



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14
COMMISSIONERS' MEETING
May 8, 2017**

PRESENT: Commissioner Larry Moore, Commissioner RobRoy Graham, Commissioner Leonard Bjornstad, District Chief Jerry DeBruin, Battalion Chief Denise Christensen, Battalion Chief Frank Cain Jr., Training Division Lieutenant David Moe and District Administrator Jo Olson

ABSENT: Battalion Chief Jay Van Middendorp

GUESTS:

Regular Meeting called to order at 5:00 PM at Kendall Fire Station

Items signed by the Commissioners:

- Regular Meeting Minutes read and approved
- Warrants in the amount of \$36,942.25
- Payroll in the amount of \$29,155.25
- Accounting Policy & Procedure

Hand Outs:

- Treasurers Monthly Report
- Bank of the Pacific Report
- Monthly Incident Reports
- Monthly Spending Chart (to commissioners)

April's Treasurers Report:

714 Expense Fund

• Starting Balance	\$183,766.28
• Tax Receipts	\$227,481.99
• Misc. Receipts	\$23,857.00
• Warrants	\$99,012.96
• Ending Cash Balance	\$336,092.31
• Investment Starting Balance	\$168,558.54
• Purchases & Pool Earnings	\$142.44
• Total Cash & Investment Pool	\$504,793.29

71410 Go Bond

• Prior Debt	\$98,291.76
• Debt Paid	\$774.07
• Debt Outstanding	\$97,517.69

71420 Reserve Fund

• Prior Balance	\$128,245.18
• Purchases & Pool Earnings	\$108.37
• Ending Balance	\$128,353.55

Bank of the Pacific Statement:

• Beginning Balance (4/01/2017)	\$100.47
• Deposits/Misc. Credits 17	\$23,987.80
• Withdrawals/Misc. Credits 4	\$23,757.00
• Ending Balance (04/30/2017)	\$331.27

Remodel:

Building Separation:

- Commissioner Bjornstad asked about the 20-foot separation space
- District Chief DeBruin indicated the 20-foot separation is a real cost savings
- Discussion continued on the separation space cost and concerns

DNR:

- Battalion Chief Cain Jr. asked about DNR
- District Chief DeBruin said things are in motion but permits and needed studies take time

Door Size:

- District Chief DeBruin indicated that 14 foot doors on 16 foot eaves will work for us

Cutting Process:

- District Chief DeBruin asked Battalion Chief Cain Jr. about the cutting process cost
- Battalion Chief Cain Jr. said he's not sure
- Discussion continued on removing wood and burning of stumps

New Business:

EMS Administrator:

- District Chief DeBruin spoke to the hiring of a new EMS Administrator
- EMS talk continued

JAWS Unit Repairs from Bellingham:

- District Chief DeBruin indicated the cost on this month warrants for repairs on the JAWS units
- Conversation continued on the details of the repairs

Float Pump:

- Commissioner Moore asked about float pumps
- Conversation continued on float pumps

District Uniforms:

- Battalion Chief Cain Jr. asked about uniforms for the volunteers
- District Chief DeBruin spoke to the need and the cost of uniforms
- Commissioner Graham says he's on board with getting some
- Commissioner Bjornstad seconded the idea
- District Chief DeBruin says he will look into it

Training Division Lieutenant David Moe:

Minor Repairs:

- Training Division Lieutenant Moe spoke to the repairs being done on the district vehicles
- District Chief DeBruin elaborated on the repairs

Welcome Generator:

- Training Division Lieutenant Moe indicated the Welcome Station generator got a new alternator and is working fine now

CAD System:

- Training Division Lieutenant Moe indicated the New CAD system has a bit of a learning curve but all and all it's going well

Regular Training:

- Training Division Lieutenant Moe said regular training is going great

External Training:

- Training Division Lieutenant Moe mentioned there is a sign up for external training

Call Volume:

- Training Division Lieutenant Moe spoke to the call volume

EMT Class:

- Training Division Lieutenant Moe said the class is now finished

Fire Station Reports:

- Station 1, Sumas Battalion Chief Jay Van Middendorp
 - Battalion Chief Van Middendorp was absent

- Station 2, Kendall Battalion Chief Frank Cain Jr.
 - Battalion Chief Cain Jr. said all is well at Kendall station

- Station 3, Welcome Battalion Chief Denise Christensen
 - Battalion Chief Christensen indicated all is well at Welcome station

Good of the Order:

- District Chief DeBruin noted there was a nice write up in the Lynden Tribune on the District doing community CPR Classes

Regular Meeting adjourned 5:50 PM

The next regular meeting will be at Kendall Station on June 13, 2017 at 5:00 PM

COMMISSIONER-CHAIR---Larry Moore

COMMISSIONER---RobRoy Graham

COMMISSIONER---Leonard Bjornstad

DISTRICT ADMIN---Jo Olson