



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14
REGULAR COMMISSIONERS' MEETING
January 12, 2021**

PRESENT: Commissioner RobRoy Graham, Commissioner Leonard Bjornstad, Commissioner Chris Moe, District Chief Jerry DeBruin, Training Officer David Moe, and Administrative Secretary Jo Olson

ABSENT: Battalion Chief Jay Van Middendorp, Battalion Chief Frank Cain Jr. and Battalion Chief Denise Christensen

GUESTS:

"In light of the COVID-19 health crisis" In person Board of Commissioner meetings continue to be prohibited...

Meeting called to order at 5:00PM - an online Meeting using Zoom and streamed to Facebook to allow the public to attend

Items approved and signed by the Commissioners:

- Approval of Regular Meeting Minutes for December, 2020
- Approval of Claim Payment Request & Payroll
 - 714 Warrants in the amount of \$157,692.87
 - Payroll in the amount of \$41,300.67
- Approval of Retirement Benefits for Anne Marie Maxwell approval
- Approval of Cancel void for check
- Approval for Medical Claim Voucher BVFF

Meeting Minutes:

Regular Commissioner Meeting minutes for December 8, 2020:

Motion: Commissioner Graham motioned to accept meeting minutes for December 8, 2020. The motion was **seconded** by Commissioner Moe with Commissioner Bjornstad in agreement and approved and will be electronically signed.

Claim Payment Request & Payroll:

Approval of claim vouchers and payroll dated January 12, 2021:

Motion: Commissioner Bjornstad motioned to accept the claim vouchers and payroll. The motion was **seconded** by Commissioner Moe and approved and will be electronically signed.

Void Cancel for Visa Check Lost

Approval of Void Cancel Check for VISA, as check was not needed:

Motion: Commissioner Moe motioned to approve the cancel/void check for Visa. The motion was **seconded** by Commissioner Bjornstad and approved and will be electronically signed.

Medical Claim Voucher for BVFF

Approval of medical claim for injured volunteer:

Motion: Commissioner Bjornstad motioned to approve the medical claim voucher. The motion was **seconded** by Commissioner Graham and approved and will be electronically signed.

Retirement Benefits for Anne Marie Maxwell

Retirement is discussed and Commissioners are in agreement:

- Chair Commissioner Graham will sign form for approval electronically.
- Commissioners give a thank you to the retiring volunteer.

Old Business:

- No old Business

Training Officer Moe:

EMT Class:

- Training Officer Moe indicated the district has 3 volunteers that will be starting class tonight
- Discussion on Medical Captain Heather Ripke-Olson for the Kendall station is getting close to getting certified so soon she will be able to certified to teach on her own.

SCBA Updates:

- Training Officer Moe indicated the new compressor is installed and running.
- The old compressor was sold as surplus.
- Training Officer Moe noted they will be done with mask fitting in the next couple of weeks.
- Training Officer Moe indicated the new SCBA's should be here end of January or early February.

District Chief DeBruin:

New Ambulance for Kendall Station:

- District Chief DeBruin noted the advertisement for bids went out.
- District Chief DeBruin and training Officer Moe spoke to the companies interested so far
- Discussion continued

New Gurneys:

- District Chief DeBruin spoke to the new gurneys and the brackets needed to mount them
- District Chief DeBruin noted the options and cost of other types of brackets needed
- District Chief DeBruin suggested we see how it goes for now with our current bracket system

NFIRS Data Entry:

- District Chief DeBruin noted our current part-time person doing data entry for NFIRS will not be doing it going forward so we will need a replacement for data entry.
- District Chief DeBruin spoke to advertising for the position.

Community Group Clean-up:

- District Chief DeBruin spoke to the community group wanting to use part of the district parking lot here at Kendall for a very large dumpster container for community clean-up
- Pros and cons were discussed
- After much consideration, the commissioners voted against it but wishes them well and believes it's a worthy project.

Fuel Tank:

- District Chief DeBruin spoke to the possibility of getting a fuel tank here at Kendall for fuel and the potential savings
- District Chief DeBruin will look into it more and report back

No station Reports:

- No Reports

New Business:

Peoples Bank Loan:

- Commissioner Graham mentioned adding dollars to our semi-yearly loan payments
- Commissioner Graham indicated we revisit this before we make our first payment
- District Chief DeBruin suggested using the monthly check from the City of Sumas and have it deposited to the 71420 Reserve account to use for loan repayment and ambulance
- Commissioners agreed

Meeting adjourned at 5:28PM with commissioners in agreement.

The next regular meeting will be on February 9, 2021 at 5:00 PM, possible Zoom Meeting.

Commissioner-Chair, RobRoy Graham

Commissioner, Leonard Bjornstad

Commissioner, Chris Moe

Administrative Secretary, Jo Olson