



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14
REGULAR COMMISSIONERS' MEETING
April 13, 2021**

PRESENT: Commissioner RobRoy Graham, Commissioner Leonard Bjornstad, District Chief Jerry DeBruin, Training Officer David Moe, and Administrative Secretary Jo Olson

ABSENT: Commissioner Chris Moe, Battalion Chief Jay Van Middendorp, Battalion Chief Frank Cain Jr.

GUESTS:

In person Board of Commissioner meetings allowed with restrictions

Meeting called to order at 5:00PM

Items approved and signed by the Commissioners:

- Approval of Regular Meeting Minutes for March 09, 2021
- Approval of Claim Payment Request & Payroll
 - 714 Warrants in the amount of \$44,766.87
 - Payroll in the amount of \$43,537.42
- Approval of Void/Cancel Warrant
- Approval of BVFF Retirement Pension D. Christensen
- Approval of BVFF Reimbursement for Physical

March 2021 Treasurers Report:**714 Expense Fund**

• Starting Cash Balance	\$896,052.82
• Tax Receipts	\$59,807.21
• Misc. Receipts	\$23,112.00
• Transfer in	\$563.66
• Warrants	\$497,766.37
• Refund Interest	\$1.68
• Ending Cash Balance	\$481,767.64
• Ending Investment Balance	\$179,341.65
• Total Cash & Investment Pool	\$661,109.29

71420 Reserve Fund

• Starting Cash Balance	\$38,250.16
• Misc. Receipts	\$19,125.08
• Ending Cash Balance	\$ 57,375.24
• Prior Investment Balance	\$187,757.93
• Purchases & Pool Earnings	\$159.76
• Ending Investment Balance	\$187,917.69
• Total Cash & investment Pool	\$245,292.93

71442 Mitigation Fees

• Prior Investment Balance	\$10,446.90
• Purchases & Pool Earnings	\$5.71
• Ending Investment Balance	\$10,452.61

71410 Go Bond

• Debt Outstanding	\$1,061,488.55
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Bank of the Pacific Statement:

• Beginning Balance (03/01/2021)	\$5,305.56
• Deposits/Misc. Credits 21	\$19,906.66
• Withdrawals/Misc. Credits 4	\$23,112.00
• Ending Balance (03/31/2021)	\$2,100.22

Meeting Minutes:

Regular Commissioner Meeting Minutes for March 9, 2021:

Motion: Commissioner Bjornstad motioned to accept meeting minutes for March 9, 2021. The motion was **seconded** by Commissioner Graham and approved.

Claim Payment Request & Payroll:

Claim Vouchers and Payroll dated April 13, 2021:

Motion: Commissioner Graham motioned to accept the claim vouchers and payroll. The motion **was seconded** by Commissioner Bjornstad and approved.

Void/Cancel Warrant:

Motion: Commissioner Graham motioned to accept and approve the void/cancel for incorrect vendor assigned. The motion **was seconded** by Commissioner Bjornstad and approved. Correct vendor is on long claim form.

BVFF Retirement Pension D Christensen:

Motion: Commissioner Bjornstad motioned to approve the pension for D Christensen. The motion **was seconded** by Commissioner Graham and approved.

BVFF Physical Reimbursements:

Motion: Commissioner Bjornstad motioned to approve the reimbursements. The motion **was seconded** by Commissioner Graham and approved.

Old Business:

Ambulance Bid:

- District Chief DeBruin indicated no new information to report.
- District Chief DeBruin will report when updates are received.

Fuel Tank at Kendall Station:

- District Chief DeBruin indicated this is on hold for now
- District Chief DeBruin is going to do some more research on if this is the best option for the district.

Confirming the Oath of Office Notary:

- Administrative Secretary Olson indicated this was completed.

Station Reports:

- No Reports

Training Officer Moe:

Wildland Training:

- Training Officer Moe noted that we have 8 volunteers set for Wildland Training which is coming up in May.

Airpacks:

- Training Officer Moe indicated his goal is to have the airpacks in service by the end of the month.
- Discussion continued.

Burn House Training:

- Training Officer Moe and District Chief DeBruin spoke to burn house training coming up.
- Discussion continued

Gurneys:

- Training Officer Moe and District Chief DeBruin spoke about the new gurneys and some issues they are having using them.
- Discussion continued on how best to get these into service and the cost of doing so.

District Chief DeBruin:

Brush Truck at Sumas Station:

- District Chief DeBruin noted some issues with the Brush truck at Sumas station.
- District Chief DeBruin indicated the brush truck might be in need of repairs soon.
- Discussion continued on applying for a Phase 2 50/50 Grant for the repairs.

New Business:

Meeting Time Change:

- District Chief DeBruin spoke about having the meeting an hour earlier.
- Decision to revisit this next month due to Commissioner Moe's absence.

Committee use at Kendall Station:

- District Chief DeBruin spoke to committees wanting to use the station again for meetings
- Discussion continued and decision to revisit this next month.

Meeting adjourned at 5:58PM with commissioners in agreement.

The next regular meeting will be on May 11, 2021 at 5:00 PM at the Kendall Station:

Commissioner-Chair, RobRoy Graham

Commissioner, Leonard Bjornstad

Commissioner, Chris Moe

Administrative Secretary, Jo Olson