



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14  
COMMISSIONERS' MEETING  
July 11, 2017**

**PRESENT:** Commissioner Larry Moore, Commissioner RobRoy Graham, Commissioner Leonard Bjornstad, District Chief Jerry DeBruin, Battalion Chief Jay Van Middendorp, Battalion Chief Denise Christensen, Battalion Chief Frank Cain Jr., Training Division Lieutenant David Moe and District Administrator Jo Olson

**ABSENT:**

**GUESTS:** Chris Moe, WCFD14, Stephen Johnson, Share Holder, And Red Mountain: Owners, Jack Hovenier, Kevin Zender, Eric Tollefson, Richard Dawson and Pioneer Pole Buildings, Doug Scoggins, & Attorney, Richard Banel

Regular Meeting called to order at 5:00 PM at Kendall Fire Station

**Executive Session called at 5:02:**

- A 10-minute executive session was called at 5:02 PM by Chair Commissioner Moore to address a personnel issue
- Attendees: Commissioner Moore, Commissioner Graham, Commissioner Bjornstad and District Chief DeBruin
- Executive session ended at 5:12PM by Commissioner Moore

Regular Meeting called back to order at 5:12 PM at Kendall Fire Station

### Items signed by the Commissioners:

- Regular Meeting Minutes read and approved
- Warrants in the amount of \$22,753.62
- Payroll in the amount of \$28,555.80
- Report of Accident
- Invoice Voucher x2
- Cancel Warrant, Duplicate, paid twice
- Certificate of Appointment
- Oath of Office Appointed Official

### Hand Outs:

- Treasurers Monthly Report
- Bank of the Pacific Report
- Monthly Incident Reports
- Monthly Spending Chart and Budget to date (to commissioners)

### June's Treasurers Report:

#### 714 Expense Fund

- Starting Balance \$363,432.09
- Tax Receipts \$6,080.79
- Misc. Receipts \$17,021.00
- Transfers In \$3,910.62
- Warrants \$54,286.79
- **Ending Cash Balance \$336,157.68**
- **Investment Starting Balance \$168,846.39**
- **Purchases & Pool Earnings \$154.82**
- **Total Cash & Investment Pool \$505,158.89**

#### 71410 Go Bond

- Prior Debt \$96,780.63
- Debt Paid \$753.71
- Debt Outstanding \$96,026.92

#### 71420 Reserve Fund

- Prior Balance \$128,464.18
- Purchases & Pool Earnings \$117.79
- Ending Balance \$128,581.97

### Bank of the Pacific Statement:

- Beginning Balance (6/01/2017) \$710.43
- Deposits/Misc. Credits 23 \$19,539.90
- Withdrawals/Misc. Credits 4 \$17,021.00
- Ending Balance (06/30/2017) \$3,229.33

## **Red Mountain:**

- Jack Hovenier introduces himself and the other owners of Red Mountain, Kevin Zender, Eric Tollefson, Richard Dawson and introduces Pioneer Pole Buildings, Doug Scoggins, & Attorney, Richard Banel
- Jack Hovenier spoke to why they felt it was a good time to touch base
- Jack Hovenier spoke about the 83-home building project that will be done in 3 phases beginning soon
- Jack Hovenier said he was open to feedback from the Fire District as they go forward and wanted to let the district know they want to keep the communication line open throughout the project
- Jack Hovenier spoke to the mitigation agreement between Red Mountain and the Fire District
- Discussion continued on the project and questions were answered

## **NFIRS:**

- District Chief DeBruin indicated that they received two applications and that they have hired a NFIRS person for entry for the district and noted that it might be short lived due to the new medical system they will migrate to, making entry obsolete
- Discussion continued on the new program

## **Jaws for Bid:**

- Commissioners opened the two sealed bids for the Jaws unit
- The highest bid was accepted

## **Old Business:**

### District Uniforms:

- Training Division Lieutenant Moe and District Chief DeBruin indicated we are still waiting on these

### **District Chief DeBruin:**

#### EMS Technical Advisory Board (TAB)

- District Chief DeBruin indicated he has TAB meeting tomorrow

#### EMS Oversight Board (EOB) Meeting

- District Chief DeBruin indicated he has a EOB meeting on Thursday

#### Burn House:

- District Chief noted the burn practice house has been postponed until the fall due to the current Burn Ban

#### Training Attendance:

- District Chief DeBruin spoke to the issue of lack of attendance for training and the liability of not showing up for training
- District Chief DeBruin indicated he will work on the training issue
- Discussion continued on this issue

## **Training Division Lieutenant David Moe:**

Rope Rescue Training with Glacier:

- Training Division Lieutenant Moe indicated the training with the Glacier Fire District went well

Incident Safety Officer Class:

- Training Division Lieutenant Moe said the class was great

Red Card Class:

- Training Division Lieutenant Moe indicated the class has been completed
- Discussion continued on Red Card training
- Battalion Chief Cain Jr. thanked Training Division Lieutenant Moe for putting together a great class

## **Fire Station Reports:**

- Station 1, Sumas Battalion Chief Jay Van Middendorp
  - Battalion Chief Van Middendorp indicated all is well at Sumas Station
  - Battalion Chief Van Middendorp said the cement repair work will begin soon
  - Battalion Chief Cain Jr. offered his assistance
- Station 2, Kendall Battalion Chief Frank Cain Jr.
  - Battalion Chief Cain Jr. expressed his frustration that volunteers are not showing up for training at the Kendall station
- Station 3, Welcome Battalion Chief Denise Christensen
  - Battalion Chief Christensen indicated all is well at Welcome station and thanked Battalion Chief Cain Jr. for the tree clean-up
  - Battalion Chief Christensen talked about the importance of attending training and standbys and low attendance for Welcome Station

## **New Business:**

Minor Accident:

- Commissioner Moore asked about the bridge accident
- District Chief DeBruin explained the bridge accident where the rearview mirrors hit

Setting Aside Funds:

- Commissioner Graham expressed his thought for putting money aside for the add on cost
- Discussion continued on putting money aside and taking out a loan etc.
- Putting the August check from the City of Sumas in our 71420 Reserve fund was also discussed

Letter of Resignation:

- Commissioner Larry Moore handed in his letter of resignation and turned the meeting over to Commissioner Graham

Certificate of Appointment & Oath of Office, Appointed Official

- Commissioner Graham indicated they received two applications and their choice for replacement of Commissioner Moore would be Chris Moe
- Commissioner Graham thanked Stephen Johnson for his application

Chris Moe was sworn into office

**GUESTS:** Stephen Johnson

Thank you

- Guest Stephen Johnson thanked the District for their review of his application for Commissioner and congratulated Chris Moe
- The commissioners thanked Stephen Johnson and encouraged him to keep coming to meetings

Good of the Order:

- Commissioner Moore was thanked for his service

Regular Meeting adjourned 6:30 PM

The next regular meeting will be at Kendall Station on August 8, 2017 at 5:00 PM

*\*Last meeting for Larry Moore as Commissioner, end of Meeting New Commissioner Chris Moe*

\_\_\_\_\_  
COMMISSIONER-CHAIR---Larry Moore

\_\_\_\_\_  
COMMISSIONER---RobRoy Graham

\_\_\_\_\_  
COMMISSIONER---Leonard Bjornstad

\_\_\_\_\_  
DISTRICT ADMIN---Jo Olson

\_\_\_\_\_  
COMMISSIONER---Chris Moe