



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14
COMMISSIONERS' SPECIAL MEETING
July 26, 2018**

PRESENT: Commissioner RobRoy Graham, Commissioner Leonard Bjornstad, Commissioner Chris Moe, Battalion Chief Jay Van Middendorp, and District Administrator Jo Olson

ABSENT: District Chief Jerry DeBruin, Battalion Chief Frank Cain Jr., Battalion Chief Denise Christensen

Training Division Lieutenant David Moe was out on a call, returned at end of meeting

GUESTS: Brian Gillis (first 10 minutes)

Special Meeting called to order at 5:00 PM at Kendall Fire Station

New Business:

Surplus Equipment:

- Discussed was the surplus of the 1992 M916A1 Inventory ID as Tender T91-03
- Discussion continued on the pros and cons of keeping or putting T-9103 up for auction
- Commissioner Moe made a motion to put T-9103 up for auction
- Commissioner Bjornstad seconded the motion
- Where and when to place ad was discussed
- Commissioners decided Training Officer Moe would put up for auction on Gov Deals site for a minimum bid of \$15,000
- Details were discussed

Administrative:

Wells Fargo Account Changing:

- Administrator Olson spoke about Wells Fargo wanting to change our account to a Wells Fargo interest bearing account, non-interest account currently
- Administrator Olson spoke with the County and they indicated interest bearing account is not an option for the district
- Since the current account number will remain the same, no other updates with the County are required
- Administrator Olson spoke with Wells Fargo customer service and they have indicated they can change our account to either a Simple Business checking account or a Business Choice checking account, both of which are non-interest bearing accounts
- Commissioners reviewed choices and decided to go with the Simple Business checking account
- Administrator Olson indicated that our local Wells Fargo branch will still honor the no fees and minimum balance per her meeting with bank manager Becky Conover on July 24, 2018

Wells Fargo Vacation hours for our two full time employees:

- Administrator Olson indicated she needed a decision on how vacation hours were to be loaded into our payroll system as Resolution 2018-05 did not address the loading of vacation hours
- Vacation is set at 25 days a year, 200 hours a year
- Proposed accrual: 200 hours per year divided by 12 months = 16.67 hours loaded per month for our two full time employees
 - Note: 300 max hours unless waived by authorized personnel
- Commissioner Graham made a motion to load vacation hours as proposed
- Commissioner Bjornstad seconded motion

Special Meeting adjourned 5:20PM

The next regular meeting will be at Kendall Station on August 14, 2018 at 5:00 PM

Commissioner-Chair, RobRoy Graham

Commissioner, Leonard Bjornstad

Commissioner, Chris Moe

District Administrator, Jo Olson