



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14  
REGULAR COMMISSIONERS' MEETING  
June 9, 2020**

**PRESENT:** Commissioner RobRoy Graham, Commissioner Leonard Bjornstad, District Chief Jerry DeBruin, Training Officer David Moe, and Administrative Secretary, Jo Olson

**ABSENT:** Commissioner Chris Moe, Battalion Chief Jay Van Middendorp, & Battalion Chief Frank Cain Jr. and Battalion Chief Denise Christensen

**GUESTS:**

*"In light of the COVID-19 health crisis, the Governor's Stay-at-Home Proclamation, and Proclamation 20-08, the Board finds it is impracticable and/or impossible for commissioners to execute documents by hand" extended to June 17, 2020*

Meeting called to order at 5:04PM - an online Meeting Using Zoom and streamed to Facebook for public to attend

**Meeting Minutes:**

- Regular Commissioner Meeting Minutes for May 12, 2020.
- Commissioner Graham noted the minutes were emailed to the commissioners for review
- A motion was made by commissioner Graham to accept Meeting Minutes for May 12, 2020
- Commissioner Bjornstad seconded the motion
- Meeting minutes were accepted by commissioners and will be electronically signed

### **Other Items approved and signed by the Commissioners:**

Review and acceptance of warrants and payroll

- Commissioners were emailed the vouchers and payroll information by secretary Olson
- A motion was made by commissioner Bjornstad to accept all warrants and payroll
- Commissioner Graham seconded the motion
- All warrants and payroll were accepted by commissioners and will be electronically signed

Review and acceptance of Asset Acquisition/Deletion/Transfer Form

- Commissioner Graham talked about approval of new Utility-91 and signing the Acquisition/Deletion/Transfer form that was emailed
- A motion was made by commissioner Graham to accept the new Utility-91
- Commissioner Bjornstad seconded the motion
- New Utility-91 was accepted by commissioners and will be electronically signed

Surplus of old 1997 Ford Expedition

- Motion made by Commissioner Graham to surplus 1997 Ford Expedition (old U-91)
- Seconded by Commissioner Bjornstad
- District Chief DeBruin and Training Officer Moe will get it out for bid

### **Items approved and signed by the Commissioners:**

- Regular meeting minutes read and approved
- 714 Warrants in the amount of \$26,346.98
- 71430 Warrants in the amount of \$44,809.05
- Payroll in the amount of \$39,490.58

### **Old Business:**

Remodel at Kendall Station:

- Discussed was the last steps needed to finish the buildings

### **New Business:**

- Commissioner Graham spoke about meeting with the City of Sumas as far as agreement for services
- Discussion continued
- District Chief DeBruin indicated that if we have an in-person meeting on July 14<sup>th</sup>, then the City of Sumas Mayor Christensen indicated he will attend our July 14<sup>th</sup> meeting

Good of the Order:

- Commissioner Graham indicated he has read about the district several times in the paper and noted our district is doing a great job
- Commissioner Bjornstad in agreement

Meeting adjourned at 5:12PM

The next regular meeting will be on July 14, 2020 at 5:00 PM tentatively set for the Kendall Station

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Commissioner-Chair, RobRoy Graham

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Commissioner, Leonard Bjornstad

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Commissioner, Chris Moe

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Administrative Secretary, Jo Olson