



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14
REGULAR COMMISSIONERS' MEETING
September 13, 2022**

PRESENT: Commissioner RobRoy Graham, Commissioner Leonard Bjornstad, Commissioner Chris Moe, District Chief Jerry DeBruin, Assistant District Chief David Moe, Battalion Chief Frank Cain Jr. and Administrative Secretary Jo Olson.

ABSENT: Battalion Chief Jay Van Middendorp,

GUESTS:

Meeting called to order at 4:00PM.

Items approved and signed by the Commissioners:

- Approval of Regular Meeting Minutes August 9, 2022
- Approval of Current Claim Payment Request & Payroll
- 714 Warrants in the amount of \$66,216.19
- Payroll in the amount of \$49,476.68

August 2022 Treasurers Report:

714 Expense Fund

• Beginning Cash Balance	333,598.05
• Tax Receipts	5,821.24
• Misc. Receipts	47,864.00
• Warrants	110,902.51
• Refunds Interest Paid	.01
• Ending Cash Balance	276,380.77
• Prior Investment balance	181,179.83
• Purchases & pool Earnings	182.29
• Ending Investment Balance	181,362.12
• Total Cash & Investment Pool	457,742.89

71420 Reserve Fund

• Beginning Cash Balance	176,833.28
• Misc. Receipts	
• Ending Cash Balance	176,833.28
• Beginning Investment balance	189,869.00
• Purchases & pool Earnings	191.03
• Ending Investment Balance	190,060.03
• Total Cash & investment Pool	366,893.31

Note: City of Sumas payments will be in soon

71442 Mitigation Fees

• Beginning Cash Balance	4,477.08
• Misc. Receipts	
• Ending Cash	4,477.08
• Beginning Investment Balance	
• Purchases & pool Earnings	
• Ending Investment Balance	3.55
• Total Cash & investment Pool	4,480.63

71410 Go Bond

• Debt Outstanding	917,091.82
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Bank of the Pacific Statement:

• Beginning Balance (08/01/2022)	7,840.13
• Deposits/Misc. Credits 32	27,299.64
• Withdrawals/Misc. Credits 6	27,912.63
• Ending Balance (08/31/2022)	7,227.14

Meeting Minutes:

Regular Commissioners Meeting Minutes for August 2022:

Motion: Commissioner Graham **motioned** to accept Regular meeting minutes. The motion was **seconded** by Commissioner Bjornstad and approved.

Claim Payment Request & Payroll:

Claim Vouchers and Payroll dated September 2022.

Motion: Commissioner Bjornstad **motioned** to accept the claim vouchers and payroll, The motion was **seconded** by Commissioner Moe and approved.

Approval of BVFF Voucher for Injury claim:

Motion: Commissioner Graham **motioned** to accept the BVFF Claim voucher. The motion was **seconded** by Commissioner Bjornstad and approved.

Approval of reissue payroll on long claim form for two volunteers:

Application for Reissue of payroll check:

- Administrative Secretary presented not using Notary for repayment of payroll checks as and just require the District Chiefs or Assistant Chief's signature.
- Administrative Secretary noted all payroll backup will be provided with Authorization form for reissue of check.

Motion: Commissioner Graham **motioned** to accept the voucher for reimbursement and new process. The motion was **seconded** by Commissioner Bjornstad and approved.

Old Business:

Vincent Buys with Comcast:

- Assistant District Chief Moe noted no new information.

Sumas Flood Damage BID:

- District Chief DeBruin noted they received one bid and noted a few others inquired about the project, but did not place a bid.
- Commissioners opened and reviewed the bid.
- Commissioners noted the bid was from Colacurcio Brothers Inc., project manager James Vande Kamp.
- Discussion followed on cost and details of bid as well as next steps.

Motion: Commissioner Bjornstad **motioned** to accept the bid for flood repairs to be done at the Sumas Station dependent on approval by District Chief DeBruin and Assistant Chief Moe after bid is reviewed in detail and any questions they have answered. The motion was **seconded** by Commissioner Graham with Commissioner Moe in agreement and approved.

Brush/High Water Rescue Truck Update:

- Assistant District Chief Moe indicated project is finished and in service starting today.

BLS Proposal:

- It was noted that a meeting was scheduled for tomorrow so hopefully we will have more news.

Rescue Boat:

- Assistant District Chief Moe and District Chief DeBruin gave an update to purchasing a Rescue Boat.
- Discussed was the rescue boat and how it will be used.

Motion: Commissioner Graham **motioned** to accept the purchase of the rescue boat. The motion was **seconded** by Commissioner Moe and approved.

Assistant District Chief Moe:

EMT CLASS:

- Assistant District Chief Moe noted EMT class started up.

FEMA's Assistant to Firefighters Grant:

- Assistant District Chief Moe indicated the district was awarded \$96,000 for replacement of portable radios.

District Chief DeBruin:

- District Chief DeBruin spoke to the use of Nitrous Oxide and how it has been so great having in their arsenal for pain management.

Station Reports:

- No Reports for Sumas and Welcome station.
- Battalion Chief Cain Jr. says all is well at the Kendall station.

New Business:

Cargo Command Trailer Partner on use along with the City of Sumas:

- Assistant District Chief Moe and District Chief DeBruin spoke to the need of Cargo Command trailer and to the cost and the partnership with the City of Sumas on this.
- Commissioners in agreement with purchase of Cargo Command trailer.
- More information to come on partnership and cost.

Meeting adjourned at 5:10 PM with commissioners in agreement.

The next regular meeting will be on October 11, 2022 at **4:00 PM** at the Kendall Station:

Commissioner-Chair, RobRoy Graham

Commissioner, Leonard Bjornstad

Commissioner, Chris Moe

Admin. Secretary, Jo Olson