## Glorybound Classes

We feature classes for business which target needs. Each of the classes utilizes software programs that enable the business to use the computer system and printer which they already have to publish what they are {now} ordering from printing companies.

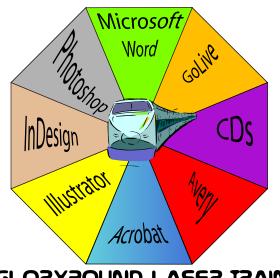
We demonstrate that, with a laser printer system and knowledge of software programs, the average business owner can print his own business cards, stationery, receipts, brochures, and books {to name a few}.

The classes are targeted for a specific purpose and the user must have the program loaded on his/her lap top and bring it with her/him to the class. For example: The business card class utilizes Avery Software. The individual must purchase the software and load it into their computer prior to the class. (There is not time provided within this class to load software. If you are unsure how to load software, then you can make an appointment with one of our graphic designers and 'Rent a designer' for an hour. He will walk you through the software.)

The classes are each about 5 1/2 hours total length. The class begins at 0900 and breaks for lunch at 1200. It resumes at 1:30 and goes until 4:00. The first half of the day is spent learning to make 'whatever' using print sets and patterns provided by the instructor.

When you return from lunch, you will be given an opportunity to insert your own company information and logo into the program.

Then, the graphic artist will give the students an opportunity to run a CD using Lightscribe. The patterns will be given to the student to take home and be able to open at any time to be able to print from the patterns. At the close of the class, there will be opportunities to print at reduced costs. We will have whatever special papers are needed for the specific class on hand.



GLORYBOUND LASER TRAIN

glorybound

laser Train

classes

All classes are limited to 4-6 students. Call for schedule of classes. \$119.00 per class which includes CD of work that was done in class.

To reserve a spot: \$25.00.

To reserve a computer loaded with software: \$25.00 702-896-1776

The entire class is contingent on learning to use the software, so the individual who attends the class must bring a lap top (with power cord) to the class pre-loaded with the software specified for the class.

\*If you do not have a lap top or the software available, you may rent a computer (already loaded with the software) from Glorybound Books for the day. The cost is \$110.00. You will be able to do all of the lesson and bring home a CD of the work.

- 1. Brochures: Using InDesign. We will do tri-fold, half fold 8 1/2 x 11, and half-fold with staple in the center (saddle-stitched) 4 page. Print set 31-33
- 2. Business Cards and letter head stationery: Using Avery and Word. (Print set 21)
- 3. Mailing Stickers, Bar Code, Price stickers: Using Avery. Price stickers with bar codes, address labels, product labels using full page stickers {that need to be special sizes}. {Print set 9}
- 4. CD paperwork using **InDesign.** Cover, back and booklet insertion for CD. CDs will be printed using **Epson** in correlation with the R260 photo printer. {Print set 2, 3, 55}
- 5. Counter display advertisement 11 x 17 placard with tri-fold brochures: Using InDesign. {Print set 31 and 35}
- 6. Logo development and watermark stationery with **Photoshop** using a photo that you will bring we will make a business logo. {Print set 25, 28.}
- 7. Formatting a book using **Word.** We will set a book up which will enable you to see how the book would look when it is printed. The class focuses on balance and form in publishing a book. {Print set 13.}
- 8. Incorporating Clip art into advertising using Word. Letterhead Stationery. {Print set 25, 28.}
- 9. Clip art Logo development using **Illustrator** and Photoshop. You will design a logo using clip art files (provided) and make watermark stationery. {Print set 25, 28,}
- 10. Format a wire bind children's book using InDesign. {There will be opportunity to bind your book using our equipment at the close of the class.}

#### {Print set 29.}

- 11. Format an adult book using **InDesign** that is to be perfect bound. {There will be opportunity to bind your book using our equipment at the close of the class.} {Print set 13.}
- 12. Formatting a book to be saddle stitched using **InDesign.** {There will be opportunity to bind your book using our equipment at the close of the class.} {Print set 6.}
- 13. Covers for books using **Photoshop** and **InDesign** combined. Covers for wire bound, saddle stitched and perfect bound books. {Print set 12,14, 29, 43, 44.}

#### GLORYBOUND BOOKS HAS PRINT SETS AND PATTERN SETS WHICH CORRELATE TO SPECIFIC NEEDS.

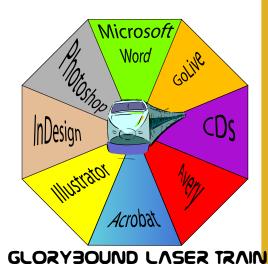
- 1. Cover coats
- 2. CD backs
- 3. Cover for CD
- 4. Two sided prints
- 5. Store a print set
- 6. Book pages
- 7. Wrapping paper
- 8. Linen paper
- 9. Stickers
- 10. Translucent cards
- 11. Translucent book cover
- 12. Tabloid cover stock
- 13. Printing a book
- 14. Translucent book liner
- 15. Calendar legal size
- 16. Calendar purse size
- 17. Calender 11 x 17 thick cover
- 18. Calender tabloid size
- 19. 11x17 calender center fold
- 20. Book: Legal size
- 21. Business cards
- 22. Shiny poster 8 1/2 x 11
- 23. Invoices
- 24. Folded letter
- 25. Folded letter with watermark
- 26. Legal contract
- 27. Legal contract stapled

- 28. Legal contract stapled with watermark
- 29. Print Sets Book
- 30. 8 1/2 x 11 picture
- 31. Brochure Tri-folded two sided
- 32. Brochure half-folded
- 33. Booklet half-fold stapled
- 34. Top for gusseted bag 11 CM
- 35. Counter display 11 x 14 with brochures
- 36. Front page insert for CD
- 37. Book Markers (1)
- 38. Pending
- 39. Certificates
- 40. 11 x 17 portrait mode poster
- 41. 11 x 17 poster landscape mode
- 42. Design Pro Stickers
- 43. Vinyl Cover for book
- 44. Vinyl cover with added vellum
- 45. Big book 11 x 17 portrait mode
- 46. Book marks (2)
- 47. Word document stapled in corner
- 48. Word Document Three holes with cover and back all pages with date and page numbers.
- 49. Word document with 3 holes, heavyweight cover back and front with pages numbered and dated.
- 50. Booklet from PDF folded stapled with 2 staples in center.
- 51. Booklet from PDF folded, stapled with 2 staples in left corner.
- 52. Tri fold brochure from PDF
- 53. Birthday banner 11 x 17.
- 54. Word document two sided with copyright notice, date and page numbers.

All of the print sets correlate with the Oc'e Imagestics Printer CM5520, but the Pattern Sets can be used with any computer and printer set up as long as the soft ware is available. They may be ordered from Glorybound Books Ltd.

Call our office to sign up for classes or fax request 702-896-1776 ph 702-458-1776 fx

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### DELPING BUSINESS HELP

# Glorybound Books Ltd. Pulblishiing Classes for busiiness

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