



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14  
REGULAR COMMISSIONERS' MEETING  
March 8, 2022**

**PRESENT:** Commissioner RobRoy Graham, Commissioner Leonard Bjornstad, Commissioner Chris Moe, District Chief Jerry DeBruin, Assistant District Chief David Moe, and Administrative Secretary Jo Olson

**ABSENT:** Battalion Chief Jay Van Middendorp, Battalion Chief Frank Cain Jr.

**GUESTS:** Carl Isom-McDaniel, Hannah-Mae Pippin, Jerry Burns, Dwight Worden

Meeting called to order at 4:00PM.

Kendall Station as a meeting place for Meetings:

- Guest Carl Isom-McDaniel asked for commissioner approval for using the Kendall Station as a meeting place for Public Town Hall meetings and for counseling meetings.
- Carl Isom-McDaniel presented his proposal for how they would like to use the Kendall Station for their meetings.
- Commissioners suggested that the East County Resource Center would be a better fit for their meetings and suggested that Carl Isom-McDaniel pursue that avenue.

**Items approved and signed by the Commissioners:**

- Approval of Regular & Special Meeting Minutes for February, 2022
- Approval of Current Claim Payment Request & Payroll and Special Request run for one check
- 714 Warrants in the amount of 72,222.19
- Payroll in the amount of 45,563.43
- Approval of BVFF Vouchers for Volunteer Injury claim

## February 2022 Treasurers Report:

### 714 Expense Fund

• Starting Cash Balance	361,976.99
• Tax Receipts	9,064.91
• Misc. Receipts	46,932.40
• Warrants	158,193.59
• Ending Cash Balance	259,780.71
• Ending Investment Balance	180,571.27
• <b>Total Cash &amp; Investment Pool</b>	<b>440.351.98</b>

### 71420 Reserve Fund

• Ending Cash Balance	141,205.98
• Ending Investment	189,206.09
• <b>Total Cash &amp; investment Pool</b>	<b>330.412.07</b>

### 71442 Mitigation Fees

• Purchase Pool Earning	2.03
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### 71410 Go Bond

• Debt Outstanding	966,954.85
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### **Bank of the Pacific Statement:**

• Beginning Balance (02/01/2022)	3,728.88
• Deposits/Misc. Credits 28	43,940.66
• Withdrawals/Misc. Credits 5	44,471.16
• Ending Balance (02/28/2022)	3,198.38

### **Meeting Minutes:**

Regular & Special Commissioners Meeting Minutes for February 2022:

**Motion:** Commissioner Moe **motioned** to accept Regular and Special meeting minutes. The motion was **seconded** by Commissioner Bjornstad and approved.

### **Claim Payment Request & Payroll:**

Claim Vouchers and Payroll dated February 2022, including Special run.

**Motion:** Commissioner Graham **motioned** to accept the claim vouchers and payroll, including special run for payroll. The motion was **seconded** by Commissioner Moe and approved.

## Approval of BVFF Voucher for Injury claim:

**Motion:** Commissioner Bjornstad **motioned** to accept the BVFF Claim voucher. The motion was **seconded** by Commissioner Graham and approved.

**Correction:** Commissioner Graham noted Administrative Secretary notified them prior to payroll approval in ADP that dollar amount for commissioner meeting for Commissioner Graham for February 2022 was incorrectly calculated. Error was corrected for February.

**Special Payroll Run:** Approval for one check in ADP for Aaron Leyenhorst for volunteer pay for volunteer services before his full-time employment with the district. Due to ADP system limitations for taxes. Unable to pay full-time and volunteer on same check.

## **Old Business:**

Trivan:

- Retrofit for power-load system for the Trivan Ambulance (A-91) will get done at the same time repairs are made for minor accident.
- Power-load system was discussed as far as pros and cons

Welcome Station Security System:

- Assistant District Chief Moe spoke to alarm system being put in at the Welcome Station.
- Assistant District Chief Moe spoke about the contract with Security Solutions for the alarm service.

Sumas Flood Damage:

- District Chief DeBruin indicated they will meet with Ross and FEMA this Friday.

Annexation with the City of Sumas:

- Discussed was the annexation with the City of Sumas
- Decision is to hold off for the immediate future.

BLS Proposal:

- Commissioner Graham and District Chief DeBruin gave an update on the BLS proposal and indicated it is close to being a done deal.
- Discussion continued on projected funding for District 14.

**L&I News:**

- District Chief DeBruin spoke to the next steps and future meetings with L&I to keep on track going forward.

**Ambulance Surplus:**

- Surplus of oldest ambulance was discussed

**New Business:**

**Rehab Bus for the District:**

- District Chief DeBruin spoke to the bus the district acquired

**Rotating Days off for District Chief DeBruin, Assistant District Chief Moe and Training Officer Leyenhorst:**

- Discussion on how this is being handled.

**M-1083 Conversion to BR-91:**

- Discussion on cost estimates for conversion.
- Grants and district expense was discussed.

**Assistant District Chief Moe:**

- Assistant District Chief Moe was on a call.

**District Chief DeBruin:**

- District Chief DeBruin indicated he didn't have anything more to add.

**Station Reports:**

- No reports

Meeting adjourned at 5:25 PM with commissioners in agreement.

The next regular meeting will be on April 12, 2022 at **4:00 PM** at the Kendall Station:

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Commissioner-Chair, RobRoy Graham

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Commissioner, Leonard Bjornstad

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Commissioner, Chris Moe

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Administrative Secretary, Jo Olson