



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14
COMMISSIONERS' MEETING
January 13, 2015**

PRESENT: Commissioner Larry Moore, Commissioner RobRoy Graham and Commissioner Leonard Bjornstad. District Chief Jerry DeBruin. Battalion Chief Jay Van Middendorp, Battalion Chief Denise Christensen, and Battalion Chief Frank Cain Jr. Training Division Lieutenant David Moe and District Administrator Jo Olson

ABSENT:

GUESTS: Stephen Johnson

Meeting called to order at 7:00 PM at Kendall Fire Station.

Items signed by the Commissioners:

- Regular meeting minutes read and approved
- Invoice Vouchers
- District Enrollment Forms
- Resolution 2015-01(to set Ambulance Rates)
- Warrants in the amount of \$37,687.75
- Payroll in the amount of \$22,753.58

Correspondence:

Reviewed the correspondence for the Watershed Improvement District

December's Treasurer's Report:

- Not available at time of meeting

Bank of the Pacific Statement:

- Beginning Balance (12/01/2014) \$2,032.28
- Deposits/Misc Credits 17 \$13,581.70
- Withdrawals/Misc Credits 6 \$15,513.66
- Ending Balance (12/31/2014) \$100.32

Resolution 2015-01 (Resolution to Set Ambulance Rates):

- Commissioners accepted and signed Resolution 2015-01

Call Volumes:

- Call volumes and response times were reviewed

Old Business:

Hoses & Fittings for Sale:

- Commissioner Moore asked District Chief DeBruin to elaborate on the hose and fittings for sale
- District Chief DeBruin indicated that there is an opportunity to purchase 900 feet of 5 inch hose and fittings, some of which is locking hose
- Discussion continued on the hose and fittings and on the districts need for hose and fittings
- District Chief DeBruin will check on the purchase of only the 500 foot of locking hose and fittings and will report back at the next meeting

East County EMT Class:

- Training Division Lieutenant Moe indicated the EMT class is going well
- Discussion continued on EMT classes and who teaches EMT classes in the area

Multi Gas Detector:

- Training Division Lieutenant Moe indicated we now have the Multi Gas Detector
- Commissioner Moore asked about the types of gas it would detect and what vehicle will it be on?
- Training Division Lieutenant Moe spoke to the types of gas it would detect and says it will be on the vehicle he drives

Department of Natural Resources (DNR) Grant:

- Commissioner Moore asked District Chief DeBruin about the grant
- District Chief DeBruin indicated the district will receive the DNR grant and it will be used for the latest tender we have in the district

Capital Facility Plan:

- District Chief DeBruin indicated the Capital Facility Plan is still in progress and it shouldn't take too long to get it finished

New Business:

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- Commissioner Moore elaborated on the need for putting together a plan including a committee so we can get this on the ballot
- Discussion continued on how best to get this out to the public
- It was decided that a special meeting was needed to further strategize on the needs of the district including future needs, and to set up a step by step plan to get the district message out to the public
- District Chief DeBruin indicated that he will get with District Administrator Olson and Training Division Lieutenant Moe and work on numbers
- Discussion continued on the needs of the district

Fire Station Reports:

- Station 1, Sumas Battalion Chief Jay Van Middendorp
 - Chief Jay Van Middendorp indicated all is well at Sumas
- Station 2, Kendall Battalion Chief Frank Cain Jr.
 - Battalion Chief Cain Jr. indicated all is going well at Kendall and spoke about two volunteers leaving the department
 - Battalion Chief Cain Jr. indicated the Block Watch says thank you to District 14
- Station 3, Welcome Battalion Chief Denise Christensen
 - Battalion Chief Christensen indicated all is going well at Welcome
 - Battalion Chief Christensen indicated they will be down one volunteer now due to Commissioner Moore no longer being a volunteer for Welcome

Training Division Lieutenant David Moe:

External training:

- Training Division Lieutenant Moe indicated he and one of the volunteers took the Hazmat test and both passed

Emergency Reporting:

- Training Division Lieutenant Moe spoke about the payroll reports he is able to generate

Fire Academy:

- Training Division Lieutenant Moe indicated all is going well with our student at the Fire Academy and he will be re-taking his test due to a qualification verification

District Chief Jerry DeBruin:

BLS Transports:

- District Chief DeBruin spoke about the increase of BLS calls for 2014

Testing Positive on Drug Testing:

- District Chief DeBruin says a question came up regarding someone testing positive on the drug test and whether they, at some future date, can re-apply as a volunteer and retake the test?
- Discussion continued on policy and procedures regarding this issue
- District Chief DeBruin says he will check with other districts

Guest:

- Newspaper Article
 - Guest Stephen Johnson, after reading a newspaper article, wondered about background checks for our district, especially for having a valid driver's license
 - District Chief DeBruin indicated our district does do background checks
 - Training Division Lieutenant Moe said we validate drivers licenses yearly

Meeting adjourned at 8:20PM. The next meeting will be at Kendall Station on February 10, 2015

COMMISSIONER-CHAIR---Larry Moore

COMMISSIONER---RobRoy Graham

COMMISSIONER---Leonard Bjornstad

DISTRICT ADMIN---Jo Olson