



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14  
REGULAR COMMISSIONERS' MEETING  
April 12, 2022**

**PRESENT:** Commissioner RobRoy Graham, Commissioner Leonard Bjornstad, Commissioner Chris Moe, District Chief Jerry DeBruin, Battalion Chief Frank Cain Jr., and Administrative Secretary Jo Olson

**ABSENT:** Assistant District Chief David Moe, and Battalion Chief Jay Van Middendorp

**GUESTS:** Anthony (Tony) Kelley, and Blair Kok

Meeting called to order at 4:00PM.

Award Presented to Fire District No.14:

- The "Scott Kellams" Excellence in Risk Management Service Award was presented by Blair Kok of Clear Risk Solutions along with Tony Kelley to Whatcom County Fire District No.14.
- The Commissioners, Graham, Bjornstad, Moe and District Chief DeBruin gladly accepted the award.

**Items approved and signed by the Commissioners:**

- Approval of Regular Meeting Minutes March 8, 2022
- Approval of Current Claim Payment Request & Payroll
- 714 Warrants in the amount of 71,162.80
- Payroll in the amount of 49,136.18
- Approval of BVFF Vouchers for Volunteer Injury claims
- Approval of BVFF Reimbursement for a physical
- Deletion Form Approval
- Addition Forms Approval
- Approval of Surplus of Old C-91

**March 2022 Treasurers Report:**

714 Expense Fund

• Starting Cash Balance	259,780.71
• Tax Receipts	61,881.02
• Misc. Receipts	24,956.00
• Warrants	122,310.40
• Ending Cash Balance	224,305.33
• Ending Investment Balance	180,664.79
• <b>Total Cash &amp; Investment Pool</b>	<b>404,970.12</b>

71420 Reserve Fund

• Ending Cash Balance	161,436.98
• Ending Investment	189,304.08
• <b>Total Cash &amp; investment Pool</b>	<b>350,741.06</b>

71442 Mitigation Fees

• Purchase Pool Earning	2.03
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71410 Go Bond

• Debt Outstanding	966,954.85
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**Bank of the Pacific Statement:**

• Beginning Balance (03/01/2022)	3,198.38
• Deposits/Misc. Credits 24	25,942.43
• Withdrawals/Misc. Credits 6	24,410.90
• Ending Balance (03/31/2022)	4,729.91

**Meeting Minutes:**

Regular Commissioners Meeting Minutes for March 2022:

**Motion:** Commissioner Graham **motioned** to accept Regular meeting minutes. The motion was **seconded** by Commissioner Bjornstad and approved.

**Claim Payment Request & Payroll:**

Claim Vouchers and Payroll dated April 2022.

**Motion:** Commissioner Graham **motioned** to accept the claim vouchers and for payroll. The motion was **seconded** by Commissioner Moe and approved.

### Approval of BVFF Vouchers for Injury claims:

**Motion:** Commissioner Bjornstad **motioned** to accept the BVFF Claim vouchers. The motion was **seconded** by Commissioner Graham and approved.

### Approval of BVFF Claim for Physical Reimbursement:

**Motion:** Commissioner Graham **motioned** to accept the claim for reimbursement for a physical from the BVFF. The motion was **seconded** by Commissioner Bjornstad and approved.

### Approval of Deletion for A-9302 and Approval of Addition of M1083 and the Rehab Bus

**Motion:** Commissioner Graham **motioned** to accept the deletion of A-9302 and the additions of M1083 and the Rehab Bus. The motion was **seconded** by Commissioner Bjornstad and approved.

### **Old Business:**

#### Trivan:

- District Chief DeBruin noted they hope to have the Trivan ambulance back in service soon, repairs and retrofit are almost complete.

#### Welcome Station Security System:

- District Chief indicated the alarm is up now and working.

#### Sumas Flood Damage:

- District Chief DeBruin mentioned the FEMA walk through.
- District Chief DeBruin noted some repairs they might need to make as soon as possible.

#### BLS Proposal:

- Commissioner Graham indicated all is going well and spoke to the upcoming Thursday meeting with final decisions.

#### L&I News:

- District Chief DeBruin indicated a hearing on the 19<sup>th</sup> on their appeal.

#### Rehab Bus:

- District Chief DeBruin noted the rehab unit is in service.

#### M-1083 Conversion to BR-91:

- District Chief DeBruin spoke to the handout with cost options for conversion to BR-91,
- Discussion on cost estimates for conversion.

#### Surplus of Old C-91

**Motion:** Commissioner Moe **motioned** to accept the surplus of old C-91. The motion was **seconded** by Commissioner Bjornstad and approved.

#### Assistant District Chief Moe:

- Assistant District Chief Moe was absent for this meeting.

#### District Chief DeBruin:

##### New Pumper Tender:

- District Chief DeBruin indicated the need to start thinking about adding a new pumper tender to the fleet.
- Discussion continued on cost and makers, and the lead time of about 18 months before we would actually take possession.
- District Chief DeBruin noted sometimes you can find a good deal on GovDeals.
- Discussion continued on that avenue.

##### Training Officer Leyenhorst:

- District Chief DeBruin spoke to how well Training Officer Leyenhorst is working out for the district.
- District Chief DeBruin shared that Training Officer Leyenhorst is starting a recruit class for volunteers to get them up to speed in a timelier manner.

#### Station Reports:

- Battalion Chief Cain Jr. noted all is well at Station 92 and indicated more volunteers were scheduled for shifts.
- District Chief DeBruin noted how nice it is to have people here on shifts.

Good Of the Order:

Kendall Station as a Meeting Place as asked by Carl Isom-McDaniel in our March meeting.

- Commissioner Bjornstad was happy to report that the room at the East regional Center for meetings is available for a Public Town Hall meeting.

Meeting adjourned at 5:45 PM with commissioners in agreement.

The next regular meeting will be on May 10, 2022 at **4:00 PM** at the Kendall Station:

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Commissioner-Chair, RobRoy Graham

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Commissioner, Leonard Bjornstad

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Commissioner, Chris Moe

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Administrative Secretary, Jo Olson