



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14  
REGULAR COMMISSIONERS' MEETING  
September 14, 2021**

**PRESENT:** Commissioner RobRoy Graham, Commissioner Leonard Bjornstad, Commissioner Chris Moe, District Chief Jerry DeBruin, Training Officer David Moe, Battalion Chief Frank Cain Jr. and Administrative Secretary Jo Olson

**ABSENT:** Battalion Chief Jay Van Middendorp

**GUESTS:**

Meeting called to order at 4:00PM

**Items approved and signed by the Commissioners:**

- Approval of Regular Meeting Minutes for August, 2021
- Approval of Claim Payment Request & Payroll
  - 714 Warrants in the amount of 51,724.03
  - Payroll in the amount of 44,595.67
  - Approval of BVFF Reimbursement for Physical
  - Approval of Claim Voucher for BVFF

**August 2021 Treasurers Report:**

714 Expense Fund

• Starting Cash Balance	743,233.07
• Tax Receipts	5,150.97
• Misc. Receipts	35,381.47
• Warrants	76,254.85
• Refund Interest Paid	1.90
• <b>Ending Cash Balance</b>	<b>707,508.76</b>
• <b>Ending Investment Balance</b>	<b>179,951.75</b>
• <b>Total Cash &amp; Investment Pool</b>	<b>887,460.51</b>

71420 Reserve Fund

• Starting Cash Balance	57,375.24
• Misc. Receipts	19,125.08
• Ending Cash Balance	<b>76,500.32</b>
• Ending Investment Balance	<b>188,556.94</b>
• Total Cash & investment Pool	<b>265,057.26</b>

71442 Mitigation Fees

• Beginning Cash Balance	1,492.36
• Ending Cash Balance	<b>1,492.36</b>
• Prior Investment Balance	10,481.12
• Purchases & Pool Earnings	7.04
• Ending Investment Balance	<b>10,488.16</b>
• Total Cash & Investment Pool	<b>11,980.52</b>

71410 Go Bond

• Prior Debt Outstanding	<b>1,016,022.98</b>
• Debt Paid	
• Debt Outstanding	<b>1,016,022.98</b>

**Bank of the Pacific Statement:**

• Beginning Balance (08/01/2021)	5,348.89
• Deposits/Misc. Credits 26	28,954.59
• Withdrawals/Misc. Credits 5	32,580.96
• Ending Balance (08/31/2021)	1,722.52

**Meeting Minutes:**

Regular Commissioner Meeting Minutes for August 2021:

**Motion:** Commissioner Graham motioned to accept Regular meeting minutes for August 2021. The motion was **seconded** by Commissioner Bjornstad and approved.

**Claim Payment Request & Payroll:**

Claim Vouchers and Payroll dated September 2021:

**Motion:** Commissioner Bjornstad motioned to accept the claim vouchers and payroll dated September 2021. The motion was **seconded** by Commissioner Moe and approved.

### **BVFF Physical Reimbursements Voucher:**

**Motion:** Commissioner Graham motioned to approve the reimbursements. The motion **was seconded** by Commissioner Bjornstad and approved.

### **BVFF Claim Voucher:**

**Motion:** Commissioner Graham motioned to approve the claim voucher. The motion **was seconded** by Commissioner Moe and approved.

### **Old Business:**

#### Increase of Real Tax Levy:

- District Chief DeBruin spoke on getting the election signs placed throughout the community.
- Discussion continued on placement of signage.

#### City of Sumas and Annexation with Fire District 14:

- District Chief DeBruin mentioned we are still in process and working on an ILA in the meantime.
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#### Battery-Operated Fans:

- Training Officer Moe spoke to the purchase of a new battery-operated fan.
- District Chief DeBruin and Training Officer Moe elaborated on the details.

### **New Business:**

#### Power loader on order for New Ambulance:

- Training Officer Moe spoke to purchasing the Power Load System for the new ambulance.
- Discussion continued on the cost of adding the Power Load Systems along with Stair Lifts for our districts.
- Discussion included the purchase of two more.

**Motion:** Commissioner Moe motioned to approve the buying of three Power Load Systems along with three Stair Lifts on a 3-year purchase plan with an option to revisit for repaying the remaining balance early. The motion **was seconded** by Commissioner Graham with Commissioner Bjornstad in agreement and approved.

Welcome Station Entrance Easement and Right of Way Agreement:

- District Chief DeBruin spoke to the Entrance Easement and Right of Way Agreement.
- Discussion continued on the agreement.
- Discussion on having District Chief DeBruin speak with the district attorney.
- District Chief DeBruin will report back.

Resolution 2021-04 Requiring Vaccinations for Health Care Providers

- District Chief DeBruin presented the resolution and spoke to the district policy.

**Motion:** Commissioner Graham motioned to approve the Resolution 2021-04 Requiring Vaccinations for Health Care Providers. The motion **was seconded** by Commissioner Moe and approved.

**Training Officer Moe:**

Grant for Utility Terrain Vehicle (UTV):

- Training Officer Moe noted we are still on track to hear about the grant by October.

Fire Academy/EMT class:

- Training Officer Moe gave an update on classes.

**District Chief DeBruin:**

- District Chief DeBruin indicated he had nothing to add that wasn't already discussed.

**Station Reports:**

- No Report

Meeting adjourned at 5:15PM with commissioners in agreement.

The next regular meeting will be on October 12, 2021 at **4:00 PM** at the Kendall Station:

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Commissioner-Chair, RobRoy Graham

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Commissioner, Leonard Bjornstad

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Commissioner, Chris Moe

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Administrative Secretary, Jo Olson