



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14
COMMISSIONERS' MEETING
April 14, 2015**

PRESENT: Commissioner Larry Moore, Commissioner RobRoy Graham, Commissioner Leonard Bjornstad, District Chief Jerry DeBruin, Battalion Chief Frank Cain Jr., Battalion Chief Denise Christensen, Training Division Lieutenant David Moe and District Administrator Jo Olson.

ABSENT: Battalion Chief Jay Van Middendorp missed meeting due to attending a call for the district

Note: Training Division Lieutenant David Moe was on call for the district call from 5:00 to 5:30PM

GUESTS: Stephen Johnson

Meeting called to order at 5:05 PM at Kendall Fire Station.

Items signed by the Commissioners:

- Regular and Special meeting minutes read and approved
- Fire Enrollment Forms
- Proposal for New Tender/Pumper
- Warrants in the amount of \$57,541.64
- Payroll in the amount of \$22,802.33

Correspondence:

- Notice of Application for land use reviewed

March's Treasurer's Report:714 Expense Fund

• Starting Balance	\$57,300.89
• Tax Receipts	\$30,830.19
• Misc. Receipts	\$22,741.00
• Warrants	\$40,783.10
• Ending Cash Balance	\$70,088.98
• Investment Starting Balance	\$165,877.65
• Pool Investment Interest	\$84.56
• Total Cash & Investment Pool	\$236,051.19

714 10 Go Bond

• Prior Debt	\$116,283.18
• Debt Paid	\$687.08
• Debt Outstanding	\$115,596.10

71420 Reserve Fund

• Prior Balance	\$126,211.85
• Purchases & Pool Earnings	\$64.33
• Ending Balance	\$126,276.18

Bank of the Pacific Statement:

• Beginning Balance (3/01/2015)	\$2,454.64
• Deposits/Misc Credits 21	\$20,867.47
• Withdrawals/Misc Credits 5	\$22,218.98
• Ending Balance (3/31/2015)	\$1,103.13

Call Volumes:

- A District Report on Call Volumes and Response Times was handed out

Reference Hand-Outs for Levy Lid Discussion:

- Commissioner Graham's letter proposal
- Graphs for volumes and/or dollars
- Flyer example of a district message to the public
- Information for Commissioners for election dates

Old Business:

Levy Lid Discussion:

- Commissioner Graham discussed the newsletter example he brought in which District 1 had put together
- Commissioner Graham asked District Administrator Olson to follow up with District 1 about where they had their newsletter printed
- Discussion on whether to go ahead with the Levy Lid for the General Election or the Primary Election and the benefits of one over the other
- The consensus was to go with the General Election
- Discussion on the best timing for sending out newsletters to the public
- Commissioner Moore wanted to have some signs put up for the public sometime before the General Election
- Commissioner Graham spoke about his corrections to his proposal letter based on the feedback in the last meeting
- Expansion here at the Kendall Station
- District Chief DeBruin spoke about the concerns with the City of Sumas and our Levy Lid
- Commissioner Moore asked about the Kendall Station expansion
- District Chief DeBruin indicated there was another meeting with Wain Harrison and the attorneys, and he is hopeful tomorrow he will have more information
- Commissioner Graham and District Chief DeBruin asked that everyone come with an idea for the newsletter to discuss at our next meeting

Totaled Tender:

- Commissioner Moore asked about the Tender which was totaled
- District Chief DeBruin said it was out for bid but we are done with our part on that truck

New Business:

New Tender/Pumper:

- The new tender/pumper to be purchased was discussed as to how it compares to the one we are replacing

Time Change for Monthly Commissioner Meeting:

- Commissioner Bjornstad made a motion for the monthly Commissioner Meeting to be held at 5:00 PM going forward
- Commissioner Moore seconded that motion
- Training Lieutenant Moe will update the applicable news sources with the new time change

Training Division Lieutenant David Moe:

Window at Sumas

- Training Division Lieutenant Moe said a window had to be replaced at the Sumas station

District Chief Jerry DeBruin:

Teen Heart Screening:

- District Chief DeBruin spoke again to the heart screening that was done at local area schools and the benefits of doing these screenings and noted more are planned in the area

Army Truck:

- District Chief DeBruin indicated that this vehicle will be ready to go soon

Fire Station Reports:

- Station 1, Sumas Battalion Chief Jay Van Middendorp
 - No Report as Battalion Chief Van Middendorp was on a call during the Commissioner meeting
- Station 2, Kendall Battalion Chief Frank Cain Jr.
 - Battalion Chief Cain Jr. indicated all is going great at the Kendall Station and noted with all the new volunteers that the majority of the volunteers are now under 25 years of age
 - Battalion Chief Cain Jr. spoke to how well training was going
 - Battalion Chief Cain Jr. mentioned what a great job Training Division Lieutenant Moe did with the district training
- Station 3, Welcome Battalion Chief Denise Christensen
 - Battalion Chief Christensen indicated the light switch on their tender bay was not working
 - District Chief DeBruin indicated they will get that fixed
 - Battalion Chief Christensen indicated the computer was not working at the Welcome Station
 - Training Division Lieutenant Moe said he will look into getting a new one for Welcome Station as well as possibly replacing some old laptops

New Tender Pumper Bid Motion:

- Commissioner Bjornstad made a motion for the purchase of a new tender/pumper with payment subject to insurance payment
- Commissioner Moore seconded the motion

Good of the Order:

- District Chief DeBruin mentioned that the Tony Kelley group was very happy with the CPR class that we did for them
- More classes are scheduled with Tony Kelley as well as one for Customs

Regular Meeting adjourned at 6:09 PM

Pictures of new tender/pumper were shown on screen for those who wanted to stay and see them

Tender Bid to be opened at 7:00 PM

Another Special Meeting has been called at Kendall Station on April 28, 2015 at 5:00 PM to continue discussion on Levy Lid

The next regular meeting will be at Kendall Station on May 12, 2015 at 5:00 PM

COMMISSIONER-CHAIR---Larry Moore

COMMISSIONER---RobRoy Graham

COMMISSIONER---Leonard Bjornstad

DISTRICT ADMIN---Jo Olson