



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14  
REGULAR COMMISSIONERS' MEETING  
October 11, 2022**

**PRESENT:** Commissioner RobRoy Graham, Commissioner Leonard Bjornstad, Commissioner Chris Moe, District Chief Jerry DeBruin, Assistant District Chief David Moe, and Administrative Secretary Jo Olson.

**ABSENT:** Battalion Chief Jay Van Middendorp, and Battalion Chief Frank Cain Jr.

**GUESTS:** Anthony Kelley, Kelley Insurance Agency

Meeting called to order at 4:00PM.

**Items approved and signed by the Commissioners:**

- Approval of Regular Meeting Minutes September 13, 2022
- Approval of Current Claim Payment Request & Payroll
- 714 Warrants in the amount of \$166,643.11
- Payroll in the amount of \$49,040.18

**September 2022 Treasurers Report:**

714 Expense Fund

• Beginning Cash Balance	276,380.77
• Tax Receipts	8,771.41
• Misc. Receipts	100,558.23
• Warrants	119,934.62
• Refunds Interest Paid	.44
• Total Disbursements	119,935.06
• Ending Cash Balance	<b>265,775.35</b>
• Prior Investment balance	181,362.12
• Purchases & pool Earnings	199.05
• Ending Investment Balance	<b>181,561.17</b>
• <b>Total Cash &amp; Investment Pool</b>	<b>447,336.52</b>

Note: \$170.00 transferred to 71410 for Fiscal Agent Fee (loan)

71420 Reserve Fund

- Beginning Cash Balance 176,833.28
- Misc. Receipts 40,462.00
- Ending Cash Balance **217,295.28**
- Beginning Investment balance 190,060.03
- Purchases & pool Earnings 208.59
- Ending Investment Balance **190,268.62**
- **Total Cash & investment Pool 407,563.90**

71442 Mitigation Fees

- Beginning Cash Balance 4,477.08
- Misc. Receipts
- Ending Cash 4,477.08
- Beginning Investment Balance
- Purchases & pool Earnings
- Ending Investment Balance **3.55**
- **Total Cash & investment Pool 4,480.63**

71410 Go Bond

- Debt Outstanding 917,091.82

**Bank of the Pacific Statement:**

- Beginning Balance (09/01/2022) 7,227.14
- Deposits/Misc. Credits 20 95,965.79
- Withdrawals/Misc. Credits 6 99,889.66
- Ending Balance (09/30/2022) 3,303.27

**Meeting Minutes:**

Regular Commissioners Meeting Minutes for September 2022:

**Motion:** Commissioner Moe **motioned** to accept Regular meeting minutes. The motion was **seconded** by Commissioner Bjornstad and approved.

**Claim Payment Request & Payroll:**

Claim Vouchers and Payroll dated October 2022.

**Motion:** Commissioner Graham **motioned** to accept the claim vouchers and payroll, The motion was **seconded** by Commissioner Bjornstad and approved.

**Approval of BVFF Voucher for Injury claim:**

**Motion:** Commissioner Graham **motioned** to accept voucher for injury claim. The motion was **seconded** by Commissioner Moe and approved.

**Approval of BVFF Voucher for Physical reimbursements:**

**Motion:** Commissioner Graham **motioned** to accept the voucher for reimbursement. The motion was **seconded** by Commissioner Moe and approved.

**Approval of reissue of payroll on long claim form for two volunteers:**

**Motion:** Commissioner Bjornstad **motioned** to accept the vouchers for volunteer reimbursement. The motion was **seconded** by Commissioner Graham and approved.

**Approval of Assets, additions added to inventory:**

**Motion:** Commissioner Moe **motioned** to accept the additions to the district inventory. The motion was **seconded** by Commissioner Bjornstad and approved.

**Guest Speaker: Anthony (Tony) Kelley, Kelley Insurance Agency**

- Tony spoke in regard of Wright National Insurance Company flood insurance, cost and coverage.
- Tony spoke to other options available
- Discussion continued
- Tony will be back for our November meeting with cost and coverage on a few other options

**Old Business:**

Vincent Buys with Comcast:

- Assistant District Chief Moe and Chief DeBruin indicated they are still interested in the partnership.
- Per discussion the consensus is we need more information in what this partnership will require from our district, especially for administrative secretary and from an audit standpoint.

Sumas Flood Damage BID:

- District Chief DeBruin noted the contract was signed
- District Chief DeBruin indicated the Racks are up at Sumas
- District Chief DeBruin spoke to the furnace at Sumas station as far as what is needed for FEMA to cover.

BLS Proposal:

- Publication to support Levy was discussed.

- Discussion continued on funds being distributed.

Cargo Command Trailer Partner

- Assistant District Chief Moe and District Chief DeBruin spoke to Acme Fire wanting to sell theirs and it is more setup and ready to use.
- More information to come.

**Assistant District Chief Moe:**

FEMA's Assistant to Firefighters Grant:

- Assistant District Chief Moe spoke to the awarded \$96,000 and what was being purchased on the long claim form this month.

**District Chief DeBruin:**

- District Chief DeBruin indicated nothing else to add.

**Station Reports:**

- No Reports

**New Business:**

Acreage to sell:

- District Chief DeBruin spoke to the possibility of selling the acreage the district owns in the City of Sumas.
- Discussion continued on selling or holding on to it.

Meeting adjourned at 5:10 PM with commissioners in agreement.

The next regular meeting will be on November 8, 2022 at **4:00 PM** at the Kendall Station:

---

Commissioner-Chair, RobRoy Graham      Commissioner, Leonard Bjornstad

---

Commissioner, Chris Moe      Admin. Secretary, Jo Olson