



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14
REGULAR COMMISSIONERS' MEETING
August 12, 2025**

PRESENT: Commissioner RobRoy Graham, Commissioner Chris Moe, Commissioner Russell Vreugdenhil, District Chief Jerry DeBruin, Assistant District Chief David Moe, Battalion Chief Frank Cain Jr., and Battalion Chief Jay Middendorp, Trainee Heather Ripke-Olson

Absent: District Administrator Jo Olson

Meeting called to order at 4:00PM.

Items approved and signed by the Commissioners:

- Approval of Regular Meeting Minutes July, 2025
- Approval of Current Warrants and Payroll
 - Warrants in the amount of \$4,5550.04 & ACH \$2,074.48
 - Payroll in the amount of \$70,976.60

July's 2025 Treasurers Report:

71400 Expense Fund

- Starting Cash Balance
- Tax Receipts
- Misc. Receipts
- Leasehold
- Timber Excise
- Disbursements
- Refund Interest Paid
- Ending Cash Balance \$884,664.19
- Prior Investment Balance
- Earnings Less Fees
- Ending Investment Balance \$678,082.88
- **Total Cash & Investment Pool \$919,976.93**

71401 Reserve Fund

- Starting Cash Balance
- Misc. Receipts
- Ending Cash Balance \$446,794.16
- Prior Investment Balance
- Earnings Less Fees
- Ending Investment Balance \$678,082.88
- **Total Cash & Investment Pool \$1,124,877.04**

71403 Go Bond

- Net Cash Transfers
- Disbursements
- Ending Cash Balance \$2.64
- Beginning Debt Balance
- Net Debt Activity
- Ending Debt Balance

Bank of the Pacific Statement:

- Beginning Balance (07/01/2025) \$4,501.72
- Deposits/Misc. Credits 31 \$31,966.48
- Withdrawals/Misc. Credits 7 \$31,342.45
- Ending Balance (07/31/2025) \$5,125.75

Meeting Minutes:

July 2025 Regular Meeting Minutes:

Motion: Commissioner Moe **motioned** to accept the Regular meeting minutes. The motion was **seconded** by Commissioner Vreugdenhil and approved.

Claim Payment Request & Payroll:

August 2025 Claim Vouchers and Payroll:

Motion: Commissioner Graham **motioned** to accept the Claim Vouchers and Payroll. The motion was **seconded** by Commissioner Vreugdenhil and approved.

Lost Check Reimbursements/Unclaimed Property:

Motion: Commissioner Vreugdenhil **motioned** to accept reimbursement of two volunteer firefighters from WCFD #14 for their unclaimed property, paid on our Long Claim Form. The motion was **seconded** by Commissioner Graham and approved.

Void/Cancel Warrant:

Motion: Commissioner Vreugdenhil **motioned** to accept Void/Cancel Warrant for check that was issued to wrong vendor. The motion was **seconded** by Commissioner Graham and approved.

Asset Deletion:

Motion: Commissioner Graham **motioned** to accept Asset Deletion of vehicle. The motion was **seconded** by Commissioner Moe and approved.

Contract of New Employee:

Motion: Commissioner Moe **motioned** to accept contract of new employee. The motion was **seconded** by Commissioner Vreugdenhil and approved.

Resolution 2025-02: A Resolution Appointing another backup Investment Officer/Cash Manager for Whatcom County Fire District NO.14

Motion: Commissioner Graham **motioned** to accept Resolution 2025-02 appointing another backup investment officer/cash manager for Whatcom County Fire District NO.14. The motion was **seconded** by Commissioner Vreugdenhil and approved.

Old Business:

Kendall Training Area:

- Gravel is in. Goal is to pour concrete soon.
- Exploring options for training resources, looking at NFPA Standards.

New Position:

- Heather Ripke-Olson and Commissioners signed a contract for Mrs. Ripke-Olson as a new employee for the position of District Administrator/EMS Captain starting full time on September 1,2025. District Administrator Jo Olson will stay on to train Mrs. Ripke-Olson until the new year.

New Bay at Sumas:

- Charlie Patterson painted bays at Sumas Station 91.

District Chief DeBruin:

- EMT Class coming up.
- Preliminary County District Study Out.

Assistant District Chief Moe:

- Assistant Chief Moe made a presentation and request to buy a ResQmax, line throwing and rescue appliance for water rescue.

Motion: Commissioner Moe **motioned** to purchase ResQmax. The motion was **seconded** by Commissioner Vreugdenhil and approved.

- Assistant Chief Moe stated furnace at Welcome Station, Station 93, needs to be repaired. Decision was unanimously made by Commissioners to repair the furnace.

Station Reports:

Station 91: Battalion Chief Van Middendorp.

- Great paint job by Charlie!

Station 92: Battalion Chief Cain Jr.

- Battalion Chief Cain Jr. noted all is well at station 92. Great home response for fires.

Station 93:

- No report

New Business:

- Discussion was had regarding real estate options for future expansion of Sumas Station 91. Will revisit in the future.

Meeting adjourned at 5:35 PM with commissioners in agreement.

The next regular meeting will be on September 9, 2025 at **4:00 PM** at the Kendall Station:

Commissioner-Chair, RobRoy Graham

Commissioner, Chris Moe

Commissioner, Russell Vreugdenhil

District Administrator, Jo Olson

Heather Ripke-Olson, In Training