



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14
REGULAR COMMISSIONERS' MEETING
November 12, 2025**

PRESENT: Commissioner RobRoy Graham, Commissioner Chris Moe, Commissioner Russell Vreugdenhil, District Chief Jerry DeBruin, Assistant District Chief David Moe, Battalion Chief Frank Cain Jr., District Administrator/EMS Captain Heather Ripke-Olson

Absent: Battalion Chief Jay Middendorp and District Administrator Jo Olson

Meeting called to order at 4:00PM.

Items approved and signed by the Commissioners:

- Approval of Regular Meeting Minutes – October 14, 2025
- Approval of Current Warrants and Payroll
 - Warrants in the amount of \$137,457.27 & ACH \$1,546.87
 - Payroll in the amount of \$76,756.02
- Resolution 2025-08 – Budget Levy
- Resolution 2025-09 – Addition to Account for Payroll
- Retire/Rehire Consideration
- Reimbursement/Invoice Voucher for BVFF

October's 2025 Treasurers Report:

71400 Expense Fund

- | | |
|---|-----------------------|
| • Beginning Cash Balance | \$772,288.98 |
| • Tax Receipts | \$476,691.44 |
| • Misc. Receipts | \$48,708.50 |
| • Leasehold | |
| • Timber Excise | |
| • Disbursements | \$(156,123.64) |
| • Refund Interest Paid | \$0.00 |
| • Ending Cash Balance | \$1,141,565.28 |
| • Beginning Investment Balance | \$35,546.12 |
| • Earnings Less Fees | \$116.72 |
| • Ending Investment Balance | \$35,662.84 |
| • Total Cash & Investment Pool | \$1,177,228.12 |

71401 Reserve Fund

• Beginning Cash Balance	\$495,794.16
• Misc. Receipts	\$24,500.00
• Ending Cash Balance	\$519,896.80
• Beginning Investment Balance	\$682,564.11
• Earnings Less Fees	\$2,241.22
• Ending Investment Balance	\$684,805.33
• Total Cash & Investment Pool	\$1,204,702.13

71403 Go Bond

• Net Cash Transfers	\$397.36
• Disbursements	(\$400.00)
• Ending Cash Balance	\$0.00
• Beginning Debt Balance	\$972,398.61
• Net Debt Activity	
• Ending Debt Balance	\$972,398.61

71442 Mitigation Fees

• Beginning Cash Balance	\$1,492.36
• Miscellaneous Receipts	
• Ending Cash Balance	\$1,492.36

Bank of the Pacific Statement:

• Beginning Balance (10/01/2025)	\$1693.99
• Deposits/Misc. Credits 24	\$29,924.77
• Withdrawals/Misc. Debits 6	\$30,498.51
• Ending Balance (10/31/2025)	\$1,120.25

Meeting Minutes:

October 2025 Regular Meeting Minutes:

Motion: Commissioner Graham **motioned** to accept the Regular Meeting Minutes. The motion was **seconded** by Commissioner Moe and approved.

Claim Payment Request & Payroll:

November 2025 Claim Vouchers and Payroll:

Motion: Commissioner Vreugdenhil **motioned** to accept the Claim Vouchers and Payroll. The motion was **seconded** by Commissioner Moe and approved.

Resolution 2025-08: A Resolution For Whatcom County Fire District NO.14 To Approve Ordinance/Resolution No. 2025-08, RCW 84.55.120

Motion: Commissioner Graham **motioned** to accept Resolution 2025-08 for Whatcom County Fire District NO.14. The motion was **seconded** by Commissioner Vreugdenhil and approved.

Resolution 2025-09: A Resolution for Whatcom County Fire District NO.14 Approving Heather Ripke-Olson On The Bank Account With Wells Fargo For The Purpose Of Payroll Distribution And The Removal Of Jo Olson

Motion: Commissioner Moe **motioned** to accept Resolution 2025-09 approving Heather Ripke-Olson on the Wells Fargo bank account for the purpose of payroll and removing Jo Olson. The motion was **seconded** by Commissioner Vreugdenhil and approved.

BVFF Annual Retire/Rehire Consideration For 2026 For Douglas Holt, Charles Patterson, and Roger DeBruin

Motion: Commissioner Graham **motioned** to approve BVFF personnel above stated for 2026 for Whatcom County Fire District NO.14. The motion was **seconded** by Commissioner Vreugdenhil and approved.

BVFF Physical Reimbursement Voucher for Onboarding of Four Volunteers

Motion: Commissioner Graham **motioned** to accept reimbursement for said four volunteers for Whatcom County Fire District NO.14. The motion was **seconded** by Commissioner Moe and approved.

Old Business:

Kendall Training Area:

- Discussion was had regarding the training area. Chief DeBruin and Assistant Chief Moe recommended purchasing a Conex box and building a confidence course. Also advised that they will be looking into grants and other possible resources for funding for the training area.
- Commissioner Moe **motioned** to purchase a Conex box and materials to build a confidence course and **the motion was seconded** by Commissioner Vreugdenhil and approved.
- Discussion was had regarding real estate options for future expansion of Sumas Station 91. Will revisit in the future.
- BVFF – Retirement Pension Buy Back acquired for 3 BVFF's exceeding 25 years of service.
- 2026 preliminary budget shared for review and feedback.
- Commissioner Graham asked about 2022 GEMT payment. Information given.

District Chief DeBruin:

- Lifepack 15's were purchased and will be put into service in the next few months.
- Chief DeBruin received and shared information from Kelley Insurance regarding the District's Insurance.

Assistant District Chief Moe:

- Will be investigating costs for Conex boxes and materials for confidence course for the Kendall Training Area. Assistant Chief Moe asked to revisit new duty truck for 2026.

Station Reports:

Station 91:

- Nothing new to report.

Station 92: Battalion Chief Cain Jr.

- Training going well. New gazebo out back.

Station 93:

- Commissioner Graham reported STN 93 "Trick or Treating," community outreach event, hosted 13 people.

New Business:

- Commissioner Graham has been going to several meetings regarding the county wide EMS Levy.

Bank Loans Peoples Bank and Banner Bank:

- The funding for loan payments has been transferred and the payment is scheduled to be made on December 1st.

Good of the Order:

- All were in agreement to celebrate Jo Olson for the amazing job she has done over the years serving WCFD 14 at our next meeting.

Meeting adjourned at 5:00 PM with commissioners in agreement.

The next regular meeting will be on **December 9, 2025** at **4:00 PM** at the Kendall Station:

Commissioner-Chair, RobRoy Graham

Commissioner, Chris Moe

Commissioner, Russell Vreugdenhil

District Admin./EMS Heather R-Olson