



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14
REGULAR COMMISSIONERS' MEETING
March 9, 2021**

PRESENT: Commissioner RobRoy Graham, Commissioner Leonard Bjornstad, Commissioner Chris Moe, District Chief Jerry DeBruin, Training Officer David Moe, and Administrative Secretary Jo Olson

ABSENT: Battalion Chief Jay Van Middendorp, Battalion Chief Frank Cain Jr.

GUESTS:

In person Board of Commissioner meetings allowed with restrictions

Meeting called to order at 5:00PM

Items approved and signed by the Commissioners:

- Approval of Regular Meeting Minutes for February 09, 2021
- Approval of Claim Payment Request & Payroll
 - 714 Warrants in the amount of \$455,602.20
 - Payroll in the amount of \$42,440.02
- Approval of Void/Cancel Warrants
- Approval of 2020 BVFF Pension Participation Certification Form
- Approval of Deletion Form for sale of SCBA Compressor
- Approval of Reconfirming of Oath of Office

Meeting Minutes:

Regular Commissioner Meeting Minutes for February 9, 2021:

Motion: Commissioner Moe motioned to accept meeting minutes for February 9, 2021. The motion was **seconded** by Commissioner Bjornstad and approved.

Claim Payment Request & Payroll:

Claim Vouchers and Payroll dated March 9, 2021:

Motion: Commissioner Moe motioned to accept the claim vouchers and payroll. The motion **was seconded** by Commissioner Bjornstad and approved.

Void/Cancel Warrants:

Duplicate checks:

Motion: Commissioner Bjornstad motioned to accept and approve the void/cancel for two duplicate checks. The motion **was seconded** by Commissioner Moe and approved.

Deletion Form for Sale of SCBA Compressor:

Motion: Commissioner Graham motioned to approving the sale of the old SCBA Compressor. The motion **was seconded** by Commissioner Bjornstad and approved.

Old Business:

Ambulance Bid:

- Commissioner Graham asked about the ambulance bid.
- District Chief DeBruin indicated the bid went to Braun.
- Discussion continued on the bids and cost and delivery of the new ambulance.

Insurance Letter of Intent:

- Commissioner Graham asked District Chief DeBruin about submitting the letter of intent.
- District Chief DeBruin indicated the letter of intent was submitted.

Fuel Tank at Kendall Station:

- Commissioner Graham asked District Chief DeBruin about the Kendall Fuel Tank.
- District Chief DeBruin spoke to fuel tank and savings per gallon
- Discussion continued on the size of tank and savings per gallon.

Training Officer Moe:

EMT Class:

- Training Officer Moe reported on the status of the EMT class and indicated mid-terms were a few weeks ago.

Wildland Training:

- Training Officer Moe noted that Wildland Training is coming up in May.

Rescue Hub New Training Platform:

- Training Officer Moe spoke to the new training platform and how it will help streamline the process.

Vehicle Extraction Training:

- Training Officer Moe spoke to the extraction training the district had last night.
- Discussion continued on electric cars and the challenge they present.

District Chief DeBruin:

Gurneys:

- District Chief DeBruin spoke to the new gurneys and we will be seeing those as they go into service throughout the County.
- Discussion continued

Stair Chair:

- District Chief DeBruin spoke to the need of at least one more stair chair.

Combi tools:

- District Chief DeBruin indicated the need for another combi tool and noted the cost of a demo verses new
- Discussion continued on the tools and where best needed in the district.
- **Motion:** Commissioner Bjornstad made a motion to accept and buy the combi tools cutter/spreader for \$16K. The motion **was seconded** by Commissioner Moe and approved.

No station Reports:

- No Reports

New Business:

Confirming the Oath of Office:

- Administrative Secretary Olson indicated she wanted to confirm her oath and have it notarized based on some new information obtained in a Brian Snure seminar.
- Commissioners were in agreement and signed form
- Administrative Secretary Olson will have it notarized

Correction to Meeting Minutes for April 14, 2020:

- Administrative Secretary Olson noted the start time should be 5:03PM not AM.

Good of the Order:

- District Chief DeBruin indicated Battalion Chief Denise Christensen submitted her letter of resignation and shared it in the meeting.
- Discussion continued on Battalion Chief Christensen's service to the community.
- Everyone noted how her expertise and dedication will be missed and wished her a happy retirement.

Meeting adjourned at 5:55PM with commissioners in agreement.

The next regular meeting will be on April 13, 2021 at 5:00 PM at the Kendall Station:

Commissioner-Chair, RobRoy Graham

Commissioner, Leonard Bjornstad

Commissioner, Chris Moe

Administrative Secretary, Jo Olson