- District Administrator Olson shared the audit will begin sometime in the December/January time period.

EMS Survey:

- Commissioner Graham spoke to the EMS Survey
- Discussion continued.

Meeting adjourned at 5:13PM with commissioners in agreement.

The next regular meeting will be on November 12, 2024 at **4:00 PM** at the Kendall Station:

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Commissioner-Chair, RobRoy Graham

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Commissioner, Chris Moe

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Commissioner, Russell Vreugdenhil

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District Administrator, Jo Olson