



GLORYBOUND LASERTRAIN

Print Sets 2

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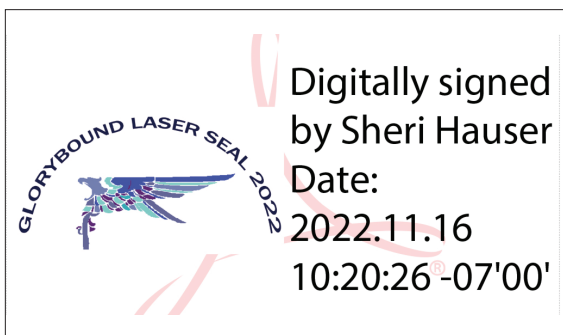
Print Sets 2/Sheri Hauser

Includes biographical reference.

1. Publication/Printing.

2. Graphic Arts. I. Title

www.gloryboundpublishing.com



Welcome to digital publishing. The Glorybound Lasertrain teaches integration of software with digital printing using full size office printer, Océ Imagistic 5520. Glorybound Publishing is raising the standard for digital publication by releasing directions and patterns in the best software available for printing books, calendars, CD covers, brochures, web design, and advertising media. Gone are the days of the huge printer doing the work. And, happy are the days we can work within a single piece of paper reducing the waste to nearly zero.

Statement

Glorybound Print Sets are not affiliated with Océ Imagistics. Glorybound Print/Pattern sets are published by Glorybound Publishing, Camp Verde, Arizona. They originated in response to the needs of the publishing company to produce what it needed to do business. Glorybound Books is owned by Sheri Hauser who encourages training over production; because once individuals are trained they can bring whatever is needed to their own destination...like a train. Glorybound Publishing offers on-site Laser Training Options for Business Classes on all aspects of digital computer driven publishing using a variety of software to obtain specific results (depending on where the company needs to go.)

It just so happens that the full size office printer, Océ Imagistics Cm5520 is a multiple use printer which has the capability to handle many sizes and thickness of paper. Indeed, this manual can be used for many similar printers. All products and companies listed in this manual are not connected to it in any way. References to them are not intended to promote their business or products, but give the reader a spring board from which to select similar ones. The Print Sets and Pattern Sets are more like a testimony of my training: My Glorybound Train (Sheri Hauser). Océ Imagistics is not liable for any of the outcomes referred to in this

book and does not receive any profit from the publishing.

Glorybound Lasertrain

The woman behind it.

Glorybound is owned and operated by Sheri Hauser since its inception in 2005. She wrote the first book and, finding publication difficult, opted to launch out to learn what is needed to start her own publishing company. Sheri studied graphic arts at Las Vegas University. It took 3 years to learn what was needed regarding papers, distribution, and binding (at that time). Then, she further augmented her career change (from being an ICU Nurse) to Publisher by learning web design. Through several years she assisted writers to publish their books by conventional methods as well as printing and binding in her garage-office.

By 2018 Sheri Hauser had published over 600 books in 5 languages and moved the company from a home office to a store front back to a home office located in Camp Verde, Arizona. 2018 Create Space was purchased and renamed KDP (Kindle Direct Publishing). With their new Amazon umbrella, they opened many new options for authors to print-on-demand. Sheri seized this opportunity, and because she was already compiling books using the latest Adobe Software, directly uploading files to KDP was easy—hence the name of a book she wrote (InDesign Easy) which leads through the steps to upload a book to KDP using InDesign. Her office exploded because, she already had information on the digital connection from learning about website design, so making e-books was a snap.

By 2022, Glorybound Publishing takes up the entire downstairs of a house which overlooks the Verde Valley. Sheri has two office-help staff and is publishing around 4 books per month. She is civically active on the Chamber board, has written and oversees the

maintenance of the website (which has over 7000 hits/month).

She has a series of books “The Lasertrain” which help business help themselves. They are templates for digital publishing. These include helps for authors. Several of the titles are: Just Books I and II, Just CD’s, Just Sales and Advertising. **InDesign Easy** helps authors upload their books to KDP using InDesign.

Basic Instructions for Pattern/Print Sets

How to use Print Sets

Print Sets and Pattern Sets are designed for individuals who have media they need to publish. They are like cook books for publishing in that they give information which directs the cook to make something specific. It is important to point out that the Print Sets do not teach the program of software indicated in the pattern or Print Set, but show how to utilize the software to bring about a specific product. It is comparable to cooking lessons in that one who whips up a recipe doesn’t need to know everything about the food, the oven or the kitchen: He just needs to know how to come up with what he needs within the structure he is given using the ingredients supplied. With the Print Sets, you supply what needs to be printed and I tell you how to ‘cook’ it using specific software which it is created in.

The Print Sets are written in a format familiar to web page developers. It takes the reader from screen to screen using indentations for clarification if structure.

Understanding Codes

There are levels of difficulty with each of the Print/Pattern Sets. They correlate with a ski slope.

- ◆ Black Diamond- Expert (Hardest)
- ◆ Intermediate-Moderate skill required
- ◆ Easy-Anybody can do it

Software: the Lasertrain Symbol

Each Print/Pattern Set has the Lasertrain symbol before it to indicate which software is needed in order to open the Print/Pattern Set. You won't be able to open the software template without first purchasing and downloading the software into your PC. Glory-bound Publishing does not promote any specific software; we simply use the best ones for specific publication jobs. If you have limitations of software, be aware we have several options given using various software. For example, we have stickers using Avery and InDesign. Avery software costs around \$35 whereas InDesign costs around \$1800. If you can achieve similar results using the software you already own, I advise looking for the template in software you already have. Another word on software: It is not necessary to have the most updated version. Software companies want to sell software; however often times an older version can be located and utilized with the same results as an updated version. Most of the templates given in InDesign are CS2. The version is up to CS6 at this release (2017). However, I have not bothered to buy a new version because it is not worth 1800.00 to purchase. Like an older car; why update when the other one is running just fine.

Trial versions can be downloaded off-line for many software options, however note they have a 30 day expiration and your project will not be able to be opened without the software. If you are on a budget, it is possible to download the trial software, make your project then save it in PDF. A PDF is always available to open at a later time. Again, the only problem is you will not have options to change the original file because PDF files are frozen. If you find yourself in this

predicament, Glorybound Publishing Options for Business can open the file and make changes (for a cost). It will be much less than purchasing the software!

Need a Specific Template?

Glorybound Lasertrain will make a custom template. It will be designed to be used with your printer and whatever software is optioned for that item.

Print Sets give information on:

- Types of paper recommended for specific outcomes-which drawer to place the paper into for the most consistently reliable results. Certain drawers will not allow the user to fold the paper in half when the paper is drawn from them. }
- What to program the computer to do which will tell the printer how to print what you need.
- Specific printer program elements to insure the printer and computer are in alignment.
- The publishing principles used in the Glorybound Print Sets drive the printer using the computer software. They differ from conventional printing techniques which are 'printer driven'. Many businesses operate using the Océ Imagistics Cm5520 printer using printer driven options. {See the standard manual} The manual presumes that the individual already has a copy of what needs to be copied and goes to the printer, programs the functions and looks for the results in the output tray.
- With the Glorybound Publishing Print Sets what needs to end up in the output tray is new: There is no copy to copy. So, in essence, the copier becomes more; it enables the individual to become his own publisher. For, when you create a 'written work' then program the computer to drive the printer and gather your 'work' in the output tray, you have 'published' your own work and have

become a publisher.

Welcome to digital publishing. To use this book to the fullest extent the reader must have a working knowledge of InDesign, Photoshop, Illustrator, PDF conversion, Avery, NeroStart Smart, Epson, Wasp or Microsoft Word.

How to use Pattern Sets

Pattern Sets are similar to a pattern used in making clothes. They are lay-outs of specific items given in software options which are most frequently used for making a particular item. It is necessary to have the software downloaded into the computer in order to open the Pattern Set.

The Pattern Sets (just like dress patterns) give basic instructions on best paper options, cutting and compilation of the file to make it what was used in Glorybound Publishing. All of the Patterns are as a result of what was used within our company, therefore it is possible to purchase a like item and 'copy' the design while using the Print and Pattern Set to obtain a similar result.

For instance, if you desire a folded calendar to be printed on your office printer using 11 x 17 paper, you can look at Print Set #18 and Pattern Set # 18. The Print Set gives instructions on how to program the computer to direct the printer to pull paper and/or cover from specific drawers, staple and bind, and produce a similar calendar to the one we print each year from our office. The Print Set is given in outline format according to screens on the printer and the computer.

Pattern Sets are templates for digital publishing. We have included several which give instruction and direction related to file changing (blowing up and shrinking) as well as common registration needs a publishing company utilizes (uploading covers to Bowker's Link when a book number ISBN is registered).

Glorybound Print Sets 2

Glorybound Publishing has raised the standard for digital printing within their publishing company and utilizes it for printing books, calenders, CD covers, brochures, and all manner of printing. Gone are the days of the huge printer to do the work. And, happy are the days where we can work within a single piece of paper reducing the waste to nearly zero.

Welcome to digital publishing. To use this book to the fullest extent the reader must have a working knowledge of InDesign, Photoshop, Illustrator, PDF conversion, Avery, NeroStart Smart, Epson, Wasp or Microsoft Word.

Print Sets 2 has a companion called **Glorybound Pattern Set 2** and **Glorybound Sample Set 2**. The Pattern Sets contains all of the patterns for the print sets in this book. You can manipulate them to input your own data. All are given in the advanced software that is indicated at the top of the print set. **The Sample Set 2** is a compilation of samples of every type of printing which is outlined in this book.

See the complete list of Print Sets Books
at www.gloryboundpublishing.com.

Outline Book 2

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Levels of Difficulty

◆ **Black Diamond Slope (hard)**

◆ **Intermediate Slope (medium)**

◆ **Rope Tow (easy)**



Software used:
Photoshop, InDesign, Acrobat to
convert to PDF

◆ **Print set 29: Print Sets book With Cover** (See sample Print Sets I Book)

Readying your Book to print

1. Set up paper

This print set is for 8.5" x 11" paper with the cover is 80# Matte Coated and the pages are 24 wt. Set cover paper into bypass tray and the pages (20 wt.) into tray 1. The paper will only fold and staple when it pulls from the landscape orientation (from the printer's standpoint) and when it thinks that it is folding 'plain' paper. The CD was printed and reproduced using Epson.

2. Computer Printer Settings

File>Print

- >Copies 1
- >Pages 1
- >Go to under the blue title>General
- >Set up
- >Paper size 8.5" x 11"
- >Orientation>Portrait
- >Check constrain proportions
- >Page position>Center

>Go to Set up

>Preferences

Basic screen

- Original Size 8.5" x 11"
- Paper Size Same as Original
- Mode Landscape
- Zoom Auto
- Paper Tray 1

Change tray settings

(Button to the right of the drawer 1)

Paper tray

>Paper Settings for each tray

>Tray/Paper Type

>Select the tray in use #1

>Plain paper

and

>Select the tray in use Bypass

>Plain paper

Output Method Print

Lay out: Print type > 2 sided (Duplex)

Print position

>Top bind

Binding Position: Center Fold and Staple

Finish: None

Cover Mode: Front cover

>Print

>From bypass drawer

>Paper type>Plain

Stamp/Composition: None

Quality: Document/ Full Color

3. Printer Screen (on the Cm 5520)

Paper: Make sure the bypass drawer has ‘plain paper specified for bypass drawer:

>Choose drawer

>Change drawer settings

>Plain

>Standard size

>OK

Make sure drawer 1 ‘plain paper specified for bypass drawer:

>Choose drawer

>Change drawer settings

>Plain

>Standard size

>OK

Finishing: Fold/Bind
>OK
>Center staple and fold
>OK
> OK

You don't need to make changes using the printer screen on the Cm 5520.

*Note: if you are having problems, check to make sure that your document is in the portrait mode instead of landscape. It will run without programming the printer, but you can do it if you want.

* If you still have problems and are printing from InDesign: Go the Set Up Menu of the InDesign Screen

>Set Up
> move from 8.5" x 11" W to 8.5" x 11"
> Needs to be portrait mode to be congruent

Also, if you continue to have problems printing from whatever program you are printing from, try changing the binding orientation. Many times when a file is converted to pdf, you need to change the binding from top to left (or visa-versa.)



Software used:
Photoshop, InDesign, Acrobat to
convert to PDF

◆ Print Set 30: 8.5" x 10" Picture

This is used for printing 'reprints' which are copy-righted by the artist.

Readying your cover to print

Make your cover using publishing software. My

artists take digital photos of their art, then I bring it into Photoshop and touch it up to get the colors as true as possible. The Photos are brought into InDesign for the writing and printing because there is a lot more control with InDesign than Photoshop when it comes to lettering.

1. Set up paper

- I use Kromekote Smart plus cover C15 white cast coat finish 11" x 17" grain long (P11172C) obtained from *Xpedx*.
- Remember to put the card stock paper with shiny side down into the bypass tray.
- Lay the paper with the narrow part into the bypass tray.

2. Computer Printer Settings

File>Print

>Copies 1
>Pages 1
>Go to under the blue title>General
>Set up
>Paper size 11" x 17"
>Orientation>Portrait
>Check constrain proportions
>Page position>Center

>go to Set up

>Preferences

Basic screen

Original Size 11" x 17"
Paper Size Same as Original
Zoom Auto
Paper tray Bypass drawer
Output Method Print
Change tray settings
(button to the right of the Bypass tray)
Change tray settings > Bypass
>Thick 4

Lay out:	1 sided (Defaults to one-sided with thick paper)
Finish:	No change
Cover Mode:	No change
Stamp/Composition:	No change
Quality:	Document/Full color

3. Printer Screen (on the Cm 5520)

Basic screen

Auto Color:	No change
Paper:	
>Bypass tray	
>Then to the drawer with the little hand and change the tray settings	
>Thick 4	
>Change tray settings	
>Change paper size to 11" x 17"	
Zoom:	No change
Duplex:	No change (defaults to 1

sided)

You don't need to make any other changes using the printer screen on the Cm 5520.

*Note that the printer will quickly default back to 'auto' paper tray settings, so I recommend that you program the screen on the printer last in order to avoid it defaulting while you are programming the computer screens and organizing your paper.

4. Set up paper for the other side.

Place the paper in the same bypass tray you just used to print the first side and, with the head toward the top print using the same parameters with the computer screen and the print screen on the Cm 5520. Feet down.



Software used:
Photoshop, InDesign, Acrobat to
convert to PDF

◆ **Print Set 31: 2-Sided brochure Tri-Folded.** (See Habakkuk Brochure)

Readying your brochure to print

Make your brochure using publishing software. I use InDesign in conjunction with Photoshop then convert the document/photos into PDF format. It doesn't matter which publishing software you use as long as you convert the document to a PDF if you have printing conflicts. The 2 sided brochure template (same number in 'Glorybound Pattern Book-2) is set up using InDesign because it is easy to move the margins and you can actually measure the paper and move them over if you need to.

One thing to note is that the Cm 5520 is not using a true 'Brochure fold', but, rather a 'letter fold'. A true brochure fold will bring the paper all the way across to the other side and all three columns will be even across the paper. If you lay the paper out and make three columns, it will not line up to fold using the 'Brochure fold' within this machine. {I know because I have a 'brochure folding machine' that I paid \$1000 for that makes a true brochure fold.} Of course, there isn't any real difference as long as your print doesn't end up across the fold.

1. Set up paper

- 24 wt paper or 32 wt shiny or flat will work. (Use heavier paper if you are afraid pictures might show through the other side.
- Ready the printer by putting the paper into the bypass drawer.

2. Computer Printer Settings

File>Print

- >Copies 1
- >Pages 1
- >Go to under the blue title>General
- >Set up
- >Paper size 8.5" x 11"
- >Orientation>Portrait
- >Check constrain proportions
- >Page position>Center

>Go to Set up

>Preferences

Basic screen

Original Size	8.5" x 11"
Paper Size	Same as Original
Mode	Portrait
Zoom	Auto
Paper tray	Bypass
Output Method	Print

Lay out: 2 Sided

Binding Position: Left

Finish: Tri-Fold

Cover Mode: No change

Stamp/Composition: No change

Quality: Document/ full color

3. Printer Screen (on the Cm 5520)

Basic screen

Auto Color:	No change
Paper:	Bypass
Zoom:	No change
Duplex:	No change
(defaults to 2 sided)	

Finishing

Fold/bind:

Tri-Fold

If your brochure folds inside-out, convert to PDF and (✓) the box to reverse pages.

*Note that the printer will quickly default back to 'auto' paper tray settings, so I recommend that you program the screen on the printer last in order to avoid it defaulting while you are programming the computer screens and organizing your paper.



Software used:

Photoshop, InDesign, Acrobat to convert to PDF

◆ Print Set 32: 2 Page Half-Fold Booklet (See Print Sets Brochure)

Readying your brochure to print

Make your cover using publishing software. I use InDesign in conjunction with Photoshop then convert the document/photos into PDF format. It doesn't matter which publishing software you use as long as you convert the document to a PDF if you have printing conflicts. The 2 page booklet template (same number in 'Glorybound Pattern Book-32') is set up using InDesign because it is easy to move the margins and you can actually measure the paper and move them over if you need to.

Check the screen Menu of InDesign to prevent printing conflicts: Go the Set Up Menu of the InDesign Screen

> Set Up

> Move from 8.5" x 11" W to 8.5" x 11"

> Needs to be Landscape mode to be congruent

ent

1. Set up paper

- 24 wt paper or 32 wt shiny or flat will work.
(Use heavier paper if you are afraid pictures might show through the other side.)
- Ready the printer by putting the paper into the bypass drawer.

The paper won't fold from drawer 3 or 4 because it is oriented the wrong direction.

2. Computer Printer Settings

File>Print

>Copies 1
>Pages 1
>Go to under the blue title>General
>Set up
>Paper size 8.5" x 11"
>Orientation>Landscape
>Check constrain proportions
>Page position>Center

>Go to Set up

>Preferences

Basic screen

Original Size 8.5" x 11"
Paper Size Same as Original
Mode Landscape
Zoom Auto
Paper tray Bypass
Bypass tray
>Paper settings for each tray
>Paper type >Plain paper

Output Method Print

Lay out: 2 sided

Binding Position: Left bind

Finish: Fold

Cover Mode: No change

Stamp/Composition: No change

Quality: Document/Full color

3. Printer Screen (on the Cm 5520)

Basic screen

Auto Color:	No change
Paper:	Bypass
> Check to make	sure it is plain paper
Zoom:	No change
Duplex:	No change
	(Defaults to 2 sided)

Finishing

Fold/bind >Center Fold

You don't need to make any other changes using the printer screen on the Cm 5520.

*Note that the printer will quickly default back to 'auto' paper tray settings, so I recommend that you program the screen on the printer last in order to avoid it defaulting while you are programming the computer screens and organizing your paper.



Software used:
Photoshop, InDesign, Acrobat to
convert to PDF

◆ Print Set 33: 4 Page Half-Fold

Brochure 4 page, folded, stapled booklet (See Print Sets Brochure)

Readying your brochure to print

Make your brochure using publishing software. I use InDesign in conjunction with Photoshop then convert the document/photos into PDF format. It doesn't matter which publishing software you use as long as you convert the document to a PDF if you have printing conflicts. The brochure template (same number in Glorybound Pattern 33) is set up using InDesign because it is easy to move the margins and you can actually measure the paper and move them over if you need to.

Check the screen Menu of InDesign to prevent printing conflicts: Go the Set Up Menu of the InDesign Screen

- >Set Up
- > Move from 8.5" x 11" W to 8.5" x 11"
- > Needs to be Landscape mode to be congruent

1. Set up paper

- 24 wt paper or 32 wt shiny or flat will work. (Use heavier paper if you are afraid pictures might show through the other side.)
- Ready the printer by putting the paper into the bypass drawer.

The paper won't fold from drawer 3 or 4 because it is oriented the wrong direction.

2. Computer Printer Settings

File>Print

- >Copies 1
- >Pages 1
- >Go to under the blue title>General
- >Set up
- >Paper size 8.5" x 11"
- >Orientation>Landscape
- >Check constrain proportions
- >Page position>Center

>Go to Set up

>Preferences

Basic screen

- Original Size 8.5" x 11"
- Paper Size Same as Original
- Mode Landscape
- Zoom Auto
- Paper tray Bypass
- Bypass tray>Paper settings for each tray
 - >Paper type >Plain paper

Output Method>Print

Lay out:	2 sided
Binding Position:	Left bind (Top bind in InDesign)
Finish:	Half-fold/Staple
Cover Mode:	No change
Stamp/Composition:	No change
Quality:	Document/Full color

3. Printer Screen (on the Cm 5520)

Basic screen

Auto Color:	No change
Paper:	Bypass
> Check to make	sure it is plain paper
Zoom:	No change
Duplex:	No change (Defaults to 2 sided)

Finishing

Fold/Bind>Center staple and fold

You don't need to make any other changes using the printer screen on the Cm 5520.

*Note that the printer will quickly default back to 'auto' paper tray settings, so I recommend that you program the screen on the printer last in order to avoid it defaulting while you are programming the computer screens and organizing your paper.



Software used:
Photoshop, InDesign, Acrobat to
convert to PDF

◆ Print Set 34: Display bag top for Gusseted bag 11 Cm size (Mama Buggy Bag top)

Readying your cover to print

Make your cover using publishing software. I use InDesign in conjunction with Photoshop then convert the document/photos into PDF format. It doesn't matter which publishing software you use as long as you convert the document to a PDF if you have printing conflicts. The bag top template (same number in Glorybound Pattern 34) is set up using InDesign because it is easy to move the margins and you can actually measure the paper and move them over if you need to.

Check the screen Menu of InDesign to prevent printing conflicts:

Go the Set Up Menu of the InDesign Screen

- >Set Up
- > Move to 8.5" x 11"
- > Needs to be Portrait mode to be congruent

1. Set up paper

Thick stock shiny into the bypass tray shiny side down to print on it.

2. Computer Printer Settings

File>Print

- >Copies 1
- >Pages 1
- >Go to under the blue title>General
- >Set up
- >Paper size 8.5" x 11"
- >Orientation>Portrait
- >Check constrain proportions
- >Page position>Center

>Go to Set up

>Preferences

Basic screen

Original Size	8.5" x 11"
Paper Size	Same as Original
Mode	Portrait

Zoom	Auto
Paper tray	bypass
Bypass tray	>Paper settings for each tray
	>Paper type >Thick 4
Output Method	>Print
Lay out:	1 sided
Binding Position:	Auto bind
Finish:	Fold
Cover Mode:	No change
Stamp/Composition:	No change
Quality:	Document/Full color

3. Printer Screen (on the Cm 5520)

Basic screen

Auto Color:	No change
Paper:	Bypass
	>Thick 4
Zoom:	No change
Duplex:	No change
	(Defaults to 2 sided)

Finishing

Fold/bind	None
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You don't need to make any other changes using the printer screen on the Cm 5520.

*Note that the printer will quickly default back to 'auto' paper tray settings, so I recommend that you program the screen on the printer last in order to avoid it defaulting while you are programming the computer screens and organizing your paper.



Software used:
Photoshop, InDesign, Acrobat to
convert to PDF

◆ **Print Set 35: Counter Display**

11" x 14" Heavy Stock 11" x 17" to be used as a counter display with brochures. (See the counter display)

Readying your Display to print

Make your Display using publishing software. I use InDesign in conjunction with Photoshop then convert the document/photos into PDF format. They download to the printer much faster when the files are compressed using the pdf format. Counter display pattern is the same number in the Pattern Book II. The brochure is Print Set 31.

1. Set up paper

- I use brochure wt cover obtained from Xpedx.
- Single sided paper with into the bypass tray.

2. Computer Printer Settings

File>Print

- >Copies 1
- >Pages 1
- >Go to under the blue title>General
- >Set up
- >Paper size 11" x 17"
- >Orientation>Landscape
- >Check constrain proportions
- >Page position>Center

>go to Set up

>Preferences

Basic screen

Orientation	Landscape
Original Size	11" x 17"
Paper Size	Same as Original
Zoom	Auto
Output method	Print
Paper tray	Bypass drawer
	>Change tray settings
	(Button to the right of the bypass tray)
	>Paper settings for each tray
	>Thick 1

Lay out:	1 Sided
Finish:	No change
Cover Mode:	No change
Stamp/Composition:	No change
Quality:	Document/Full color

3. Printer Screen (on the Cm 5520)

Basic screen

Auto Color:	No change
Paper:	Bypass tray size
	11" x 17"
	>Then to the drawer with the
	little hand and to change the tray settings
	>Change tray settings
	>Thick 1
	Wide paper> 11" x 17" W
	>OK
	>OK
Zoom:	No change
Duplex:	No change
	(Defaults to 1 sided)
Finishing:	No change
Separate Scan:	No change
Auto rotate:	Off

You don't need to make any other changes using the printer screen on the Cm 5520.

*Note that the printer will quickly default back to

‘auto’ paper tray settings, so I recommend that you program the screen on the printer last in order to avoid it defaulting while you are programming the computer screens and organizing your paper.



Software used:
Photoshop, InDesign, Acrobat to
convert to PDF

◆ Print Set 36: CD Insert Front

Page (See folded booklet Sharing Ole Lumpy CD)

Readying your cover to print

Make your cover using publishing software. I use InDesign in conjunction with Photoshop then convert the document/photos into PDF format. It doesn't matter which publishing software you use as long as you convert the document to a PDF if you have printing conflicts. The CD Insert template (same number in 'Glorybound Pattern 36) is set up using InDesign because it is easy to move the margins and you can actually measure the paper and move them over if you need to. See the book *Just CDs* for more.

Check the screen Menu of InDesign to prevent printing conflicts: Go the Set Up Menu of the InDesign Screen

- >Set Up
- >Move from 8.5" x 11" W to 8.5" x 11"
- >Needs to be Landscape mode to be congruent

1. Set up paper

32wt paper into the bypass tray shiny side down to print on it.

2. Computer Printer Settings

File>Print

- >Copies 1
- >Pages 1
- >Go to under the blue title>General
- >Set up
- >Paper size 8.5" x 11"
- >Orientation>Landscape
- >Check constrain proportions
- >Page position>Center

>Go to Set up

>Preferences

Basic screen

- Original Size 8.5" x 11"
- Paper Size Same as Original
- Mode Landscape
- Zoom Auto
- Paper tray Bypass
- Bypass tray> paper settings for each tray
 - >Paper type
 - >Plain

Output Method Print

Lay out: 2 sided

Binding Position: Top bind

Finish: Fold
>Fold in half

Cover Mode: No change

Stamp/Composition: No change

Quality: Document/Full color

3. Printer Screen (on the Cm5520)

Basic screen

- Auto Color: No change
- Paper: Bypass
 - >Plain
- Zoom: No change
- Duplex: No change

(Defaults to 2 sided)

Finishing

Fold/bind>Fold in half

You don't need to make any other changes using the printer screen on the Cm 5520.

*Note that the printer will quickly default back to 'auto' paper tray settings, so I recommend that you program the screen on the printer last in order to avoid it defaulting while you are programming the computer screens and organizing your paper.



Software used:
Photoshop, InDesign, Acrobat to
convert to PDF

◆ Print Set 37: Book Registration

Markers I (See Book Registration Markers Tomaseña)

Readying your Markers to print

Make your Markers using publishing software. I use InDesign in conjunction with Photoshop then convert the document/photos into PDF format. It doesn't matter which publishing software you use as long as you convert the document to a PDF if you have printing conflicts. The template (same number in 'Glory-bound Pattern 37') is set up using InDesign because it is easy to move the margins and you can actually measure the paper and move them over if you need to. I use this pattern to sign and number the books.

Check the screen Menu of InDesign to prevent printing conflicts:

Go the Set Up Menu of the InDesign Screen

>Set Up

> move from 8.5" x 11" W to 8.5" x 11"

> Needs to be landscape mode to be congruent

1. Set up paper

110 wt paper into the bypass tray.

2. Computer Printer Settings

File>Print

- >Copies 1
- >Pages 1
- >Go to under the blue title>General
- >Set up
- >Paper size 8.5" x 11"
- >Orientation>Landscape
- >Check constrain proportions
- >Page position>Center

>go to Set up

>Preferences

Basic screen

- Original Size 8.5" x 11"
- Paper Size Same as Original
- Mode Landscape
- Zoom Auto
- Paper tray Bypass
- Bypass tray> paper settings for each tray
 - >Paper type >Thick 4

Output Method Print

Lay out: 1 sided

Binding Position: None

Finish: None

Cover Mode: No change

Stamp/Composition: No change

Quality: Document/Full color

3. Printer Screen (on the Cm 5520)

Basic screen

- Auto Color: No change
- Paper: Bypass

	>Thick 4
Zoom:	No change
Duplex:	No change
Finishing	None

You don't need to make any other changes using the printer screen on the Cm 5520.

*Note that the printer will quickly default back to 'auto' paper tray settings, so I recommend that you program the screen on the printer last in order to avoid it defaulting while you are programming the computer screens and organizing your paper.



Software used:
Photoshop, Avery

◆ **Print Set 38: Business Cards 2** (Use perforated cards)

Readying your cover to print

Make your card using Avery DesignPro5 software.

Check the screen Menu of InDesign to prevent printing conflicts:

Go the Set Up Menu of the InDesign Screen >

Set Up>move from 8.5" x 11" W
to 8.5" x 11"

> Needs to be Landscape mode to be congruent

1. Set up paper

You can use 110 stock, Shiny Thick stock or perforated business cards, but remember to put the shiny into the bypass tray shiny side down to print on it.

2. DesignPro5 Computer Printer Settings

File>Print

>Selection (√ All)

># Copies >(√ sheets)

>Properties

3. Computer Printer Settings

>Copies 1

>Pages 1

>Go to under the blue title>General

>Set up

>Paper size 8.5" x 11"

>Orientation>Portrait

>Check constrain proportions

>Page position>Center

>Go to Set up

>Preferences

Basic screen

Original Size 8.5" x 11"

Paper Size Same as Original

Mode portrait

Zoom Auto

Paper tray bypass

Bypass tray>Paper settings for each tray

>Paper type >Thick 4

Output Method Print

Lay out: 1 Sided

Binding Position: Auto bind

Finish: None

Cover Mode: No change

Stamp/Composition: No change

Quality: Document/Full color

4. Printer Screen (on the Cm 5520)

Basic screen

Auto Color: No change

Paper: Bypass
>Thick 4

Zoom: No change

Duplex: No change

Finishing

Fold/bind>none



Software used:
Photoshop, InDesign, Acrobat to
convert to PDF

◆ **Print Set 39: Certificate** (See writer's certificates)

Readying your print

This certificate is done in Photoshop program and transferred into InDesign. Then printed on fancy paper.

Check the screen Menu of InDesign to prevent printing conflicts:

Go the Set Up Menu of the InDesign Screen

- >Set Up
- > Move from 8.5" x 11" W to 8.5" x 11"
- > Needs to be portrait mode to be congruent

1. Set up paper

32 wt paper into the bypass tray shiny side down to print on it.

2. Computer Printer Settings

>Copies 1

- >Pages 1
- >Go to under the blue title>General
- >Set up
- >Paper size 8.5" x 11"
- >Orientation>Landscape
- >Check constrain proportions
- >Page position>Center

>Go to Set up

>Preferences

Basic screen

Original Size	8.5" x 11"
Paper Size	Same as Original
Mode	Landscape
Zoom	Auto
Paper tray	Bypass
Bypass tray	>Paper settings for each tray
	>Paper type >Plain

Output Method	Print
Lay out:	1 sided
Binding Position:	Auto
Finish:	None
Cover Mode:	No change
Stamp/Composition:	No change
Quality:	Document/Full color

3. Printer Screen (on the Cm 5520)

Basic screen

Auto Color:	No change
Paper:	Bypass
	>Plain
Zoom:	No change
Duplex:	No change (defaults to 2 sided)

Finishing

Fold/bind>None



Software used:
Photoshop, InDesign, Acrobat to
convert to PDF

◆ **Print Set 40: 17" x 11" Poster** (See Ba Ba Verde La Poster)

Readying your poster to print

The poster which I made ending up with BaBa Verde La was originally taken from a water color painting of Karna Peck's. We took a digital camera photo then scanned it into the computer software. Then, we brought it into Photoshop for touch-ups.

The Picture was taken into InDesign for the final product. I found that there were conflicts with my printer attempting to print from the InDesign program, so I converted it into a PDF and printed from that menu. Of course, the thick paper is too thick to duplex, so you must turn it over manually to put the information on the back of the page.

When you turn it over place it feet -first onto the bypass tray so the writing is right side up.

Check the screen Menu of InDesign to prevent printing conflicts:

Go the Set Up Menu of the pdf Screen

- >Set Up
- > Move from 8.5" x 11" W to 11" x 17"
- > Needs to be portrait mode to be congruent

1. Set up paper

Shiny heavy weight paper into the bypass tray shiny side down to print on it.

2. Computer Printer Settings

- >Copies 1

>Pages 1
 >Go to under the blue title>General
 >Set up
 >Paper size 11" x 17"
 >Orientation>Portrait
 >Check constrain proportions
 >Page position>Center
 >Go to Set up
 >Preferences
Basic screen
 Original Size 11" x 17"
 Paper Size Same as Original
 Mode Portrait
 Zoom Auto
 Paper tray Bypass
 Bypass tray>Paper settings for each tray
 >Paper type >Thick 4
Output Method Print
Lay out: 1 sided
Binding Position: Auto
Finish: None
Cover Mode: No change
Stamp/Composition: No change
Quality: Document/ full color

3. Printer Screen (on the Cm 5520)

Basic screen

Auto Color: No change
 Paper: Bypass
 >Change tray settings 11" x 17"
 >OK
 >Thick 4
 >OK
 Zoom: No change
 Duplex: No change
 (Defaults to 2 sided)

Finishing None



Software used:
Photoshop, InDesign, Acrobat to
convert to PDF

◆ Print set 41: 11" x 17" Poster

(See Sharing Ole Lumpy Poster)

Readying your poster to print

The poster which I made ending up with Sharing Ole Lumpy was originally taken from a sketch of Karna Peck's. We took a digital camera photo then scanned it into the computer software. Then, we brought it into Photoshop for touch-ups. The Picture was taken into InDesign for the final product. I found that there were conflicts with my printer attempting to print from the InDesign program, so I converted it into a PDF and printed from that menu. Of course, the thick paper is too thick to duplex, so you must turn it over manually to put the information on the back of the page. When you turn it over place it feet -first onto the bypass tray so the writing is right side up.

Check the screen Menu of InDesign to prevent printing conflicts: Go the Set Up Menu of the PDF Screen

- >Set Up
- >Move from 8.5" x 11" W to 11" x 17"
- > Needs to be landscape mode to be congruent

1. Set up paper

Shiny heavy weight paper into the bypass tray shiny side down to print on it.

2. Computer Printer Settings

- >Copies 1

>Pages 1
 >Go to under the blue title>General
 >Set up
 >Paper size 11" x 17"
 >Orientation>Landscape
 >Check constrain proportions
 >Page position>Center
 >Go to Set up
 >Preferences

Basic screen

Original Size 11" x 17"
 Paper Size Same as Original
 Mode Landscape
 Zoom Auto
 Paper tray Bypass
 Bypass tray>Paper settings for each tray
 >Paper type >Thick 4

Output Method

Print

Lay out:

1 Sided

Binding Position:

Auto

Finish:

None

Cover Mode:

No change

Stamp/Composition:

No change

Quality:

Document/Full color

3. Printer Screen (on the Cm5520)

Basic screen

Auto Color: No change
 Paper: Bypass
 >Change tray settings 11" x 17"
 >OK
 >Thick 4
 >OK
 Zoom: No change
 Duplex: No change (defaults to 2

sided)

Finishing

None



Software used:
Photoshop, Avery

◆ Print Set 42: DesignPro5 Stickers

(See stickers for recorder BaBa Verde La)

Readying your print

I made the art in Photoshop then input it into the DesignPro 5 program setting up template # 5160 using sticker size 1" x 2 5/8" {which I purchased at OfficeMax using their home brand.}

If you want to see the sticker before printing a whole page you can opt to print one sticker. It prints one putting it onto the far left hand corner. Then, you can run the same page through using the page option if you want.

1. Set up paper

Sticker paper into the bypass tray with sticker side down to print on it.

2. DesignPro5 Computer Printer Settings

File>Print
>Selection (✓ All)
># Copies >(✓ sheets)
>Properties

Basic screen

Original Size	8.5" X 11"
Paper Size	Same as Original
Mode	Portrait
Zoom	Auto
Paper tray	bypass
Bypass tray>Paper settings for each tray	
>Paper type >Thick 2	

Output Method	Print
Lay out:	1 sided
Binding Position:	Auto
Finish:	None
Cover Mode:	No change
Stamp/Composition:	No change
Quality:	Document/Full color

3. Printer Screen (on the Cm 5520)

Basic screen

Auto Color:	No change
Paper:	Bypass 8.5" X 11"
	>Change tray settings
	>Thick 2
	>OK
	>OK

Zoom:	No change
Duplex:	No change

Finishing	Fold/bind>None
------------------	----------------



Software used:
Photoshop, InDesign, Acrobat to
convert to PDF

◆ Print set 43: Vinyl Cover for book

(See Abreas Ansus)

Readying your print

Make your cover using publishing software. I use InDesign in conjunction with Photoshop then convert the document/photos into PDF format. It doesn't matter which publishing software you use as long as you convert the document to a PDF if you have printing conflicts. The template (same number in 'Glorybound Pattern 43') is set up using InDesign because it is easy to move the margins and you can actually measure the

paper and move them over if you need to.

I use Pressline Leather-finish latex Book Covers with square corners. 8 1/2 x 11 .017 pt which I obtain from Kelly Papers locally in Las Vegas. I use maroon and white for a couple of book covers and they print up nicely.

Check the screen Menu of InDesign to prevent printing conflicts: Go the Set Up Menu of the InDesign Screen

- >Set Up
- > Move from 8.5" x 11" W to 8.5" x 11"
- > Needs to be portrait mode to be congruent

1. Set up vinyl paper

Set paper into the bypass tray shiny side down to print.

2. Computer Printer Settings

- >Copies 1
- >Pages 1
- >Go to under the blue title>General
- >Set up
- >Paper size 8.5 x 11
- >Orientation>Portrait
- >Check constrain proportions
- >Page position>Center
- >Go to Set up
- >Preferences

Basic screen

- Original Size 8.5" X 11"
- Paper Size Same as Original
- Mode Portrait
- Zoom Auto
- Paper tray Bypass
- Bypass tray>Paper settings for each tray
 - >Paper type >Heavy 4

Output Method	Print
Lay out:	1 Sided
Binding Position:	None
Finish:	None
Cover Mode:	No change
Stamp/Composition:	No change
Quality:	Document/Full color

3. Printer Screen (on the Cm 5520)

Basic screen

Auto Color:	No change
Paper:	Bypass tray
	>Change tray settings
	>Thick 4
	> OK
	>OK

Zoom:	No change
Duplex:	No change

Finishing	>None
------------------	-------



Software used:
Photoshop, InDesign, Acrobat to
convert to PDF

◆ Print Set 44: Soft Cover Book

Heavy Stock to be used as a cover. This is when you want a shiny look without laminating the page. This paper will fit all the way around most books. I printed the cover on tabloid paper then the pages on 8.5" x 11". For the book, I printed the cover and the back, turning over the paper running it though the bypass tray. Then I printed the pages using drawer #4 standard 8.5" x 11" two sided with off set collation. (Katisha)

Readying your print

Make your cover using publishing software. I use InDesign in conjunction with Photoshop. Go to 'set up' within the InDesign print screen to access the print screen for Cm5520.

1. Set up paper for cover

- I use Kromekote Smart plus cover C15 white cast coat finish 11" x 17" grain long (P11172C) obtained from Xpedx.
- Single sided shiny card stock paper with shiny side down into the bypass tray.

2. Computer Printer Settings

>Copies 1
>Pages 1
>Go to under the blue title>General
>Set up
>Paper size 11" x 17"
>Orientation>Landscape
>Check constrain proportions
>Page position>Center

>Go to Set up

>Preferences

Basic screen

Original Size	11" x 17"
Paper Size	Same as Original
Orientation	Landscape
Zoom	Auto
Paper tray	Bypass drawer
Output Method	Print

Change tray settings

(button to the right of bypass tray)

Change tray settings >Bypass
>Thick 4

Lay out: 1 Sided (defaults to 1-Sided with thick paper)

Finish: No change

Cover Mode:	No change
Stamp/Composition:	No change
Quality:	Document/Full color

3. Printer Screen (on the Cm 5520)

Basic screen

Auto Color:	No change
Paper:	Bypass tray
	>Then to the drawer with the little hand and to change the tray settings
	>Thick 4
	>Change tray settings
	>Change paper size to 11" x 17"
Zoom:	No change
Duplex:	No change (defaults to 1 sided)

You don't need to make any other changes using the printer screen on the Cm 5520.

*Note that the printer will quickly default back to 'auto' paper tray settings, so I recommend that you program the screen on the printer last in order to avoid it defaulting while you are programming the computer screens and organizing your paper.

4. Set up paper for the other side.

Place the paper in the same bypass tray you just used to print the first side and, with the head toward the top print using the same parameters with the computer screen and the print screen on the Cm 5520. Feet down, face up to print on the down side.

Go on to print the book:

1. Set up paper

- 20 (standard copying paper) or 24 wt paper (heavier if you are afraid pictures might show through the other side.
- Ready the printer by putting the paper into

drawer 3. (I keep 24 wt in drawer 3)

2. Computer Printer Settings

- >Copies 1
- >Pages 1
- >Go to under the blue title>General
- >Set up
- >Paper size 8.5" x 11"
- >Orientation>Landscape
- >Check constrain proportions
- >Page position>Center

>Go to Set up

>Preferences

Basic screen

Original Size	8.5" x 11"
Paper Size	Same as Original
Orientation	Landscape
Zoom	Auto
Paper tray	drawer 3
Output Method	Print

Lay out: 2 sided

Finish: No change

Cover Mode: No change

Stamp/Composition: No change

Quality: Document/Full color

3. Printer Screen (on the Cm 5520)

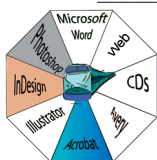
Basic screen

Auto Color:	No change
Paper:	Tray 3
Zoom:	No change
Duplex:	No change (defaults 2 sided)

You don't need to make any other changes using the printer screen on the Cm 5520.

*Note that the printer will quickly default back to 'auto' paper tray settings, so I recommend that you

program the screen on the printer last in order to avoid it defaulting while you are programming the computer screens and organizing your paper.



Software used:
Photoshop, InDesign, Acrobat to convert to PDF

◆ **Print Set 45: Big Book 11" X 17"**

Portrait Mode Big book on 24 wt paper 11" x 17" with wire binding using the printer to duplex the book. (See Mama Buggy F)

Readying your print

The book was made from InDesign, Photoshop and Illustrator with clip art and paintings. Uses 24 wt paper.

Check the screen Menu of InDesign to prevent printing conflicts:

1. Main menu of the InDesign Screen

Set Up

- > Move from 8.5" x 11" W to 11" x 17"
- > Needs to be portrait mode to be congruent
- Print the odd pages first, and then turn the book over to print the other side.

2. Set up paper

Shiny heavy weight, 20 or 24 wt paper into the bypass tray.

Print Book (test copy)

3. Computer Printer Settings

- >Copies 1
- >Pages 1-2
- >Go to under the blue title>General
- >Set up

- >Paper size 11" x 17"
- >Orientation>Portrait
- >Check constrain proportions
- >Page position>Center

>go to Set up

>Preferences

Basic screen

- Original Size 11" x 17"
- Paper Size Same as Original
- Mode Portrait
- Zoom Auto
- Paper tray Bypass
- Bypass tray> paper settings for each tray
- >Paper type >plain

Output Method Print

Lay out: 2 sided

Binding Position: Left

Finish: None

Cover Mode: No change

Stamp/Composition: No change

Quality: Document/Full color

4. Printer Screen (on the Cm 5520)

Basic screen

- Auto Color: No change
- Paper: Bypass
- >Change tray settings 11" x 17"
- >OK
- >Plain
- >OK

Zoom: No change

Duplex: No change (defaults to 2 sided)

Finishing None

If the printer beeps signaling that the paper needs to be set, but it actually is, pull is out and put it back into the tray and press, complete.

You don't need to make any other changes using the printer screen on the Cm 5520.

*Note that the printer will quickly default back to 'auto' paper tray settings, so I recommend that you program the screen on the printer last in order to avoid it defaulting while you are programming the computer screens and organizing your paper.

Print Book

5. Computer Printer Settings (copy)

- >Copies 1
- >Pages All
- >Go to under the blue title>General
- >Set up
- >Paper size 11" x 17"
- >Orientation>Portrait
- >Check constrain proportions
- >Page position>Center

>Go to Set up

>Preferences

Basic screen

- Original Size 11" x 17"
- Paper Size Same as Original
- Mode Portrait
- Zoom Auto
- Paper tray Bypass
- Bypass tray> paper settings for each tray
- >Paper type >plain

Output Method Print

Lay out: 2 sided

Binding Position: Left

Finish: None

Cover Mode: No change

Stamp/Composition: No change

Quality: Document/Full color

4. Printer Screen (on the Cm 5520)

Basic screen

Auto Color:	No change
Paper:	Bypass
	>Change tray settings 11" x 17"
	>OK
	>Plain
	>OK
Zoom:	No change
Duplex:	No change (defaults to 2 sided)
Finishing	None



Software used:
Photoshop, InDesign, Acrobat to
convert to PDF

◆ **Print Set 46: bookmarks**

(See Ordinary People Book Mark)

Readying your print

Make your book marks using publishing software. I use InDesign in conjunction with Photoshop then convert the document/photos into PDF format. It doesn't matter which publishing software you use as long as you convert the document to a PDF if you have printing conflicts. The template (same number in 'Glorybound Pattern 46) is set up using InDesign because it is easy to move the margins and you can actually measure the paper and move them over if you need to.

I used thick weight paper for the book marks and flipped it over to print the other side.

Check the screen Menu of InDesign to prevent printing conflicts: Go the Set Up Menu of the InDesign Screen

- >Set Up
- > Move from 8.5" x 11" W to 8.5" x 11"
- > Needs to be portrait mode to be congruent

1. Set up paper

Set paper into the bypass tray side down you want to print on.

2. Computer Printer Settings

- >Copies 1
- >Pages 1
- >Go to under the blue title>General
- >Set up
- >Paper size 8.5" x 11"
- >Orientation>Portrait
- >Check constrain proportions
- >Page position>Center

>Go to Set up

>Preferences

Basic screen

- Original Size 8.5" x 11"
- Paper Size Same as Original
- Mode portrait
- Zoom Auto
- Paper tray bypass
- Bypass tray>Paper settings for each tray
- >Paper type >Heavy 4

Output Method Print

Lay out: 1 Sided

Binding Position: None

Finish: None

Cover Mode: No change

Stamp/Composition: No change

Quality: Document/Full color

3. Printer Screen (on the Cm 5520)

Basic screen

Auto Color: No change

Paper:	Bypass tray >Change tray settings >Thick 4 >OK >OK
Zoom:	No change
Duplex:	No change
Finishing	>None

You don't need to make any other changes using the printer screen on the Cm 5520.

*Note that the printer will quickly default back to 'auto' paper tray settings, so I recommend that you program the screen on the printer last in order to avoid it defaulting while you are programming the computer screens and organizing your paper.

4. Turn it over and print

Set paper into the bypass tray with the side you just printed on facing you. Remember that the printer will print on the bottom side of the paper. Place it 'feet down' into the tray.



Software used:
Microsoft Word

◆ Print Set 47: Word Document

Stapled in Corner This pattern is used for any letters that I send which are two pages.

1. Set up paper

This print set is for 8.5" x 11" paper. Set paper into drawer 3 or four or the bypass tray to print on it.

It doesn't matter unless you want to specify a specific paper. I leave specific papers in certain drawers and cue those drawers when I need it.

2. Computer Printer Settings

- >Copies 1
- >Pages 1
- >Go to under the blue title>General
- >Set up
- >Paper size 8.5" x 11"
- >Orientation>Portrait
- >Check constrain proportions
- >Page position>Center

>Go to Set up

>Preferences

Basic screen

- Original Size 8.5" x 11"
- Paper Size Same as Original
- Mode Portrait
- Zoom Auto
- Paper tray Bypass
- Bypass tray>Paper settings for each tray
- >Paper type >Plain

Output Method

Print

Lay out:

1 sided (or duplex)

Binding Position:

None

Finish:

Staple in the corner

Cover Mode:

No change

Stamp/Composition:

No change

Quality:

Document/Full color

3. Printer Screen (on the Cm 5520)

Basic screen

- Auto Color: No change
- Paper: Bypass tray
- >Change tray settings
- >Plain

> OK

>OK

Zoom: No change

Duplex: No change

Finishing

>None >None

You don't need to make any other changes using the printer screen on the Cm 5520.

*Note: if you are having problems, check to make sure that your document is in the portrait mode instead of landscape. It will run without programming the printer, but you can do it if you want.

* If you still have problems and are printing from InDesign: Go the Set Up Menu of the InDesign Screen > Set Up

> Move from 8.5" x 11" W to 8.5" x 11"

> Needs to be portrait mode to be congruent



Software used:
Microsoft Word

◆ Print Set 48: Word Document, Three holes with covers, Front, Back

This print set is used for printing 'interior' of printed material I put into binders for use in the office. (See sample #48)

1. Set up paper

This print set is for 8.5" x 11" paper. Set paper into drawer 3 or four or the bypass tray to print on it. It doesn't matter unless you want to specify a specific paper. I leave specific papers in certain drawers

and cue those drawers when I need it. I put 24 wt into drawer 3 and colored paper into drawer 4. Then, I use the colored paper as a 'cover'. To use heavy weight paper as cover see print set 49.

2. Computer Printer Settings

- >Copies 1
- >Pages 1
- >Go to under the blue title>General
- >Set up
- >Paper size 8.5" x 11"
- >Orientation>Portrait
- >Check constrain proportions
- >Page position>Center
- >Go to Set up
- >Preferences

Basic screen

- | | |
|---------------------------------------|------------------|
| Original Size | 8.5" x 11" |
| Paper Size | Same as Original |
| Mode | Portrait |
| Zoom | Auto |
| Paper tray | Drawer 3 |
| Drawer 3>Paper settings for each tray | |
| >Tray/Paper Type | |
| >Select Tray (Drawer 3) | |
| >Paper type >Plain | |

and

- | | |
|-------------------------|--|
| >Tray/Paper Type | |
| >Select Tray (Drawer 4) | |
| >Paper type >Plain | |

- | | |
|--------------------------|---------------------|
| Output Method | Print |
| Lay out: | 1 sided (or duplex) |
| Binding Position: | None |
| Finish: | Punch |
| | >Three holes (left) |
| Cover Mode: | front cover |
| | >Print |

> From drawer 4

Back cover

>Print

> From drawer 4

Stamp/Composition: None

Quality: Document/Full color

3. Printer Screen (on the Cm 5520)

You don't need to make changes using the printer screen on the Cm5 520.

*Note: if you are having problems, check to make sure that your document is in the portrait mode instead of landscape. It will run without programming the printer, but you can do it if you want.

* If you still have problems and are printing from InDesign: Go the Set Up Menu of the InDesign Screen.

>Set Up

> Move from 8.5" x 11" W to 8.5" x 11"

> Needs to be portrait mode to be congruent



Software used:
Microsoft Word

◆ **Print set 49: Word Document 3 holes heavy wt cvr, back pgs w date and pg numbers** This print set is used for first run books that I put into a binder for reading.
(See sample #49)

Readying your Document to print

With this print set, it is important to remember that the cover and the back doesn't have to be 'blank', but that you have to tell the printer it is blank because it will not duplex the heavy weight paper. You may print the

covers first, then feed them into the process along with the pages labeling them as ‘blank’.

1. Set up paper

This print set is for 8.5” x 11” paper. Set paper into drawer 3 or four or the bypass tray to print on it. It doesn’t matter unless you want to specify a specific paper. I leave specific papers in certain drawers and cue those drawers when I need it. I put 24 wt into drawer 3 and heavy weight paper into bypass tray. Remember it prints on the bottom, so if you want to have ‘fancy’ covers you need to pre print the other side before you stick them together into bundles.

2. Computer Printer Settings

- >Copies 1
- >Pages 1
- >Go to under the blue title>General
- >Set up
- >Paper size 8.5x11
- >Orientation>Portrait
- >Check constrain proportions
- >Page position>Center

>go to Set up

>Preferences

Basic screen

- | | |
|---------------|------------------|
| Original Size | 8.5 x 11 |
| Paper Size | Same as Original |
| Mode | Portrait |
| Zoom | Auto |
| Paper tray | Drawer 3 |
- >Paper settings for each tray
 - >Tray/Paper Type
 - >Select Tray(Drawer 3)
 - >Paper type >Plain

and

- >Tray/Paper Type
- >Select Tray(Bypass)
- >Paper type >Heavy 4

Output Method	Print
Lay out:	1 sided (or duplex)
Binding Position:	None
Finish:	Punch >Three holes (left)
Cover Mode:	Front cover >Blank >From bypass drawer >Paper type >Heavy 4 Back cover >Blank >From bypass drawer >Paper type > heavy 4
Stamp/Composition:	(CK) date/time (CK) page number >Edit box >Check page number >Print on front cover and back >Text black >Position: Top left >Start at 1 >Check date and time >All pages >Text color: black >Print position: top left >OK
Quality:	Document/Full color

3. Printer Screen (on the Cm5520)

Make sure the drawer 4 has ‘plain paper’ specified and that the bypass tray has ‘thick 4’ specified.

Go to Paper

>Choose drawer

8.5 x 11 is automatic for drawer 3 and 4

>OK

For bypass drawer

- >Choose drawer
- >Change drawer settings
- >Thick 4
- >Standard size
- >OK

*If the printer defaults back to original settings before it downloads the document into the printer, then it will notice an incongruence between what you programmed into the computer and the printer. It will beep at you indicating that it wants a response from you. It will ask you to specify the specific papers (the bypass tray is the one it is asking for verification that it is thick 4)

You don't need to make changes using the printer screen on the Cm5520.

*Note: if you are having problems, check to make sure that your document is in the portrait mode instead of landscape. It will run without programming the printer, but you can do it if you want.

* If you still have problems and are printing from InDesign: Go the Set Up Menu of the InDesign Screen

- >Set Up
- > Move from 8 1/2" x 11"W to 8 1/2" x 11"
- > Needs to be portrait mode to be congruent



Software used:
Photoshop, InDesign, Acrobat to
convert to PDF

◆ Print set 50: Booklet, staple on left PDF (See Order forms Catalogue GBB)

1. Set up paper

This print set is for 8 1/2 x 11 paper. Set paper into drawer 3 or four. Then I set up the cover mode to put

colored paged between the catalogues so I don't have to separate them. I put colored paper into drawer 4.

2. Computer Printer Settings

File>Print

- >Enter Page range>copy count
- >Properties (Right corner) to *Printer Screen*

>Document Properties

- >Copies 1
- >Pages 1
- >Go to under the blue title>General
- >Set up
- >Paper size 8.5x11
- >Orientation>Portrait
- >Check constrain proportions
- >Page position>Center

>go to Set up

>Preferences

Basic screen

- Original Size 8.5" X 11"
- Paper Size Same as Original
- Mode Portrait
- Zoom Auto
- Paper tray Drawer 3
 - >Paper settings for each tray
 - >Tray/Paper Type
 - >Select Tray (Drawer 3)
 - >Paper type >Plain

and

- >Tray/Paper Type
- >Select Tray (Drawer 4)
- >Paper type >Plain

Lay out: 2 Sided (or duplex)

Binding Position: Left

Finish: Staple

>Two position (left)

Cover Mode: Front cover

>Blank
>From drawer 4
>Paper type >Plain
Stamp/Composition: None
Quality: Document/Full color

3. Printer Screen (on the Cm5520)

Make sure the drawer 4 has 'plain paper' specified and that drawer 4 has colored paper

- >Choose drawer
- 8.5" x 11" is automatic for drawer 3 and 4
- >OK

For bypass drawer

- >Choose drawer
- Change drawer settings
- >Plain
- >Standard size
- >OK

You don't need to make changes using the printer screen on the Cm5520.

*Note: if you are having problems, check to make sure that your document is in the portrait mode instead of landscape. It will run without programming the printer, but you can do it if you want.

* If you still have problems and are printing from InDesign: Go the Set Up Menu of the InDesign Screen

- >Set Up
- > Move from 8 1/2" x 11"W to 8 1/2" x 11"
- > Needs to be portrait mode to be congruent



Software used:
Photoshop, InDesign, Acrobat to
convert to PDF

◆ Print set 51: Booklet folded, staple with 2 in center.

(See Spiritual Books Catalogue GBB)

Readying your cover to print

Make your booklet using InDesign or Word, then convert it to pdf. This print set is especially nice if you have a lot of pictures or clip art. It works for up to 25 pages.

1. Set up paper

This print set is for 8.5" x 11" paper. Set paper into bypass drawer.

2. Computer Printer Settings

- >Copies 1
- >Pages 1
- >Go to under the blue title>General
- >Set up
- >Paper size 8.5x11
- >Orientation>Landscape
- >Check constrain proportions
- >Page position>Center

>go to Set up

>Preferences

Basic screen

- Original Size 8.5 X 11
- Paper Size Same as Original
- Mode Landscape
- Zoom Auto
- Paper tray Bypass
- Bypass >Paper settings for

	Each tray
	>Paper type >Plain
Output Method	Print
Lay out: duplex) >Left bind	Print type > 2 Sided (or Print position
Binding Position:	Center fold and staple
Finish:	None
Cover Mode:	None
Stamp/Composition:	None
Quality:	Document/Full color

3. Printer Screen (on the Cm5520)

Paper: Make sure the bypass drawer has ‘plain paper specified for bypass drawer: >Choose drawer
Change drawer settings
>Plain
>Standard size
>OK

Finishing: Fold/Bind OK
>Center staple and fold
>OK > OK

You don’t need to make changes using the printer screen on the Cm5520.

*Note: if you are having problems, check to make sure that your document is in the portrait mode instead of landscape. It will run without programming the printer, but you can do it if you want.

* If you still have problems and are printing from InDesign: Go the Set Up Menu of the InDesign Screen
> Set Up
> Move from 8 1/2” x 11”W to 8 1/2” x 11”
> Needs to be portrait mode to be congruent



Software used:
Photoshop, InDesign, Acrobat to
convert to PDF

◆ Print set 52: 3-Fold brochure PDF

(See sample Artist brochure)

Readying your print

Make your brochure using publishing software. I use InDesign in conjunction with Photoshop then convert the document/photos into PDF format. They download to the printer much faster when the files are compressed using the pdf format. Brochure pattern is #31 pattern in the Pattern Book II given in InDesign.

1. Set up paper:

32 wt shiny brochure paper. This print set is for 8 1/2" x 11" paper. Set paper into bypass drawer.

2. Computer Printer Settings

2. Computer Printer Settings

- >Copies 1
- >Pages 1
- >Go to under the blue title>General
- >Set up
- >Paper size 8.5x11
- >Orientation>Landscape
- >Check constrain proportions
- >Page position>Center

>go to Set up

>Preferences

Basic screen

- Original Size 8 1/2" X 11"
- Paper Size Same as Original
- Mode Landscape
- Zoom Auto
- Paper tray Bypass

	Bypass > Paper settings for each tray
	> Paper type > Plain
Output Method	Print
Lay out:	Print type > 2 sided (or duplex)
Binding Position:	Print position > Left bind
Finish:	Center fold and staple
	Fold
	> Tri-fold fold
Cover Mode:	None
Stamp/Composition:	None
Quality:	Document/Full color

3. Printer Screen (on the Cm5520)

Paper: Make sure the bypass drawer has ‘plain paper’ specified for bypass drawer:

- > Choose drawer
- Change drawer settings
 - > Plain
 - > Standard size
 - > OK

Finishing: fold/bind > OK

- > Tri-fold
- > OK > OK



Software used:
Photoshop, InDesign, Acrobat to convert to PDF

◆ Print set 53: Birthday Banner 11 x 17 Portrait Mode (See Lumpy Birthday Banner)

Readying your banner to print

The book was made from water colors and digital

colorization of sketched drawings by my sister, Kar-na Peck. I brought them into InDesign for the final product. The thick paper is too thick to duplex, so you must turn it over manually to put the information on the back of the page.

When you turn it over place it feet -first onto the bypass tray so the writing is right side up.

2. Set up paper

Shiny heavy weight paper into the bypass tray with the side you want to print on facing down.

2. Computer Printer Settings

- >Copies 1
- >Pages 1
- >Go to under the blue title>General
- >Set up
- >Paper size 11x17
- >Orientation>Landscape
- >Check constrain proportions
- >Page position>Center

>go to Set up

>Preferences

Basic screen

Original Size	11" X 17"
Paper Size	11" x 17"
Mode	Landscape
Zoom	Auto
Paper tray	Bypass

Bypass tray>Paper settings for each

tray

>Paper type >Thick 4

Output Method Print

Lay out: 1 sided

Binding Position: Auto

Finish: None

Cover Mode: No change

Stamp/Composition: No change

Quality:

Document/Full color

4. Printer Screen (on the Cm5520)

Basic screen

Auto Color: No change
Paper: Bypass
>Change tray settings

11"x17"

>OK
>Thick 4
>OK

Zoom: No change
Duplex: No change (defaults to 1

sided)

Finishing

None

You don't need to make any other changes using the printer screen on the Cm5520.

*Note that the printer will quickly default back to 'auto' paper tray settings, so I recommend that you program the screen on the printer last in order to avoid it defaulting while you are programming the computer screens and organizing your paper.

5. To print the other side: Put it in the bypass tray feet up (the same direction it comes out of the printer) with the blank side down and repeat steps.



Software used:
Microsoft Word

◆ **Print set 54: Word Document**
2-Side Copyright, date and pg numbers This print set is used for first run books prior

to print for editing. (See sample #54)

Readying your print

Make your document using Microsoft Word software. then add the copyright notice and page numbers using the printer functions related to the Cm5520.

1. Set up paper

This print set is for 8.5" x 11" paper. Set paper into drawer 3 to print on it. It doesn't matter unless you want to specify a specific paper. I leave specific papers in certain drawers and cue those drawers when I need it.

2. Computer Printer Settings

File>Print>Setup... (Bottom of screen on left)

Setup>Preferences>Printing Preferences

Basic screen

Original Size	8 1/2" X 11"
Paper Size	Same as Original
Mode	Portrait
Zoom	Auto
Paper tray	Drawer 3

Drawer 3>Paper settings for each

tray

>Paper type >Plain

Output Method Print

Lay out: 2 sided (or duplex)

Binding Position: None

Finish: None

Cover Mode: None

Stamp/Composition: (Ck) Watermark

>Edit

>Watermark Name: Type in name

>Watermark text: type in text

>Use vertical and horizontal slider bars to position watermark on the page.

>Check font (I use 12, Red, Arial, without

frame)

>(CK) transparent

(CK) date/time

(CK) page number

>Edit box >(CK) page number

>Print on front cover and back

Text >black

>Top left

>Start at 1

>(CK) date and time

>All pages >Text color: black

>Print position:Top left

>OK

Quality:

Document/Full color

3. Printer Screen (on the Cm5520)

Make sure the drawer 3 has 'plain paper specified

Go to Paper

>Choose drawer

>8 1/2" x 11" is automatic for

drawer 3

*Note: if you are having problems, check to make sure that your document is in the portrait mode instead of landscape. It will run without programming the printer, but you can do it if you want.

* If you still have problems and are printing from InDesign: Go the Set Up Menu of the InDesign Screen

>Set Up

> Move from 8 1/2" x 11"W to 8 1/2" x 11"

> Needs to be portrait mode to be congruent



Software used:
Photoshop, InDesign, Acrobat to
convert to PDF

◆ **Print set 55: CD Insert page PDF**

This is used for conversion to pdf. (See Ole Lumpy loved and Shared CD.)

Readying your print

Make your CD cover using Photoshop and Indesign software. To print convert to pdf. Pattern #55 in **Pattern Book II**.

1. Set up paper

This print set is for 8.5" x 11" paper. Set paper into bypass drawer to print on it. I use 32 wt Mohawk paper or similar 'brochure' paper because it folds nicely.

2. Computer Printer Settings

- >Copies 1
- >Pages 1
- >Go to under the blue title>General
- >Set up
- >Paper size 8.5x11
- >Orientation>Portrait
- >Check constrain proportions
- >Page position>Center

>go to Set up

>Preferences

Basic screen

- Original Size 8.5" X 11"
- Paper Size Same as Original
- Mode Portrait
- Zoom Auto
- Paper tray Bypass
- Bypass>Paper settings for each tray
- >Paper type

	>Plain
Output Method	Print
Lay out:	2 Sided (or duplex)
Binding Position:	Top
Finish:	Center fold
Cover Mode:	None
Stamp/Composition:	None
Quality:	Document/Full color

3. Printer Screen (on the Cm5520)

Make sure the bypass has 'plain' paper specified

- >Go to Paper
- >Choose drawer
- >Size: 8.5 x 11

*Note: if you are having problems, check to make sure that your document is in the portrait mode instead of landscape. It will run without programming the printer, but you can do it if you want.

* If you still have problems and are printing from InDesign: Go the Set Up Menu of the InDesign Screen

- >Set Up
- > Move from 8 1/2" x 11"W to 8 1/2" x 11"
- > Needs to be portrait mode to be congruent

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Types of Pattern Sets

1. Acrobat (PDF files)
2. Art Explosion (Usage of vector based art and pixel based art in publications)
3. Epson (Designing and printing directly on Cds)
4. InDesign (Premier pagination software for digital publication)
5. Illustrator (Manipulation of vector based art—line art)
6. Nero Start/Smart (Laser printing on Cds directly from computer without printer)
7. Photoshop (Pixel based photo manipulation)
8. Wasp (Barcode development)
9. Avery (Stickers and business cards)
10. Word (Basic typing program)
11. CDs-Covers, packaging, inserts, mini-CDs, printing paper to stick on CD
12. Printing on specific papers (thick, thin, vinyl, special)
13. Cutting, folding, binding and purchase of machines
14. Blowing up and shrinking of files to make different sizes of books using one file
15. Water marks
16. Pulling paper from more than one drawer and combining to make a book or booklet
17. Printing on bags, garment tags, laser skin and fabric
18. Stickers of all types using Avery and InDesign
19. Bar Codes for books with ISBN

20. Binding info: Saddle Stitch, Lamination, Coil Bind, Double-O-Wire Bind, Perfect Bind
21. Tables in InDesign (Menus and brochures)
22. Half-Fold Booklets bound and stapled using Printer. Many sizes given with cut marks.
23. Signage: 22 x 33, 17 x 17, Drop Box, etc.
24. Serial Tickets (for events)
25. Logo Stationary, Invoices, Address Labels, Inventory Tables used in offices, name tags
26. Uploading files to GoDaddy web pages
27. Setting up auto-pagination and working within software to achieve specific results
28. Fixing Problems: There is a section threaded through the Pattern Sets giving additional insight into common problems.

Packages are sold with Print Set Books on Amazon. Pattern Sets may be directly ordered from Glorybound Publishing using their contact page or contacting Sheri Hauser directly at sheri@gloryboundpublishing.com

Packages

Just Books I

Just Books I has 13 Print Sets. There are several sizes of Wire bound, Coil Bound, and saddle stitched. This Package is perfect if you want to make your own children's books.

Wire bound Children's Books

- 101 GBK A Laminated, Wire
- 104 GBK B laminated Cvr 8.5x11 Wire
- 111 GBK E, Cvr 8.5x11, Wire
- 112 GBK G, Cvr 8.5x11
- 113 GBK F, 11x17 Cvrstk, Lam
- 114 GBK F, 11x17

Coil bound Children's Books

- 61 GBK C Landscape

Saddle Stitched Children's Books

- 105 GBK B, Saddle Stitch
- 106 GBK C Cvr 8.5x11, Saddle Stitch
- 110 GBK D, Cvr 8.5x11, Saddle Stitch

Wire bound Adult Books

- 102 GBB A Vinyl, Wire
 - 103 GBB A Vellum, Laminated Wire
 - 107 GBB, Special Cvr, Wire 108 GBK C, Cvr 11x17, Coil
-

Just Books 2

Just Books II is a compilation of 21 Print Sets that deal specifically with making books.

There are several sizes of books including saddle stitched books, perfect bound books, shrinking books, enlarging books, ISBN bar

code and data page.

Saddle Stitched Adult Books

- 29 Print Sets Book (7.5x4) (64pg)
- 60 Booklet Tbld 11x17 (Full size GBB catalog)
- 32 Brochure half-fold (2pg)
- 33 Booklet half-fold, staple (4 pg)
- 124 Booklet 4-10 11x8.5
- 125 Booklet 12-20 11x8.5
- 126 Booklet 22-30 11x8.5
- 127 Booklet 32-40 11x8.5
- 63 Vinyl Fold Book

109 Vinyl Cvr (Into the Midst of God)

Perfect Bound Books

- 115 Perfect Bound 5.5x8.5
- 116 Perfect Book Liner ldscp 11x8.5
- 71 Large Print Perfect Bound Book Cover

Shrinking Books

Booklet Setup (Landscape)

- 180 Shrink Tabloid to Legal (GBB Sales Catalog)
17x11 to 14x8.5
- 75 Shrink Legal to Letter (Setareh B to C) 14x8.5 to
11x8.5
- 119 Shrink Letter, to 50 %pg (small gbk calendar)
11x8.5

Standard Setup (Portrait)

- 118 Shrink Tabloid to Letter

Enlarging Books

Saddle Stitched (Landscape)

- 120 Letter to Legal
- 121 Letter to Tabloid

Wire bound (Portrait)

- 66 Letter to Tabloid (Sassy Cats)

Extra

- 139 ISBN Barcode
- 140 Format book data page

Just Stickers, Cards, & Barcodes

Just Stickers, Cards and Bar Codes I are 17 Print Sets that deal with Design Pro Stickers, Sticker Dots combined using Wasp for bar codes, birthday cards, printing vellum, gift cards and business cards with master-so you can make several names from the same card.

Stickers

9 Stickers I

42 Design Pro Stickers

Full Page

70 Stickers Basic (Full sheet 8.5x11) InDesign

Dots

93 Sticker Dots (Avery 5293) with Logo

94 Sticker Dots (Avery 5293) Circle design with barcode (Wasp)

with price. (calendar galleries preview sticker)

152 Stickers for Fun (Children's Stickers)

Barcode Stickers

67 Barcode Stickers 2" x 4" (Wasp)

Birthday Cards

53 Brthdy Ban 11 x 17

79 Birthday Card (Avery)

80 Birthday Invitations (Avery)

Christmas Cards

10 Translucent card

Gift Cards

96 Tiny Gift Card 5.7cm x 6.5cm folded with design

97 Envelope for Tiny gift card fits 5.7cmx6.5

98 Small Gift Card 7cm x 9cm folded w Logo (translucent paper)

Business Cards

21 Business Cards I

38 Business Card II (folding and 2 sided)

145 Business Cards with Master (4)

Stickers, Cards, & Barcodes 2

Just Stickers, Cards and Bar Codes II has 21 Print Sets that deal with Book markers, special card stock, Tee Shirt tags, announcements, sticker printing with Avery and Dymo, ISBN Bar Codes.

Book Markers

37 Book Registration Mark

46 Bookmark II

Special Card stock

39 Certificate

69 Index card Calendar

81 Tee Shirt Tags Child X-Small

82 Tee Shirt Tags Child Small

83 Tee Shirt Tags Child Medium

84 Tee Shirt Tags Child Large

85 Tee Shirt Tags Adult

86 Sweat Shirt XL Tag

91 Announcement for 'Welcome Box' (Congrats SOL Box) 92 CD back stickers (Fits slim CDs 4x5) prints 8.5x11

Packaging with Cards and Stickers

76 Sticker (Return address for box 5.75 x .5) Sharing Ole Lumpy comes to life sticker (Avery)

77 Sticker (5963 Avery) Book w CD packaging sticker (SOL)

78 1.5 x .75 Packaging Stickers (For groups of books) (Avery)

95 String Tags 5cmx7cm 13 per page (Tee GBK Tags)

100 Stickers: Side of box advertising 1.5" x 5" with logo (GBB breathing life into books)

135 6 Page Print Set CD Card (For attachment of CD. Prints three per page) {sample # 44 PS Card.}

132 Stickers: Packing Labels no ink heat set (Dymo)

154 Stickers: Address Labels no ink heat set (Dymo)

153 Stickers: Address Labels (Avery)

155 Stickers: Chinese Take out box

159 Sticker for plastic bag

Bar Codes

90 Bar Code for Gusseted bag

99 Stickers: Full page ISBN and barcode with price

27/pg (Dreamatrix price stickers) (Wasp)

Just CDs

Just CDs is a compilation of 22 Print and Program Sets. This is a compilation of Print Sets that deal with everything to make your CD or DVD look professional. Burn the CDs, print the labels several different ways and package.

Laser Cds

CD/DVD Burning

- Finding the right CD
- Copyright/ISBN
- Set up information to burn
- CD vs DVD
- Mini CDs

136 CD Laser burn (Nero Start Smart) Burn a CD

137 CD Laser CD Put a face on the CD (Nero Start Smart)

Conventional CDs

CD/DVD Burning with computer

Mini CDs

59 Mini CD Burn and reproduce (Epson)

141 CD Mini design face (Epson)

138 CD Impress (Print cover)

Reproducing the CD

Using your PC

Duplication System (EZ Dupe)

Paper cover, insert and Back

Standard CD
3 Cover for CD
36 Frnt Page CD insert
55 Frnt Pg for CD frm pdf
143 CD Booklet for Set Package 13.5 cm x 19 cm
2 CD Back
77 Sticker (5963 Avery) Book w CD packaging
sticker (SOL)

Packaging

134 Print Set CD Card (For attachment of CD. Prints
three per page)
135 6 Page Print Set CD Card (For attachment of CD.
Prints three per page) {sample # 44 PS Card.}
142 CD Set Package Cover 13.5cm x 19cm

Just Sales and Advertising 1

Just Sales and Advertising I has 15 Print Sets
that deal with Sales and Advertising. Areas
are business card, folding and two sided,
adding clip art, brochures, and catalogs.

Business Cards

21 Business Cards I
38 Business Card II (folding and 2 sided)
91 Announcement for 'Welcome Box' (Congrats SOL
Box)
145 Business Cards with Master (4)
74 Clip Art Business Card

Brochures

31 Brochure Tri-fold
33 Brochure half-fold
52 Tri-fold brochure pdf
62 Tri-fold brochure (inside out)

Catalogs

32 Booklet half-fold, staple
68 Basic Pattern: Book folded. stapled 2 staples

32 Brochure half-fold (2pg)
129 4 Page folded Brochure. Landscape. (See Glory-bound Laser Train Brochure)
131 6 Page Half-folded Booklet from pdf. (3 pieces of paper. See Lasertrain Brochure pdf)
60 Booklet Tblld 11x17 (Full size GBB catalog)

Just Sales and Advertising 2

Just Sales and Advertising II has 20 Print and Pattern Sets that deal with Sales and Advertising. Areas are Catalogs with up-sizing and downsizing the booklet, making calendars, and displays.

Catalog Size Changes

179 Shrink Tabloid to Legal (GBB Sales Catalog)
17x11 to 14x8.5
75 Shrink Legal to Letter (Setareh B to C) 14x8.5 to 11x8.5 (Portrait)
117 Shrink Tabloid to Letter
120 Letter to Legal Saddle Stitched (Landscape)
121 Letter to Tabloid Saddle Stitched (Landscape)

Calendars

15 Calendar legal
19 Fold Calendar w/o cover
69 Index card Calendar

Displays

155 Stickers: Chinese Take out box
156 Chinese Menu (full size)
157 Chinese Menu (to go)
22 Poster 8 1/2 x 11
35 Display 11 x 14 w/ brch
40 11 x 17 portrait poster
41 11 x 17 poster Ldscepe
53 Birthday Ban 11 x 17
39 Certificate

37 Book Registration Mark
46 Bookmark II
152 Stickers for Fun (Children's Stickers)

Business

Business is a has 25 Print Sets that deal with the office. These sets include invoices, contracts, water marks, inventory tables, stickers, tags, and printing paper bags.

Business

23 2 Layer Invoice
26 Lgl Contract
27 Lgl Contract Staple
28 Lgl, Staple, Wtrmk
144 Inventory Tables for binding as spiral book
5.5"x11"
150 ISBN registration w/ book cover uploaded (Photoshop)
151 Invoice: Full page folded with window
153 Stickers: Address Labels (Avery)
141 Stickers: Address Labels no ink heat set (Dymo)

Tags

34 Top 4 guss bag 11CM
57 Garment Tags (SOL Tee tags)
67 Barcode Stickers 2" x 4" (Wasp)
93 Sticker Dots (Avery 5293) with Logo
94 Sticker Dots (Avery 5293) Circle design with barcode (Wasp) w/ price. (Calendar galleries preview sticker)
100 Stickers: Side of box advertising 1.5" x 5" with logo (GBB breathing life into books)
130 Tab tops for Catalog. (See lasertrain tags)

Bags

158 Paper Bag design
159 Sticker for plastic bag

89 Top for Gusseted Bag s-5838 U-Line
4.5x2.75x10.75 1.5 ml Uline Poly Bags (Stuffed Frog
bag top)

90 Bar Code for Gusseted bag (Wasp)

Web

146 Web page with GoLive

147 Web page PDF page GoDaddy Build a Site
OnLine site builder. Adding a pdf to words on the
Website

148 Web photos (Photoshop)

149 GoDaddy Business Card Set-up (Photoshop)

Print Sets 2

1st Edition Information

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Print Sets 2

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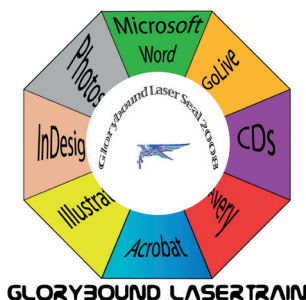
Sequential Print Set Books

Color	Book	Numbers
	Print Set Book 1	1-28
	Print Set Book 2	29-55
	Print Set Book 3	56-78
	Print Set Book 4	79-99
	Print Set Book 5	100-112
	Print Set Book 6	113-133
	Print Set Book 7	134-156
	Print Set Book 8	157-175
	Print Set Book 9	176-200
	Print Set Book 10	201-233
	Print Set Book 11	234-261
	Print Set Book 12	262-290
HP	HP Print Sets	HP1-12

5

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