# **Job Title: Auto Body Porter**

Job Summary:

We are looking for a hardworking and dependable Auto Body Porter to join our team. The Auto Body Porter will be responsible for assisting the Auto Body Technicians in the repair and maintenance of vehicles. The successful candidate will be responsible for moving vehicles, cleaning work areas, and providing support to ensure efficient workflow in the auto body shop. The Auto Body Porter must be able to follow established safety procedures and guidelines and maintain a clean and organized work area.

Responsibilities:

* Move vehicles in and out of the auto body shop and parking lot
* Wash and clean vehicles before and after repairs
* Assist the Auto Body Technicians in the repair and maintenance of vehicles
* Organize and maintain tools, equipment, and supplies
* Follow established safety procedures and guidelines when using equipment and materials
* Maintain a clean and organized work area
* Assist with inventory management and ordering supplies as needed
* Interact with customers to ensure their satisfaction and address any concerns or issues

Qualifications:

* High school diploma or equivalent
* Previous experience in auto body or automotive industry preferred
* Ability to operate a motor vehicle safely and effectively
* Strong organizational skills and attention to detail
* Ability to lift and move heavy objects up to 50 lbs.
* Good communication and interpersonal skills
* Valid driver's license

If you are a motivated individual who enjoys working in a fast-paced environment, we encourage you to apply for this exciting opportunity. We offer a competitive salary, benefits package, and opportunities for career advancement.