



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14
REGULAR COMMISSIONERS' MEETING
December 8, 2020**

PRESENT: Commissioner RobRoy Graham, Commissioner Leonard Bjornstad, Commissioner Chris Moe, District Chief Jerry DeBruin, Training Officer David Moe, and Administrative Secretary Jo Olson

ABSENT: Battalion Chief Jay Van Middendorp, Battalion Chief Frank Cain Jr. and Battalion Chief Denise Christensen

GUESTS:

"In light of the COVID-19 health crisis" In person Board of Commissioner meetings continue to be prohibited...

Meeting called to order at 5:00PM - an online Meeting using Zoom and streamed to Facebook to allow the public to attend

Items approved and signed by the Commissioners:

- Approval of Regular Meeting Minutes for November 10, 2020
- Approval of Claim Payment Request & Payroll
 - 714 Warrants in the amount of \$81,389.49
 - Payroll in the amount of \$40,516.58
- Approval of Retirement Benefits for G VanWeedrdhuizen & J Horsman, Sr and approval for C Patterson, retire/rehire annual
- Approval of Resolutions 2020-03,04,05, & 06
- Approval of Cancel void for check

Meeting Minutes:

- Regular Commissioner Meeting minutes for November 10,2020
- **A motion** was made by Commissioner Bjornstad to accept meeting minutes for November 10, 2020
- Commissioner Graham **seconded the motion**
- Meeting minutes were accepted by the commissioners and will be electronically signed

Claim Payment Request & Payroll:

- Approval of claim vouchers and payroll dated December 8, 2020
- Commissioner Bjornstad made **a motion** to accept the claim vouchers and payroll
- Commissioner Graham **seconded the motion**

Approval of Retirement Benefits for G VanWeerdhuizen & J Horsman, Sr and approval for C Patterson, retire/rehire annual

- Commissioners discuss and are in agreement
- Chair Commissioner Graham will sign electronically
- Commissioners give a thank you to the retiring volunteers

Approvals Resolution 2020-03 To Accept Budget 2021

- Commissioner Moe made **a motion** to accept 2021 Budget as presented
- Commissioner Bjornstad **seconded the motion**

Approvals Resolution 2020-04 2021 BLS Transport Rates

- Commissioner Graham made **a motion** to accept the 2021 BLS Rates
- Commissioner Moe **seconded the motion**

Approvals Resolution 2020-05 To Approve Annual Inventory Fixed Asset Program

- Commissioner Graham made **a motion** to accept the Annual Inventory
- Commissioner Bjornstad **seconded the motion**

Approvals Resolution 2020-06 To approve Annual Acknowledgement of pay rates/stipends

- Commissioner Graham made **a motion** to accept the Annual Acknowledgement of pay rates and stipends
- Commissioner Moe **seconded the motion**

Approval of Void Cancel for Visa Check Lost

Approval of Void Cancel Check for VISA, check was lost in mail information was emailed to commissioners by secretary Olson

- Commissioner Graham made **a motion** to approve the cancel/void check for Visa
- Commissioner Bjornstad **seconded the motion**
- Commissioner Graham indicates maybe a more local credit card is in order

Old Business:

- No old Business

Training Officer Moe:

Fire Academy:

- Training Officer Moe mentioned the volunteers had their graduation

EMT Class:

- Training Officer Moe indicated we have two volunteers signed up for the EMT class in January

SCBA Updates:

- Training Officer Moe said the compressor will be coming next week
- Training Officer Moe noted we should see the SCBA's in late January
- Training Officer Moe indicated they will be doing mask fitting shortly

District Chief DeBruin:

Jaws of Life Unit:

- District Chief DeBruin spoke to the need of two jaws units one could be purchased at the demo price of \$5900 and the other unit at full price of \$8200
- Discussion continued
- Commissioner Bjornstad made **a motion** to purchase both jaw units
- Commissioner Moe **seconded the motion**
- Commissioner Graham in agreement

District Chief DeBruin speaks to the District needs going forward:

New Ambulance for Kendall Station:

- District Chief DeBruin spoke to the need of a new ambulance
- District Chief DeBruin indicated if we go out for a bid now, we will be at least a year out before we would take possession
- Discussion continued
- Commissioner Moe made **a motion** to go out for bid for a new ambulance
- Commissioner Bjornstad **seconded the motion**
- Commissioner Graham in agreement

New Fire Truck:

- District Chief DeBruin spoke to the need of a fire truck within the next 4 – 5 years
- Discussion continued on the need, the cost and timeframe for purchasing a new engine for the district

No station Reports:

- No Reports

New Business:

- No new business other than what District Chief DeBruin presented

Meeting adjourned at 5:24PM

The next regular meeting will be on January 12, 2021 at 5:00 PM, possible Zoom Meeting

Commissioner-Chair, RobRoy Graham

Commissioner, Leonard Bjornstad

Commissioner, Chris Moe

Administrative Secretary, Jo Olson