



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14  
REGULAR COMMISSIONERS' MEETING  
May 14, 2024**

**PRESENT:** Commissioner RobRoy Graham, Commissioner Chris Moe, Commissioner Russell Vreugdenhil, District Chief Jerry DeBruin, Assistant District Chief David Moe, and District Administrator Jo Olson.

**Absent:** Battalion Chief Frank Cain Jr., Battalion Chief Jay Van Middendorp

**Guests:**

Meeting called to order at 4:00PM.

**Items approved and signed by the Commissioners:**

- Approval of Regular Meeting Minutes April 9, 2024
- Approval of Current Warrants and Payroll
  - Warrants in the amount of \$71,086.36. & ACH \$1,479.45
  - Payroll in the amount of \$48,920.93
- Approval of BVFF Voucher Physical Reimbursement

**April's 2024 Treasurers Report:**

714 Expense Fund

• Starting Cash Balance	147,764.81	
• Tax Receipts	563,821.50	
• Misc. Receipts	19,699.24	
• Transfer in	11,192.70	(mitigation)
• Warrants/Remittances	103,136.60	
• Total Disbursements	115,367.21	
• Refunds Interest Paid	2.73	
• Ending Cash Balance	<b>639,338.92</b>	
• Prior Investment Balance	33,607.59	
• Purchase & Pool Earnings	92.63	
• Ending Investment Balance	<b>33,700.22</b>	
• <b>Total Cash &amp; Investment Pool</b>	<b>673,039.14</b>	

71420 Reserve Fund

- Starting Cash Balance 361,849.01
- Misc. Receipts 22,000.00
- Ending Cash Balance **383,849.01**
- Prior Investment Balance 645,682.07
- Purchase & Pool Earnings 1,779.68
- Ending Investment Balance **647,461.75**
- **Total Cash & Investment Pool 1,031,310.76**

71410 Go Bond

- Prior Debt Outstanding 1,193,741.28
- Debt Outstanding 1,193,741.28

71442 Mitigation Fees

- Starting Cash Balance 11,192.70
- Transfers Out 11,192.70
- Total Disbursements 11,192.70

**Bank of the Pacific Statement:**

- Beginning Balance (4/01/2024) 4,798.12
- Deposits/Misc. Credits 22 22,449.86
- Withdrawals/Misc. Credits 5 18,898.21
- Ending Balance (4/30/2024) 8,349.77

**Meeting Minutes:**

April 2024 Regular Meeting Minutes:

**Motion:** Commissioner Moe **motioned** to accept the Regular meeting minutes. The motion was **seconded** by Commissioner Vreugdenhil and approved.

**Claim Payment Request & Payroll:**

May 2024 Claim Vouchers and Payroll:

**Motion:** Commissioner Graham **motioned** to accept the Claim Vouchers and Payroll. The motion was **seconded** by Commissioner Vreugdenhil and approved.

**BVFF Voucher Physical Reimbursement Claim:**

**Motion:** Commissioner Graham **motioned** to accept the Reimbursement Claim for the BVFF. The motion was **seconded** by Commissioner Vreugdenhil and approved.

**Old Business:**

Skid:

- Assistant Chief Moe noted the skid for the new army Truck (to be BR92) has been ordered.
- Discussion continued

**LUCAS:**

- Assistant Chief Moe mentioned the LUCAS is here now and noted one is on C91 and the other on C-9102.

**LifePAK:**

- Assistant Chief Moe indicated the LifePAK will come later.

**Sumas Station:**

- Commissioner Vreugdenhil gave some updates on the Sumas Station as far as cost and leasing, etc.
- Commissioner Vreugdenhil will revisit that at a later date.

**District Chief DeBruin:**

- District Chief had nothing further to add.

**Assistant District Chief Moe:**

- Assistant Chief Moe mentioned the Red Card class will start Saturday.
- Assistant Chief Moe noted a Rope Rescue class in June.
- Assistant Chief Moe indicated the Fire Academy is going well.

**Station Reports:**

**Station 91:**

- No report

**Station 92:**

- No report

**Station 93:**

- District Chief DeBruin noted the Tree Branches threatening Station 93 have been taken care of.
- District Chief DeBruin indicated we may need to cut a tree in the future.
- A special thanks to Battalion Chief Frank Cain Jr. for helping out with this project.

**New Business:**

OSHA Updates and L&I:

- Assistant Chief Moe spoke to new OSHA updates for Fire Departments and L&I.
- Assistant Chief Moe indicated many of them we are already doing because of State requirements, etc.

Meeting adjourned at 4:40PM with commissioners in agreement.

The next regular meeting will be on June 11, 2024 at **4:00 PM** at the Kendall Station:

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Commissioner-Chair, RobRoy Graham

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Commissioner, Chris Moe

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Commissioner, Russell Vreugdenhil

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District Administrator, Jo Olson