



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14
COMMISSIONERS' MEETING
March 8, 2016**

PRESENT: Commissioner RobRoy Graham, Commissioner Leonard Bjornstad, District Chief Jerry DeBruin, Battalion Chief Jay Van Middendorp, Battalion Chief Denise Christensen, Battalion Chief Frank Cain Jr. Training Division Lieutenant David Moe, and District Administrator Jo Olson

ABSENT: Commissioner Larry Moore

GUESTS: Stephen Johnson, stake holder

Regular Meeting called to order at 5:00 PM at Kendall Fire Station

Items signed by the Commissioners:

- Regular meeting minutes read and approved
- Warrants in the amount of \$25,367.29
- Payroll in the amount of \$26,090.33

Hand Outs:

- Treasurers Report
- Monthly Incident Reports

Correspondence:

- Scheduled Audit email

February's Treasurers Report:

714 Expense Fund

• Starting Balance	\$69,444.93
• Tax Receipts	\$14,944.79
• Misc. Receipts	\$65,374.08
• Warrants	\$54,361.68
• Refund Interest Paid	.01
• Ending Cash Balance	\$95,402.11
• Investment Starting Balance	\$166,878.70
• Pool Investment Interest	\$94.68
• Total Cash & Investment Pool	\$262,375.49

71410 Go Bond Note: Month End closed before statement received by County

- Prior Debt
- Debt Paid
- Debt Outstanding

71420 Reserve Fund

• Prior Balance	\$126,973.53
• Purchases & Pool Earnings	\$72.04
• Ending Balance	\$127,045.57

Bank of the Pacific Statement: No report at time of meeting

- Beginning Balance
- Deposits/Misc. Credits
- Withdrawals/Misc. Credits
- Ending Balance

Old Business:

Cell Tower:

- Commissioner Graham asked about developments on the Cell Tower
- District Chief DeBruin indicated he had discussed with them using the far left side of the property
- District Chief DeBruin indicated after that he has heard nothing new
- Discussion continued on placement of the tower

City of Sumas:

- Commissioner Graham asked about news with the City of Sumas
- District Chief DeBruin indicated a meeting is scheduled for this coming Thursday at 3PM

Quick Med Claims:

- Commissioner Graham asked how it was going with Quick Med Claims and the BLS process
- District Chief DeBruin said all is going well but due to the cost associated with having a Lockbox Banking Service, we are better off handling that portion ourselves, as well
- Discussion continued on the workload of this process
- All agreed to try it ourselves

Engine 92 (E92):

- Commissioner Graham asked about E92
- District Chief DeBruin indicated E92 is back
- Discussed was the issues with the pump test being only at 35% and what was done to address the issue
- District Chief DeBruin indicated in the end it appears to have cleaned itself out because E92 is fine now

District Chief DeBruin:

Peoples Bank Loan:

- District Chief DeBruin indicated the maturity date is approaching for the loan with Peoples Bank
- District Chief DeBruin said we can extend the date
- Discussion continued on the loan
- District Chief DeBruin mentioned the loan officer will be getting back to him with options

Mini Pumper at Sumas Replacement:

- District Chief DeBruin indicated there's a great opportunity to bid on a mini pumper coming up for auction in Canada built by HUB
- Discussion continued on the details of the mini pumper, where it's needed, why it's needed
- Commissioner Graham and Commissioner Bjornstad indicated a go-ahead to make a bid within the price range discussed

District Chief's Vehicle:

- District Chief DeBruin indicates his vehicle is not running well and has 198k miles on it
- Discussion continued on the cost of a replacement vehicle
- Commissioner Graham and Commissioner Bjornstad asked Chief DeBruin to look into the cost and report back

Planning for Remodel:

- District Chief DeBruin indicated the planning for expansion has begun
- District Chief DeBruin noted all options have to be reviewed, including the satellite station at the Resource Center - it has space, water and sewer
- Discussion continued on cost and options on water storage, new septic, and the best possible site for remodel

Training Division Lieutenant Moe:

Incident Report Hand-Outs:

- Training Division Lieutenant Moe spoke to the Incident Report hand-outs

Red Card Training (Red Card is officially known as an Incident Qualification Card):

- Training Division Lieutenant Moe indicated South Whatcom is offering a class for a lot cheaper than we can do it. Dates are April 16, 17, 23, & 24
- District Chief DeBruin said we would still have some cost associated with it, but nowhere near what it would be if we didn't take advantage of South Whatcom's class
- Training Division Lieutenant Moe pointed out it's about 1/10 the cost putting one on ourselves

Rope Recue Class:

- Training Division Lieutenant Moe indicated Glacier will be putting together a Rope Rescue Class and it will be in May
- Training Division Lieutenant Moe noted it is a Level 1 Certification

Normal District Training:

- Training Division Lieutenant Moe said other district training is going well

April Training:

- Training Division Lieutenant Moe indicated the Insurance folks will be coming out and putting on a class on Excited Delirium. The trainer will be a former State Patrol officer
- Training Division Lieutenant Moe indicated the Insurance folks will also be putting on a Defensive Driving Class
- Training Division Lieutenant Moe noted the two classes will be on Monday the 4th and Monday the 11th of April

CPR Instructor Class:

- Training Division Lieutenant Moe indicated he will be putting together a CPR Instructor class

CPR Class/Babysitter Classes:

- District Chief DeBruin and Training Division Lieutenant Moe noted the popularity of the CPR/Babysitter Classes

EMT Class:

- Training Division Lieutenant Moe indicated the EMT Class is wrapping up

Vehicle Extrication Training:

- Training Division Lieutenant Moe said training for vehicle extrication is scheduled for this coming Saturday, at Nugent Corner

Fire Station Reports:

- Station 1, Sumas Battalion Chief Jay Van Middendorp
 - Battalion Chief Van Middendorp indicated training and call response is going well at Sumas
 - Battalion Chief Van Middendorp spoke to the few he has interested in the Rope Class
- Station 2, Kendall Battalion Chief Frank Cain Jr.
 - Battalion Chief Cain Jr. spoke to the new recruit they have
 - Battalion Chief Cain Jr. said everything is going well
 - Battalion Chief Cain Jr. noted the leak in Brush Rig has been fixed
- Station 3, Welcome Battalion Chief Denise Christensen
 - Battalion Chief Christensen indicated all is going well
 - Battalion Chief Christensen noted again they have had great attendance for training and calls
 - Battalion Chief Cain Jr. said he was impressed with the group from Welcome

GUESTS: Stephen Johnson

- Commissioner Graham asked if Stephen Johnson had anything he would like to discuss
- Stephen Johnson indicated not at this time

Regular Meeting adjourned at 5:52PM

The next regular meeting will be at Kendall Station on April 12, 2016 at 5:00 PM

COMMISSIONER-CHAIR---Larry Moore

COMMISSIONER---RobRoy Graham

COMMISSIONER---Leonard Bjornstad

DISTRICT ADMIN---Jo Olson