



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14  
COMMISSIONERS' MEETING  
November 8, 2016**

**PRESENT:** Commissioner Larry Moore, Commissioner RobRoy Graham, Commissioner Leonard Bjornstad, District Chief Jerry DeBruin, Battalion Chief Jay Van Middendorp, Battalion Chief Denise Christensen, Training Division Lieutenant David Moe and District Administrator Jo Olson

**ABSENT:** Battalion Chief Frank Cain Jr.

**GUESTS:** Stephen Johnson

Regular Meeting called to order at 4:55 PM at Kendall Fire Station

**Items signed by the Commissioners:**

- Regular meeting minutes read and approved
- Warrants in the amount of \$16,786.97
- Payroll in the amount of \$23,581.00
- Vouchers, Physical
- Annual Retire/Rehire Physical Exam Certification
- Resolution 2016-08 Tax Levy Increase
- Resolution 2016-09 Accept Budget 2017
- Retirement Voucher /Form

**Hand Outs:**

- Treasurers Report
- Bank of the Pacific Report
- Monthly Incident Reports
- Budget 2017 and Budget Certification

**Correspondence:**

- Planning & Developing Letter concerning T-Mobile

**October's Treasurers Report:****714 Expense Fund**

• Starting Balance	\$118,271.39
• Tax Receipts	\$191,773.05
• Misc. Receipts	\$36,585.00
• Warrants	\$59,370.18
• Ending Cash Balance	\$287,259.04
• Investment Starting Balance	\$167,775.09
• Pool Investment Interest	\$123.38
• Total Cash & Investment Pool	\$455,157.51

**71410 Go Bond**

• Prior Debt	\$102,659.08
• Debt Paid	\$715.75
• Debt Outstanding	\$101,943.33

**71420 Reserve Fund**

• Prior Balance	\$127,650.75
• Purchases & Pool Earnings	\$93.87
• Ending Balance	\$127,744.62

**Bank of the Pacific Statement:**

• Beginning Balance (10/01/2016)	\$352.67
• Deposits/Misc. Credits 17	\$23,189.48
• Withdrawals/Misc. Credits 5	\$21,726.13
• Ending Balance (10/31/2016)	\$1,816.02

**Executive Session called at 5:07:**

- A 5-minute executive session was called at 5:07 PM by Chair Commissioner Moore to address a personnel issue
- Attendees: Commissioner Moore, Commissioner Graham, & Commissioner Bjornstad
- Executive session ended at 5:12 PM

Regular Meeting called back to order at 5:13 PM at Kendall Fire Station

**Old Business:**

Revision Request Letter from the City of Sumas:

- District Chief DeBruin indicated the revision with the City of Sumas is complete

Remodel of Kendall Station:

- District Chief DeBruin indicated the permit information has been filed
- Discussion continued on the plans etc.

Combi Tool (Jaws of Life Unit):

- District Chief DeBruin indicated the Combi Tool should be here soon

**New Business:**

Resolution 2016-08 (1% Levy Increase):

- Commissioners discussed and accepted Resolution 2016-08

Resolution 2016-09 (to Accept the 2017 Budget):

- Commissioners discussed the Budget for 2017
- Commissioner Moore made a motion to accept Resolution 2017-09 as presented
- Commissioners Graham and Bjornstad agreed

**District Chief Jerry DeBruin:**

District Call Volume:

- District Chief DeBruin indicated the call volume was down this last month

New Tires:

- District Chief DeBruin indicated new tires are on E91 and A93

Ambulance for Bid:

- District Chief DeBruin indicated he is putting up the old Aid Vehicle for bid as soon as he has all the rigs in place

High School Teen Heart Screening:

- District Chief DeBruin spoke to the success of the recent heart screening done at Nooksack
- District Chief DeBruin indicated they have another one at Meridian soon
- Discussion continued on the success of these screenings

**Training Division Lieutenant David Moe:**

Fire Academy:

- Training Division Lieutenant Moe indicated the Fire Academy is wrapping up
- Training Division Lieutenant Moe indicated the graduation is on December 15, 2016

CPR Rescue Pump:

- Training Division Lieutenant Moe indicated they sent some volunteers to Nugents Corner to listen to a ZOLL representative explain the success of using a Rescue Pump
- Training Division Lieutenant Moe spoke about the Rescue Pumps that are coming back and how we acquired them
- Discussion continued on Rescue Pumps

**Fire Station Reports:**

- Station 1, Sumas Battalion Chief Jay Van Middendorp
  - Battalion Chief Van Middendorp indicated all is going well at Sumas Station
  - Battalion Chief Van Middendorp indicated they are flush with volunteers at Sumas Station
  - Battalion Chief Van Middendorp indicated the generator is all set up
- Station 2, Kendall Battalion Chief Frank Cain Jr.
  - Battalion Chief Cain was absent
  - District Chief DeBruin indicated they had one volunteer retiring
- Station 3, Welcome Battalion Chief Denise Christensen
  - Battalion Chief Christensen indicated all is well at Welcome Station
  - Battalion Chief Christensen said they have one volunteer retiring and one volunteer moving
  - Battalion Chief Christensen also noted they have one volunteer who will be on leave as he is attending school down south
  - Battalion Chief Christensen indicated the new Shell Cards are working fine

**Guest Stephen Johnson:**

- Commissioner Moore asked if Guest Johnson had any questions or concerns
- Guest Johnson brought up his suggestion again to have an open house to honor the volunteers
- Discussion continued regarding the suggestion
- Commissioner Bjornstad said he will get with District Chief DeBruin and talk more about this suggestion

Regular Meeting adjourned at 6:00 PM

The next regular meeting will be at Kendall Station on December 13, 2016 at 5:00 PM

\_\_\_\_\_  
COMMISSIONER-CHAIR---Larry Moore

\_\_\_\_\_  
COMMISSIONER---RobRoy Graham

\_\_\_\_\_  
COMMISSIONER---Leonard Bjornstad

\_\_\_\_\_  
DISTRICT ADMIN---Jo Olson