



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14
COMMISSIONERS' MEETING
August 13, 2019**

PRESENT: Commissioner RobRoy Graham, Commissioner Leonard Bjornstad, Commissioner Chris Moe, District Chief Jerry DeBruin, Battalion Chief Denise Christensen, and Administrative Secretary, Jo Olson

ABSENT: Training Officer David Moe, Battalion Chief Jay Van Middendorp & Battalion Chief Frank Cain Jr.

GUESTS:

Regular Meeting called to order at 5:00 PM at Kendall Fire Station

Items approved and signed by the Commissioners:

- Regular and Special meeting minutes read and approved
- Warrants in the amount of \$19,221.85
- Payroll in the amount of \$37,060.49

Hand Outs:

- Treasurers Monthly Report, up to date information
- Bank of the Pacific Report
- Monthly Spending Chart

July's Treasurers Report: no report but have some current numbers:

714 Expense Fund

- Current Ending Balance \$343,931.17
- Current Ending Investment Balance \$174,498.43

71420 Reserve Fund

- Current Ending Balance \$182,750.72

71442 Mitigation Fees

- Current Ending Balance \$0.00

Bank of the Pacific Statement:

• Beginning Balance (07/01/2019)	\$717.12
• Deposits/Misc. Credits 17	\$121,198.83
• Withdrawals/Misc. Credits 7	\$97,561.36
• Ending Balance (07/31/2019)	\$24,354.69

Kendall Loan Cost Transfer:

- Commissioners agree **not to** transfer \$15,000 from the 714 Expense account to the 71420-Reserve account

Old Business:

Welcome Station PSE Easement:

- Commissioner Graham asked about Easement at the Welcome Station
- District Chief DeBruin indicate no new information at this time

GEMT Payments:

- Discussed was the monies from GEMT

Payroll:

- Commissioner Graham asked how the first month went
- District Admin. Olson noted all went well

New Business:

New Peoples Bank Commercial Real Estate Loan Commitment:

- District Chief DeBruin indicated Bob Fraser from Peoples Bank drew up a new Peoples Bank Commercial Real Estate Loan Commitment agreement
- District Chief DeBruin indicated in light of new information some requirements were dropped, so we should be able to get this approved more swiftly
- Commissioners reviewed and signed the new loan agreement

Fire Commissioner Compensation increase:

- District Admin. Olson spoke to the fact the new rate, effective January 1, 2019, is now \$128.00 (from \$114.00) so, due to an oversight on her part, the commissioners will see an adjusted amount for payment this month

Modular Buildings & Ground Prep Work:

- Commissioner Graham asked about updates
- District Chief DeBruin spoke about permits, indicated the PSE application was completed as well as the septic system permit
- District Chief DeBruin spoke about the site plan and bidding steps for that
- Discussed was the remainder of down payment due Aries

Training Officer David Moe: Absent

Training:

- In Training Officer Moe's absence, District Chief DeBruin spoke about training
- District Chief DeBruin indicated they have 2 volunteers entering into the EMT program through the Bellingham Technical College (BTC) and 3 volunteers going into the Fire Recruit Academy

District Chief DeBruin:

A-92:

- District Chief DeBruin noted A-92 has an oil leak but it is still under warranty so hopefully this is covered. A-92 goes in next Monday for service

IA 93:

- District Chief DeBruin indicated Initial Attack 93 is only pumping at about 50% compacity
- District Chief DeBruin said they will apply for a grant for funds to fix this issue especially since Initial Attack 93, outside of the pumping issue, is in really great shape
- District Chief DeBruin noted the grant opens up sometime in September

A91:

- District Chief DeBruin spoke to TriVan wanting to borrow A-91, the vehicle they made for us. TriVan would insure etc., as they would like to show it off at a Wenatchee Show they will be attending
- Discussion continued
- In the end it was decided that this does not best serve our public

Fire Station Reports:

Station 1, Sumas Battalion Chief Jay Van Middendorp

- Battalion Chief Van Middendorp was absent

Station 2, Kendall Battalion Chief Frank Cain Jr.

- Battalion Chief Cain Jr. was absent

Station 3, Welcome Battalion Chief Denise Christensen

- Battalion Chief Christensen indicated all is well at the Welcome Station

Good of the Order:

- District Chief DeBruin wanted to say how great the coverage has been at Welcome even though they are low on volunteers it seems that everyone is planning ahead and the calls are being covered

Regular Meeting adjourned 5:30PM

The next regular meeting will be at Kendall Station on September 10, 2019 at 5:00 PM

Commissioner-Chair, RobRoy Graham

Commissioner, Leonard Bjornstad

Commissioner, Chris Moe

Administrative Secretary, Jo Olson