



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14
REGULAR COMMISSIONERS' MEETING
January 13, 2026**

PRESENT: Commissioner RobRoy Graham, Commissioner Chris Moe, Commissioner Russell Vreugdenhil, District Chief Jerry DeBruin, Assistant District Chief David Moe, Battalion Chief Frank Cain Jr., District Administrator/EMS Captain Heather Ripke-Olson

Absent: Battalion Chief Jay Middendorp

Meeting called to order at 4:00PM.

Items approved and signed by the Commissioners:

- Approval of Regular Meeting Minutes – December 9, 2025
- Approval of Current Warrants and Payroll
 - Warrants in the amount of \$103,221.46 & ACH \$2684.39
 - Payroll in the amount of \$94,404.35
- Resolution 2026-01– Addition of Heather Ripke-Olson to the Wells Fargo Account for the Purposes of Payroll and Removing Jo Olson, Larry Moore, and Leonard Bjornstad
- Whatcom County Authorization to Void/Cancel Warrant No.01263632, vendor – Henty Schein for total of \$3440.09 and reissue.

December's 2025 Treasurers Report:

71400 Expense Fund

- **Total Cash & Investment Pool \$1,013,434.76**

71401 Reserve Fund

- **Total Cash & Investment Pool \$1,165,709.02**

71442 Mitigation Fees

- Ending Cash Balance \$9,701.5

Bank of the Pacific Statement:

- Beginning Balance (11/01/2025) \$10,808.14
- Deposits/Misc. Credits 24 \$118,621.14
- Withdrawals/Misc. Debits 6 \$122,072.19
- Ending Balance (11/30/2025) \$7,357.09

Meeting Minutes:

December 2025 Regular Meeting Minutes:

Motion: Commissioner Moe **motioned** to accept the Regular Meeting Minutes. The motion was **seconded** by Commissioner Vreugdenhil and approved.

Claim Payment Request & Payroll:

January 2026 Claim Vouchers and Payroll:

Motion: Commissioner Graham **motioned** to accept the Claim Vouchers and Payroll. The motion was **seconded** by Commissioner Moe and approved.

Resolution 2026-01– Addition of Heather Ripke-Olson to the Wells Fargo Account for the Purposes of Payroll and Removing Jo Olson, Larry Moore, and Leonard Bjornstad

- **Motion:** Commissioner Moe **motioned** to accept Resolution 2026-01 for Whatcom County Fire District NO.14. for the Addition of Heather Ripke-Olson to the Wells Fargo Account for the Purposes of Payroll and Removing Jo Olson, Larry Moore, and Leonard Bjornstad. The motion was **seconded** by Commissioner Vreugdenhil and approved.

Whatcom County Authorization to Void/Cancel Warrant No.01263632, vendor – Henty Schein for total of \$3440.09

- **Motion:** Commissioner Graham **motioned** to Void/Cancel Warrant No.01263632, vendor – Henry Schein for total of \$3440.09 and reissue, due to check never being received by the vendor. The motion was **seconded** by Commissioner Vreugdenhil and approved.

Old Business:

-Kendall Training Area:

- Discussion was had regarding the training area. The Conex box was delivered and is now being framed in. Captain Leyenhorst is working on future improvements for the training area.

-Discussion was had regarding real estate options for future expansion of Sumas Station 91. Will revisit.

District Chief DeBruin:

- Chief DeBruin shared Conex project is going well. December was an expensive month due to the flooding; payroll and general expenses.

Assistant District Chief Moe:

- Chief Moe shared that the new EMT class is going well.
- Chief Moe shared that Fire Academy will most likely occur in the Fall.

Station Reports:

Station 91:

- Nothing new to report.

Station 92: Battalion Chief Cain Jr.

- Everything is going great!

Station 93:

- Nothing new to report.

New Business:

- Determining best materials to put the Sumas Station 91 back together.
- Needing estimates to repair Sumas Station 91.
- Assistant Chief Moe shared specs and possible costs for C9102 new vehicle.
- RobRoy Graham met with Deborah Arthur, EMS Manager, to talk about EMS Levy planning for the next levy cycle – the needs and necessities of BLS agencies.

Good of the Order:

Meeting adjourned at 5:20 PM with commissioners in agreement.

The next regular meeting will be on **February 10,2026 at 4:00 PM** at the Kendall Station:

Commissioner-Chair, RobRoy Graham

Commissioner, Chris Moe

Commissioner, Russell Vreugdenhil

District Admin./EMS, Heather R-Olson