



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14
COMMISSIONERS' MEETING
September 8, 2015**

PRESENT: Commissioner Larry Moore, Commissioner RobRoy Graham, Commissioner Leonard Bjornstad, District Chief Jerry DeBruin, Battalion Chief Denise Christensen, Battalion Chief Frank Cain Jr. Training Division Lieutenant David Moe, and District Administrator Jo Olson

ABSENT: Battalion Chief Jay Van Middendorp

- Emergency call at 6:10pm
- Battalion Chief Christensen, Battalion Chief Cain Jr., and Training Division Lieutenant Moe leave to go on call, they returned for end of meeting

GUESTS: Stephen Johnson, Stake Holder, Susan Mckissick, Kelley Insurance and Anthony Kelley, Kelley Insurance

Meeting called to order at 5:00 PM at Kendall Fire Station

Items signed by the Commissioners:

- Regular meeting minutes read and approved
- Voucher
- Fire Enrollment Forms
- Void Cancel Check
- Warrants in the amount of \$27,411.67
- Payroll in the amount of \$25,429.08

Hand Outs:

- Monthly Incident Report
- Levy Campaign email hand out

Augusts' Treasurer's Report:

714 Expense Fund

• Starting Balance	\$106,137.68
• Tax Receipts	\$2,639.48
• Misc. Receipts	\$109,155.54
• Warrants	\$54,678.52
• Ending Cash Balance	\$163,254.01
• Investment Starting Balance	\$166,278.53
• Pool Investment Interest	\$95.85
• Total Cash & Investment Pool	\$329,628.39

71410 Go Bond

• Prior Debt	\$112,760.01
• Debt Paid	\$715.97
• Debt Outstanding	\$112,044.04

71420 Reserve Fund

• Prior Balance	\$126,516.88
• Purchases & Pool Earnings	\$72.93
• Ending Balance	\$126,589.81

Bank of the Pacific Statement:

- No statement available for meeting

Guest Susan Mckissick and Anthony Kelley speak to Social Media:

- Susan Mckissick and Anthony Kelley, from Kelly Insurance spoke to the benefits and risk of using Social Media and to educating the community
- Susan Mckissick spoke to the different options available, such as Facebook, Twitter and Instagram
- Discussion continued on which option(s) available makes the most sense for the district and what to post etc.
- Commissioner Graham asked about the percentage that does not use Facebook and getting information to them
- Susan Mckissick suggested flyers and newsletters and having community meetings
- Commissioner Graham made a motion to use Facebook. Commissioners Moore and Bjornstad seconded the motion
- Commissioner Moore would like to have a strict policy on who can update the page
- A big thank you was given to Susan Mckissick and Anthony Kelley for coming out and sharing the pros and cons of Social Media and for offering to help with our launch of Facebook

Levy Lid Discussion Social Media:

- On the subject of Social Media, Commissioner Graham spoke to the levy campaign email hand out
- Social Media was discussed once more as well as other ideas from the email from Terry Terry, such as data collection and creating charts, graphs and community newsletters
- Commissioner Moore asked about large campaign signs and indicated we should check into pricing for signs and how to pay for them
- Discussion continued on signs
- District Chief DeBruin says if we plan on using signs it would be wise to move on that soon

Levy Lid Discussion Meetings Dates:

- Commissioner Bjornstad spoke to the list of speaking locations he has made and says he and District Chief DeBruin can share speaking at some upcoming meetings
- District Chief DeBruin indicated he has September 24th set for Welcome Senior Center at noon and thought maybe Battalion Chief Christensen and himself could attend that meeting
- District Chief DeBruin says he has a few more meetings in place as well as setting up an open house for the three stations
- Discussion continued on what other meetings they could attend
- Commissioner Bjornstad talked about the meeting he will attend in Maple Falls and the information flyer he will be passing out there

Old Business:

- Battalion Chief Cain Jr. asked about how the information surrounding adding on to the Kendall Station was advancing
- District Chief DeBruin and Commissioner Graham indicated that Wain Harrison would be speaking at an upcoming meeting about the zoning boundary and having ours changed so that the appropriate remodeling can be done to the Kendall Station to meet the needs of the community

Payroll:

- Commissioner Graham asked how payroll with Wells Fargo was going
- District Chief DeBruin and District Administrator Olson indicated all is on target and we will be ready for our October start date

Traffic roundabout:

- Commissioner Moore asked about the new traffic roundabout being put in
- District Chief DeBruin said it's going to be great when it's finished
- Discussion continued on local road construction

Fire Station Reports:

- District Chief DeBruin indicated all is well at the stations
- District Chief DeBruin indicated a little leak issue on the New T92 has been fixed and was under warranty
- Commissioner Graham asked about IA-93 and its leak
- District Chief DeBruin says it was fixed

- Station 1, Sumas Battalion Chief Jay Van Middendorp
 - No Report as Battalion Chief Van Middendorp was absent from the meeting

- Station 2, Kendall Battalion Chief Frank Cain Jr.
 - No Report as Battalion Chief Cain Jr. was out on a call

- Station 3, Welcome Battalion Chief Denise Christensen
 - No Report as Battalion Chief Christensen was out on a call

GUEST: Stephen Johnson

- Commissioner Moore asked if Stephen Johnson had anything to bring up
- Stephen Johnson shared a picture of a plane fighting fires in Southern California from the August issue of Time Magazine
- Discussion continued on planes and firefighting

Upcoming Levy Meeting:

- Discussion on whether any upcoming meeting was needed for levy information
- Decision left to call a special meeting if needed

Regular Meeting adjourned at 6:35 PM

The next regular meeting has been tentatively set for October 13, 2015 at 5:00 PM and will be held at the Kendall Station

COMMISSIONER-CHAIR---Larry Moore

COMMISSIONER---RobRoy Graham

COMMISSIONER---Leonard Bjornstad

DISTRICT ADMIN---Jo Olson