



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14  
REGULAR COMMISSIONERS' MEETING  
November 12, 2024**

**PRESENT:** Commissioner RobRoy Graham, Commissioner Chris Moe, Commissioner Russell Vreugdenhil, District Chief Jerry DeBruin, Assistant District Chief David Moe, Battalion Chief Frank Cain Jr., Battalion Chief Jay Van Middendorp and District Administrator Jo Olson.

**Absent:**

**Guests:** Anthony Kelley (Kelley Insurance)

Meeting called to order at 4:00PM.

**Items approved and signed by the Commissioners:**

- Approval of Regular Meeting Minutes October, 2024
- Approval of Current Warrants and Payroll
  - Warrants in the amount of \$59,649.98 & ACH \$1,344.33
  - Payroll in the amount of \$49,416.68
- Approval for Void/Cancel Check s
- Approval for BVFF Annual Retire/Rehire x 2
- Approval for Health Program 2025
- Approval of Levy Certification
- Approval for BVFF Volunteer Retirement
- Approval for Proposed Contract with the City of Sumas

**October's 2024 Treasurers Report:**

714 Expense Fund

• Starting Cash Balance	424,884.78
• Tax Receipts	425,405.25
• Misc. Receipts	47.308.56
• Warrants/Remittances	182,591.51
• Refund Interest Paid	1.70
• Ending Cash Balance	<b>715,005.38</b>
• Prior Investment Balance	34,227.11
• Purchase & Pool Earnings	103.83
• Ending Investment Balance	<b>34,330.94</b>
• <b>Total Cash &amp; Investment Pool</b>	<b>749,336.32</b>

71420 Reserve Fund

• Starting Cash Balance	399,131.61
• Misc. Receipts	22,000.00
• Ending Cash Balance	<b>399,131.61</b>
• Investment Purchase	400.00
• Ending Cash Balance	420,731.61
• Prior Investment Balance	657,236.17
• Purchase & Pool Earnings	1,993.75
• Ending Investment Balance	<b>659,299.92</b>
• <b>Total Cash &amp; Investment Pool</b>	<b>1,079,961.53</b>

#### 71442 Mitigation Fees

• Starting Cash Balance	1,492.36
• Misc. Receipts	2,118.64
• Ending Cash Balance	<b>3,611.00</b>

#### 71410 Go Bond

• Total Receipts	400.00
• Debt Outstanding	1,121,272.67

#### **Bank of the Pacific Statement:**

• Beginning Balance (10/01/2024)	4,944.58
• Deposits/Misc. Credits 21	24,209.72
• Withdrawals/Misc. Credits 7	26,539.43
• Ending Balance (10/31/2024)	2,614.87

#### **Meeting Minutes:**

October 2024 Regular Meeting Minutes:

**Motion:** Commissioner Moe **motioned** to accept the Regular meeting minutes. The motion was **seconded** by Commissioner Vreugdenhil and approved.

#### **Claim Payment Request & Payroll:**

November 2024 Claim Vouchers and Payroll:

**Motion:** Commissioner Graham **motioned** to accept the Claim Vouchers and Payroll. The motion was **seconded** by Commissioner Vreugdenhil and approved.

#### **Void Cancel Checks:**

**Motion:** Commissioner Vreugdenhil **motioned** to accept the void/cancel checks. The motion was **seconded** by Commissioner Moe and approved.

#### **BVFF Annual Retire/Rehire:**

**Motion:** Commissioner Graham **motioned** to accept the Annual Retire/Rehire for two volunteers. The motion was **seconded** by Commissioner Vreugdenhil and approved.

**Annual Health Program for employees:**

**Motion:** Commissioner Graham **motioned** to accept the 2025 Health Program for employees. The motion was **seconded** by Commissioner Moe and approved.

**Levy Certification:**

**Motion:** Commissioner Graham **motioned** to accept the Levy Certification rates for 2025. The motion was **seconded** by Commissioner Vreugdenhil and approved.

**BVFF Retirement for a Volunteer:**

**Motion:** Commissioner Vreugdenhil **motioned** to accept the retirement for our volunteer. The motion was **seconded** by Commissioner Graham and approved.

**Old Business:**

Army Truck:

- Assistant Chief Moe spoke to the progress of the new army truck and painting being done and noted the skid is being modified for bay doors.

New Ambulance:

- Assistant Chief Moe noted New Specs for the ambulance \$250K.

**District Chief DeBruin:**

- District Chief DeBruin noted nothing to report.

**Assistant District Chief Moe:**

- Assistant Chief Moe indicated the EMT Class is wrapping up
- Assistant Chief Moe noted we have quite a few new volunteers and Training Officer Leyenhorst is working hard on training with them.

**Station Reports:**

Station 91:

- Battalion Chief Jay Van Middendorp noted the door at station 91 is working.

- Commissioner Moe spoke to paving the parking lot at Station 91.
- Assistant Chief Moe spoke to adding two bays for equipment at Station 91.

Station 92:

- Battalion Chief Frank Cain Jr. indicated all is well at Station 92

Station 93:

- No report.

### **New Business:**

**Guest:** Tony Kelley (insurance for 2025)

- Tony Kelley explained the VFIS Property & Casualty Summary of Coverage rates for 2025
- Commissioners in agreement for rates being charged for 2025.

City of Sumas proposed Contracted Amounts for 2025-2029.

Approval of City of Sumas proposed contract rates for 2025-2029.

- **Motion:** Commissioner Moe **motioned** to accept the City of Sumas proposed rates for 2025 -2029 for Fire & EMS. The motion was **seconded** by Commissioner Graham and approved.

Meeting adjourned at 5:10PM with commissioners in agreement.

The next regular meeting will be on December 10, 2024 at **4:00 PM** at the Kendall Station:

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Commissioner-Chair, RobRoy Graham

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Commissioner, Chris Moe

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Commissioner, Russell Vreugdenhil

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District Administrator, Jo Olson