



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14  
COMMISSIONERS' MEETING  
August 9, 2016**

**PRESENT:** Commissioner Larry Moore, Commissioner RobRoy Graham, Commissioner Leonard Bjornstad, District Chief Jerry DeBruin, Battalion Chief Jay Van Middendorp, Battalion Chief Denise Christensen, and District Administrator Jo Olson

**ABSENT:** Training Division Lieutenant David Moe & Battalion Chief Frank Cain Jr.

**GUESTS:**

Regular Meeting called to order at 5:02 PM at Kendall Fire Station

**Items signed by the Commissioners:**

- Regular meeting minutes read and approved
- Warrants in the amount of \$17,636.88
- Payroll in the amount of \$25,522.50
- Vouchers
- Resolution 2016-07 (Cancellation of warrants more than one-year-old)
- Authorization to cancel payroll check (County Check)
- Authorization to reissue a payroll check (County) on claim form
- Authorization to reissue a payroll check (Wells Fargo) on claim form

**Hand Outs:**

- Treasurers Report
- Bank of the Pacific Report
- Monthly Incident Reports
- Monthly Spending Budget Chart (to commissioners)
  - Commissioner Bjornstad had a question on the EMS spending (non-training)
  - District Admin Olson explained the EMS dollar amount included all spending in the category

**Correspondence:**

City of Sumas Letter dated 7/28/16

- Sumas letter was discussed
- Commissioner Graham and Commissioner Bjornstad brought Commissioner Moore up to date on last month's meeting

**July's Treasurers Report:**

714 Expense Fund

• Starting Balance	\$267,222.22
• Tax Receipts	\$2,022.82
• Misc. Receipts	\$25,041.00
• Warrants	\$42,733.00
• Refunds Interest Paid	\$ .14
• Ending Cash Balance	\$221,838.13
• Investment Starting Balance	\$167,414.17
• Pool Investment Interest	\$120.22
• Total Cash & Investment Pool	\$389,372.52

71410 Go Bond

• Prior Debt	\$106,271.39
• Debt Paid	\$2,893.65
• Debt Outstanding	\$103,377.74

71420 Reserve Fund

• Prior Balance	\$127,376.14
• Purchases & Pool Earnings	\$91.47
• Ending Balance	\$127,467.61

**Bank of the Pacific Statement:**

• Beginning Balance (07/01/2016)	\$7,007.38
• Deposits/Misc. Credits 17	\$21,637.53
• Withdrawals/Misc. Credits 7	\$24,749.00
• Ending Balance (07/31/2016)	\$3,895.91

**New Business:**

Resolution 2016-07 (Ordering the Cancellation of Warrants more than a year old):

- Resolution was acknowledged and signed by commissioners

Welcome Water:

- District Chief DeBruin explained the situation over the water easement with regards to the new property owner between Welcome Fire Station and Blake Barrett's property (where the water for Welcome Station comes from)

- District Chief DeBruin says he reviewed the agreement they had with Blake Barrett and will get with the County to see if they have any other information regarding the legality of the agreement
- District Chief DeBruin said he will be walking the property with the new owner and will follow up next meeting with his findings
- Discussion continued on the water easement agreement

#### Initial Attack (IA93) at Welcome:

- Commissioner Moore mentioned IA93 has a crack in the windshield
- District Chief DeBruin said he will take a look at IA93 and have it replaced

#### **Old Business:**

##### City of Sumas Proposal:

- The City of Sumas Proposal (presented at the last meeting) was discussed
- The Fire District response to the City of Sumas' proposal was discussed in detail
- Commissioner Moore would like to see the district's response include a start date for negotiations with the City of Sumas for a new contract
- Commissioner Graham will draft a response for the City of Sumas on their proposal and work with legal for a final response to the City of Sumas

##### Surplus of Old C91 Vehicle:

- District Chief DeBruin's indicated he is still working on the auction of his old vehicle and it will be up for auction in September

##### Door at Welcome Station:

- District Chief DeBruin told Commissioner Moore he had the door looked at but it would be too expensive to fix

##### New Ambulance:

- Commissioner Graham asked about the new ambulance
- District Chief DeBruin indicated as far as he knows it is still on track for delivery in late September or October

##### Remodel of Kendall Station:

- District Chief DeBruin spoke to the remodel at the Kendall Station
- District Chief DeBruin spoke about the possibility of adding a 70 by 90 (roughly) steel framed with sheet rock bay for the vehicles and then doing an interior remodel to the station for new office, training room, sleeping quarters etc. in stages
- District Chief DeBruin indicated he will be looking into finance options
- Discussion continued on the remodel and consensus was to go forward with the 70 by 90 building

**District Chief DeBruin:**

Combi Tool (Jaws of Life Unit):

- District Chief DeBruin mentioned there was demonstration here on a jaws unit
- Battalion Chief Denise Christensen commented on how light and quiet they are
- District Chief DeBruin expressed the need for replacement to a light weight battery powered units
- Commissioners agreed to the replacement
- District Chief will look into the purchase and consider one per year on our frontline Aid Vehicles

Generator:

- District Chief DeBruin mentioned he was informed of low hour generators on the DNR site. A 30 KW on a trailer would be free except for shipping cost
- Discussion continued on the generators
- Commissioners agreed to acquiring the generators

**Fire Station Reports:**

- Station 1, Sumas Battalion Chief Jay Van Middendorp
  - Battalion Chief Van Middendorp indicated all is going well at Sumas
- Station 2, Kendall Battalion Chief Frank Cain Jr.
  - No report as Battalion Chief Cain was absent
- Station 3, Welcome Battalion Chief Denise Christensen
  - Battalion Chief Christensen mentioned again that they have one volunteer retiring
  - Commissioner Moore mentioned the air compressor was not working
  - District Chief DeBruin noted the switch was off

Regular Meeting adjourned at 6:38 PM

The next regular meeting will be at Kendall Station on September 13, 2016 at 5:00 PM

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COMMISSIONER-CHAIR---Larry Moore

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COMMISSIONER---RobRoy Graham

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COMMISSIONER---Leonard Bjornstad

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DISTRICT ADMIN---Jo Olson