



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14
COMMISSIONERS' MEETING
October 8, 2019**

PRESENT: Commissioner RobRoy Graham, Commissioner Leonard Bjornstad, Commissioner Chris Moe, District Chief Jerry DeBruin, Training Officer David Moe, Battalion Chief Frank Cain Jr., Battalion Chief Denise Christensen, and Administrative Secretary, Jo Olson

ABSENT: Battalion Chief Jay Van Middendorp

Note: Training Officer Moe & Battalion Chief Cain Jr. on a call during part of meeting

GUESTS:

Regular Meeting called to order at 5:02 PM at Kendall Fire Station

Items approved and signed by the Commissioners:

- Regular meeting minutes read and approved
- Warrants in the amount of \$42,918.68
- Payroll in the amount of \$38,283.00
- BVFF Reimbursement
- Resolution 2019-03 Tax Levy Increase

Hand Outs:

- Treasurers Monthly Report, up to date information only
- Bank of the Pacific Report
- Rough Draft of Budget given to commissioners

Correspondence:

- Commissioners reviewed the first interest payment for the Kendall project first draw
- Administrative Secretary Olson indicated it was sent to County to be handled
- Administrative Secretary Olson noted it was received by the County

Treasurers Report: no report but have some current numbers:

714 Expense Fund

- Current Ending Balance \$439,259.50
- Current Ending Investment Balance \$175,098.64

71420 Reserve Fund

- Current Ending Balance \$183,465.93

71430 Capital Projects

- Current Ending Balance \$542.01

71442 Mitigation Fees

- Current Ending Balance \$754.88

Bank of the Pacific Statement:

- Beginning Balance (09/01/2019) \$87,852.60
- Deposits/Misc. Credits 12 \$30,392.05
- Withdrawals/Misc. Credits 5 \$110,270.71
- Ending Balance (09/30/2019) \$7,973.94

Payroll Note:

- Commissioner Graham mentioned dollar amount on commissioner salary was wrong last month
- Admin Secretary noted commissioner salary dollar amount was incorrect last month but noted hours and rate were correct so it paid correctly

Old Business:

Kendall Remodel:

- District Chief DeBruin spoke to the holdup on the Kendall project
- Discussion continued on the Kendall project

New Business:

Resolution 2019-03 Tax Levy increase for 2020

- Motion made by Commissioner Bjornstad to approve
- Seconded by Commissioner Moe
- Commissioner Graham in agreement

District Chief DeBruin:

Dangerous Bridges:

- District Chief DeBruin indicated the district sent out cannot serve letters

Outdoor Storage Box:

- District Chief DeBruin noted the district will get a storage box at no cost except for transportation cost

EOB Meeting:

- District Chief DeBruin asked Commissioner Graham how the EOB meeting went
- Commissioner Graham indicated it went well
- Further discussion on a fifth ambulance
- Discussion on how a fifth ambulance is not really needed
- It was noted BLS calls are being handled timely and the district is happy to do them as it benefits the community

Training Officer David Moe:

Training:

- Training Officer Moe noted the district has a volunteer in the EMT Class
- Training Officer Moe also noted there are 3 volunteers in the Recruit Academy
- Training Officer Moe spoke about the Emergency Medical Response (EMR) class coming up
- Training Officer Moe noted the CPR instructor class is this coming Saturday
- Training Officer Moe indicated the district is working on an emergency preparedness drill for the 16th with the Sumas Police Department, US Border Patrol, Whatcom County Sheriff's office, Whatcom Department of Emergency Management, Whatcom County Fire Districts One and Seven, the BNSF Railway, and our Canadian counterparts in both fire, police, and emergency management.
- Training Officer Moe spoke about ImageTrend and noted entering the information is going well but creating reports are still a challenge

Fire Station Reports:

Station 1, Sumas Battalion Chief Jay Van Middendorp

- Battalion Chief Van Middendorp absent

Station 2, Kendall Battalion Chief Frank Cain Jr.

- Battalion Chief Cain Jr. all is well with the Kendall Station and training is going great

Station 3, Welcome Battalion Chief Denise Christensen

- Battalion Chief Christensen indicated all is well at the Welcome Station and noted volunteer Henterly is back

Good of the Order:

UGA:

- Commissioner Moe talked about illegal burning in the UGA
- Discussion continued

Call Volume:

- Commissioner Bjornstad noted call volume slightly down this year

Regular Meeting adjourned 6:06PM

The next regular meeting will be at Kendall Station on November 12, 2019 at 5:00 PM

Commissioner-Chair, RobRoy Graham

Commissioner, Leonard Bjornstad

Commissioner, Chris Moe

Administrative Secretary, Jo Olson