



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14
COMMISSIONERS' MEETING
November 10, 2015**

PRESENT: Commissioner RobRoy Graham, Commissioner Leonard Bjornstad, District Chief Jerry DeBruin, Battalion Chief Jay Van Middendorp, Battalion Chief Denise Christensen, Battalion Chief Frank Cain Jr., Training Division Lieutenant David Moe, and District Administrator Jo Olson

ABSENT: Commissioner Larry Moore

GUESTS:

Meeting called to order at 4:57 PM at Kendall Fire Station

Items signed by the Commissioners:

- Regular meeting minutes read and approved
- Voucher
- Annual Retire/Rehire Forms
- Letter of Intent (future purchase of Ambulance)
- Warrants in the amount of \$23,570.57
- Payroll in the amount of \$23,183.58

Hand Outs:

- Monthly Incident Report
- 2016 Budget

Correspondence:

- Proposal information on the Bellingham Fire Department intent to outsource their ambulance billing division
- Washington Fire Commissioners Association (WFCA) information on medical plans

October Treasurers Report:714 Expense Fund

• Starting Balance	\$126,380.63
• Tax Receipts	\$117,468.70
• Misc. Receipts	\$20,958.19
• Warrants	\$58,394.86
• Ending Cash Balance	\$206,412.66
• Investment Starting Balance	\$166,475.23
• Pool Investment Interest	\$105.51
• Total Cash & Investment Pool	\$372,993.40

71410 Go Bond

• Prior Debt	\$111,339.61
• Debt Paid	\$706.95
• Debt Outstanding	\$110,632.66

71420 Reserve Fund

• Prior Balance	\$126,666.54
• Purchases & Pool Earnings	\$80.28
• Ending Balance	\$126,746.82

Bank of the Pacific Statement:

• Beginning Balance (10/01/2015)	\$4,120.85
• Deposits/Misc Credits 22	\$14,747.61
• Withdrawals/Misc Credits 7	\$17,700.64
• Ending Balance (10/31/2015)	\$1,167.82

Correspondence:

- Commissioner Graham asked District Chief DeBruin about the proposal information on the Bellingham Fire Department intent to outsource their ambulance billing division
- District Chief DeBruin indicated the Bellingham Fire Department had been talking about this for awhile and they finally picked a company to go with and it looks like they will start taking over in February 1, 2016
- Discussion continued on how this will affect Fire District 14

Old Business:

Levy Lid:

- Commissioner Graham commented on the Levy Lid passing and how he's looking forward to the improvements that will benefit the community
- Battalion Chief Christensen indicated it is nice the Districts fire rating went down so some in the district will be able to take advantage of lower insurance rates
- Commissioner Graham asked about the zoning issues
- District Chief DeBruin indicated that has been resolved and is a non issue
- Battalion Chief Frank Cain Jr. spoke to adding on to the Kendall station and the best way to approach that
- District Chief DeBruin spoke to possible shift schedules for the volunteers
- Commissioner Bjornstad wants to set up a committee or have some meeting for going forward
- Commissioner Bjornstad spoke to loans and the possibility of combining them with our current loan
- Discussion continued on next steps for getting that started and shift schedules

Cell Tower:

- Commissioner Graham asked if there was any news on the cell tower
- District Chief DeBruin indicated there has been no news on it

New Patches:

- Commissioner Graham asked about the patches
- Training Division Lieutenant Moe indicated they ordered new patches

New Sked Stretcher:

- Battalion Chief Frank Cain Jr. asked about the new Sked
- District Chief DeBruin mentioned Battalion Chief Christensen's great find on EBay for a replacement Sked Stretcher

Facebook:

- Commissioner Bjornstad indicated he liked the new District's Facebook and said we should have had the district join earlier

New Business:

2016 Budget:

- 2016 Budget was handed out for review and follow up will be at the next Commissioners meeting
- District Chief DeBruin mentioned any feedback should be brought to his attention before the next meeting

Health Insurance and Pay Increase:

- Commissioner Graham made a motion to add Training Division Lieutenant Moe's wife and District Administrator Olson's husband to the healthcare plan. It will be dental portion only for District Administrator Olson's husband, as well as a small wage increase for District Administrator Olson. It was also noted that Training Division Lieutenant Moe's new baby will be added when he is born. The motion was seconded by Commissioner Bjornstad

Letter of Intent for New Ambulance:

- District Chief DeBruin presented a letter of intent for future purchase of an ambulance to be signed by the commissioner
- Discussion continued on the type of rig to purchase

District Chief DeBruin:

- District Chief DeBruin spoke about the fire they worked on awhile back with DNR and motioned we got a check for our services
- District Chief DeBruin indicated they ordered some new replacement hose
- District Chief DeBruin said we need new tires on E93 and E92
- District Chief DeBruin also mentioned we have new tires on U92 and U93 will get new rear tires
- District Chief DeBruin spoke to winter chains for the rigs at Kendall Station
- District Chief DeBruin noted the new payroll was going great

Fire Station Reports:

- Station 1, Sumas Battalion Chief Jay Van Middendorp
 - Battalion Chief Van Middendorp indicated everything is going well at Sumas and we now have a new generator for the Sumas Station

- Station 2, Kendall Battalion Chief Frank Cain Jr.
 - Battalion Chief Cain Jr. said all is going well at Kendall but he has some complaints as far as volunteers not coming to Monday night training or showing up late, and a shortage of volunteers
 - Discussion continued on volunteers, training night and the EMT class

- Station 3, Welcome Battalion Chief Denise Christensen
 - Battalion Chief Christensen says all is going well at the Welcome Station outside of the little issue with A93
 - District Chief DeBruin indicated it will be fixed soon

Regular Meeting adjourned at 6:11PM

The next regular meeting will be at Kendall Station on December 08, 2015 at 5:00 PM

COMMISSIONER-CHAIR---Larry Moore

COMMISSIONER---RobRoy Graham

COMMISSIONER---Leonard Bjornstad

DISTRICT ADMIN---Jo Olson